

# **WINDSOR LOCKS PUBLIC SCHOOLS**



## **BOARD OF EDUCATION MEETING**

**Regular Meeting**

**April 11, 2019**

**6:00 p.m.**

Windsor Locks High School

**Library Media Center**

58 South Elm Street

[www.wlps.org](http://www.wlps.org)

### ***Windsor Locks Board of Education***

**Patricia King, Chairwoman**

**Margaret Byrne, Vice Chairwoman**

**Jim McGowan**

**Dennis Gragnolati**

**Joe Tria**

**Shawn Parkhurst**

**Superintendent of Schools**

## MISSION STATEMENT AND CORE BELIEFS

The WLPS will create and sustain a community of life-long learners where all students are engaged, empowered and expected to achieve at the highest levels and to become responsible, contributing citizens in an ever-changing, global society.

In order to achieve our mission our students will receive a world class education that:

- Challenges each student to meet and exceed high expectations through a stimulating, rigorous and challenging curriculum;
- Enables each student to think critically, work collaboratively, and display the confidence necessary to be successful in a diverse and complex society;
- Prepares each student to be an adaptable risk taker who is proud to invest in the future;
- Prepare each student to use all of the technological resources available to complete research, solve problems, and identify creative solutions;
- Develops individuals who are open-minded, respectful, and compassionate,
- Develops honest, interdependent, skilled future leaders and independent thinkers who will become the world's problem solvers;
- Enriches the skills and talents of each student to be inventive and ready to achieve a sustainable future;
- Invites the entire community to be involved in providing a well-rounded education; which
- Inspires each student to become an active member of our community, the nation, and the world.

**Regular Meeting**  
**April 11, 2019**  
**WINDSOR LOCKS BOARD OF EDUCATION**  
**Windsor Locks High School ~ Library Media Center**  
**6:00p.m.**  
**AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. BOARD AND ADMINISTRATIVE COMMUNICATIONS INCLUDING BOARD SUB-COMMITTEE REPORT
- V. STUDENT REPRESENTATIVE REPORT
- VI. PUBLIC AUDIENCE (Only On Agenda Items)

**CONSENT AGENDA: VOTE NEEDED**

- VII. A. Minutes: p. 1 EXHIBIT VII A
  - March 25, 2019 Special Meeting
  - March 28, 2019 Regular Meeting

**VIII. BUSINESS ITEMS BEFORE THE BOARD**

Goal 1: Windsor Locks Public Schools will insure that all students are engaged in their learning and challenged to achieve at the highest level.

- A. Student Recognition p. 11 EXHIBIT VIII 1 A

Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure high levels of achievement.

- A. 2019 Graduation Date: **VOTE NEEDED** p. 12 EXHIBIT VIII 2 A

- B. FY 19/20 BOE Budget Update: **VOTE POSSIBLE** p. 13 EXHIBIT VIII 2 B

Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.

Goal 4: Windsor Locks Public Schools will provide safe and healthy environments where students will learn how to sustain and promote healthy living.

- IX. BOARD AND SUPERINTENDENT COMMENT
- X. FUTURE BUSINESS
- XI. PUBLIC AUDIENCE (GENERAL)
- XII. ADJOURN

For the Chairperson of the Board of Education  
Shawn Parkhurst  
Superintendent of Schools

C: Town Clerk: PLEASE POST

**EXHIBIT VII A**

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN PARKHURST, SUPERINTENDENT  
DATE: APRIL 11, 2019  
RE: APPROVAL OF MINUTES

- March 25, 2019 – Special Meeting
- March 28, 2019 – Regular Meeting

**Windsor Locks Board of Education  
58 South Elm Street  
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,  
March 25, 2019 at 3:30 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	P. King, M. Byrne, J. McGowan (via telephone), J. Tria and D. Gragnolati
Members Absent:	None
Administrators:	S. Parkhurst, S. Cournoyer, C. Bradshaw-Hill, S. Lee, J. Ferreira, J. Robinson, M. Briggs, C. Grado, H. Early and J. Lavorgna
Student Representatives:	S. Inusah and D. Egyin
Students:	None
Staff:	None
Others:	R. Anderson, R. O'Brien, K. Stone, A. Charette and many parents and other staff members
Press:	None

**I. Call to Order**

Chairwoman Mrs. Patricia King called the Special Meeting to Order at 3:30 p.m. in the Windsor Locks High School Professional Development Room.

Mrs. King announced the Board will entertain public input at this time regarding anything on the agenda.

Mr. Robert Anderson of Ross Way addressed the Board. He wanted to speak about the agenda item of rescinding a prior vote. He quotes from the Robert's Rules of Order on Page 395 speaks about changing a vote after the result and can only be done unanimously during the current meeting and not during subsequent meetings. Mrs. King responded indicating the newest edition of Robert's Rules of Order on Page 305 indicates that a motion can be rescinded at the next meeting. She noted the attorney for the Board has been consulted and agrees the motion/vote can be rescinded at the next meeting. The reasoning for this discussion of rescinding the motion/vote is that one Board Member was not aware the Board was voting on the issue; therefore, it is not a real vote. Mr. Anderson commented that he doesn't understand how the Board Member didn't realize a vote was happening. Board Member Mr. Joe Tria noted he believed it was a clear vote and he was not sure how the vote can be rescinded. Mrs. King remarked there was some confusion, therefore, the item was placed on the agenda for the Board to discuss and vote.

Mr. Kevin Stone of 406 South Elm Street addressed the Board. He stated he has a big problem with the rescind motion/vote because over the summer the public was told that if something was voted upon, it could not be brought up again and voted on again. He

believes what is good for the goose, is good for the gander. Mrs. King reminded Mr. Stone that a Board Member did not understand the vote was taking place. Mr. Stone responded that he believes this will open a big can of worms and other votes may be overturned in the future.

Mrs. King apologized that the meeting was held at 3:30 p.m. and not 6:00 p.m. as this was the only day and time that all Board Members would be available

Mr. Stone went off subject and discussed the budget increase and he believes that the Superintendent should do an internal audit to see where cuts can come from because the district has requested \$2 million dollars of increases. Mrs. King corrected him and noted that FY 2017-18 requested an increase of \$854,366 and in FY 18-19 have requested an increase of \$573,634. Three years before that the Board of Education had a zero increase. Mr. Stone noted that people are upset and concerned with the long term capital plan that is in place which are big ticket items and sooner or later, a big bomb is going to go off.

## **II. FY 2019-2020 Budget – Rescind Prior Motion/Vote**

It was **MOVED** (Byrne) that the Board of Education rescind a prior motion made at the Thursday, March 21, 2019 Special Meeting to appeal to the Board of Finance cut of \$250,000 for the FY 2019-2010 Budget.

A second to the motion was not heard; therefore, the motion dies.

## **III. Revised FY 2019-2020 Budget/FY CIAC Budget Discussion**

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He handed out two documents one entitled “Windsor Locks Public Schools – FY 19/20 Budget – March 25, 2019” on yellow piece of paper and the other entitled “Windsor Locks Public Schools – FY 19/20 Budget – CIAC” on a green piece of paper. He first explained the CIAC green sheet which had two text boxes, the top box were listed projects presented to the Board of Finance, which projects were accepted, rejected and the cost of each project. Mr. Parkhurst read through the list and gave brief description. The bottom box were listed three projects which he would recommend that the Board appeals to the Board of Finance to reconsider. Those projects were South Elementary School roof replacement, architectural services for athletic fields at the high school and creating a new drop off area at North Street School.

A brief discussion was held among the Board Members and Ms. Charmaine Bradshaw-Hill discussing State reimbursement costs and the necessities of fixing the roofs

It was **MOVED** (Gragnotati) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education appeal the decision of the Board of Finance for the funding of the South Elementary School roof replacement project.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (4-1)(In favor: M. Byrne, J. McGowan, P. King, J. Tria; Opposed: D. Gragnolati) that the Board of Education appeal the decision of the Board of Finance for the funding of the architectural services for athletic fields at the high school in the amount of \$406,850.

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education appeal the decision of the Board of Finance for the funding to create a new drop off area at North Street School in the amount of \$37,500.

The discussion continued regarding the yellow piece of paper discussing the possibilities of cutting the budget and possible programs or items would be cut, which were: six teachers, dean for Pine Meadow Academy and looking at the middle school sports and activities would be pre-mature. Mr. Parkhurst recommended holding off on looking at those cuts at the present time.

#### **IV. Public Audience**

Ms. Robin O'Brien of 80 Spring Street and staff member at Pine Meadow Academy, addressed the Board. She wanted to know why they would cut the dean position at Pine Meadow? Was it because of the cost? She was told that cuts had to be made. She said that she has nothing against the current director, but he is spread thin and there is a need for an administrator at Pine Meadow. Mr. Parkhurst wanted to reiterate the cuts listed on the yellow sheet are not set in stone. He understands the need for an administrator at the school and every item will be closely looked at when it comes time to make those cuts.

Mr. Robert Anderson of Ross Way addressed the Board. He understands the challenges that the Board has to face when the Board of Finance demands cuts. Does the Board of Finance offer any solutions? Mrs. King responded by saying meetings have taken place between herself, Mr. Parkhurst and a member of the Board of Finance trying to come to solutions. Mr. Parkhurst noted that the he will be appealing to the Board of Finance.

Mr. Kevin Stone of South Elm Street addressed the Board. He was concerned about the roofs of South Elementary and the high school. He asked who receives the money that the State reimburses the district for the cost of the roof project? He was told the town is given the money in the capital budget. It was explained the money for the projects are given by the capital improvement committee. Each town department requests capital projects from the committee and they either grant or deny the projects and eventually those projects are presented to the Board of Finance for final approval. The conversation continued as to what the State requires in order for the project to be deemed reimbursable and how much of the project costs are reimbursable.

Ms. Ann Marie Charette of 23 Greenfield Avenue addressed the Board. She is a Mom, taxpayer and a citizen of the Town of Windsor Locks and she feels robbed as a taxpayer by the Board of Finance. She hopes this Board will plead their case to appeal the \$250,000 cut to the Board of Education. Parents should be very concerned about sending their children to the schools if the Board of Finance cuts the budget and takes the education away from the children of this town.

Mrs. King asked the Student Representatives how they felt about the conversations that they heard at the meeting. Miss Derby Egyin commented that she agrees with Mrs. Charette that parents and students need to have their voices heard by the Board of Finance and it might change their minds. She was speaking to Miss Sue Inusah, Student Representative, today and they are both concerned about future students of the district if they are not able to have afterschool activities or ability to take AP classes in the high

school. The district has changed their curriculum for individualized learning, how will teachers be able to give each student the time that is necessary, if there will be bigger class sizes.

Mrs. King indicated she agreed with the students and noted that it is important that people come to the Board of Finance meeting and voice their concerns.

**V. Adjournment**

It was **MOVED** (Tria) and **SECONDED** (Gragnotati) and **PASSED** (U) that the Board of Education adjourns the Special Meeting of March 25, 2019 at 4:23 p.m.

Respectfully submitted,

Denise M. Piotrowicz  
Recording Secretary



**Windsor Locks Board of Education  
58 South Elm Street  
Windsor Locks, CT 06096**

**MINUTES OF THE REGULAR MEETING,  
March 28, 2019 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	P. King, M. Byrne, J. McGowan, J. Tria and D. Gragnolati
Members Absent:	None
Administrators:	S. Parkhurst, S. Cournoyer, C. Bradshaw-Hill, S. Lee, J. Ferreira, D. Prinstein, M. Briggs, C. Grado, H. Early, B. Deming and J. Lavorgna
Student Representatives:	S. Inusah
Students:	S. Bhut, M. Camara, J. Garcia and R. Urguhart
Staff:	None
Others:	Many parents and other staff members
Press:	None

**VI. Call to Order**

Chairwoman Patricia King called the Regular Meeting to Order at 6:07 p.m. in the Windsor Locks High School Library Media Center.

**II. Board and Administrative Communications including Board Sub-Committee Report**

Board Member Mr. Jim McGowan commented that he attended the Special Olympics about four weeks ago. He saw many athletes from the RISE program. It was a two day event in Bloomfield. Windsor Locks was well represented.

He also attended the Winter Sports Awards at the high school. He remarked that all of the members of the girl's indoor track team are scholar athletes. There were many athletes of all sports teams, were selected as All-State players.

Vice-Chairwoman Ms. Margaret Byrne remarked she has attended many Board of Finance Budget Meetings, the last one held last night went until 11:45 p.m.

Chairwoman Mrs. Patricia King commented that she attended Empty Bowls at the middle school. She thanked all of the students, staff and administrators for their efforts in presenting the program. It was beautiful seeing all of the different bowls made by the students on display. She wished more people attended, but this was the first annual Empty Bowls program and she hopes the attendance will grow through the years.

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He noted that it has been a very busy month in the district. Earlier in the month, the Windsor Locks High

School and North Street School participated in a program called “Read Across America”. All students from North Street School traveled to the high school and participated in many activities beginning with a welcome band and many activities lead by the students at the high school. He wanted to thank Mr. Steve Swensen, Principal of Windsor Locks High School, Mr. Jeffery Ferreira, Principal of North Street School and Ms. Heather Early, Assistant Principal of North Street School for their coordination and collaboration for making the event so successful.

Mr. Parkhurst mentioned the Windsor Locks Middle School Heritage Club’s Annual Heritage Day which is scheduled for June 1, 2019 behind the middle school. Students traveled around town going to local business asking for sponsors and donations for the event. At the end of the day, they all were able to take a tour of the old train station on Main Street. He wanted to thank Mr. Erik Knikerbocker and the students and volunteers for all of their hard work and dedication for planning Heritage Day.

Other events he had attended was CAFE Day on the Hill to talk to State Legislators about education and the Empty Bowls event at the middle school. Finally, he mentioned a new community survey which will be going out in early April, which consist of 9 questions. Those surveys can be accessed through social media and also printed materials will be available throughout the town. He mentioned upcoming events within the district. On Saturday, the Bradley Road Race is scheduled beginning at the high school at 8:00 a.m., Tuesday, the district advisory meeting, next weekend the Windsor Locks High School Theatre Club will be presenting Mary Poppins on Thursday, Friday and Saturday. He has been sitting in on rehearsals and everyone is in for a real treat! On April 5, 2019, Pine Meadow will be hosting a career day. If anyone would like to attend to discuss their careers with the students, please contact Ms. Jessica Lavorgna.

Ms. Sharon Cournoyer, Assistant Superintendent, addressed the Board. She wanted to comment about the program “Read Across America”. She was very proud of the students, staff and administrators. The high school students did an amazing job with the elementary children and embraced Dr. Seuss and reading those stories. They were great role models to the children.

Mrs. King wanted to let the Student Represents know that she was very impressed with them for speaking at the Board of Finance Meeting last night. She thanked them for attending the meeting.

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He stated that the Board of Education was recognized for the work they do for the children of Windsor Locks. March is Board of Appreciation month. The following administrators addressed the Board and explained their school’s gift to the Board Members.

- Jeff Ferreira, Principal of North Street School
- Monica Briggs, Principal of South Elementary School
- David Prinstein, Principal of Windsor Locks Middle School
- Carrie Grado, Assistant Principal of Windsor Locks High School
- Brian Deming, President of the Teachers’ Union
- Sharon Cournoyer, on behalf of Josh Robinson,

**III. Student Representatives**

Miss Sue Inusah, Student Representative read the mission statement.

**IV. Public Audience (Only on Agenda Items)**

None.

**IV. Consent Agenda**

**a. Minutes**

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education approves the Minutes of February 21, 2019 and March 21, 2019 as presented

**b. Personnel Report**

Ms. Sheri Lee, Director of Human Resources, address the Board. She stated that each year districts throughout the State of Connecticut provide at this time, all non-tenured teachers with notices regarding their continued employment. With our current budget status being unknown, our obligation is to alert these staff members of their potential non-renewal. She shared with the Board of Education that 38 teachers in our district, which are non-tenured, would be receiving letters from their respective administrators. The goal is to retain as many or all of these positions once the budget is finalized.

**V. Business Items Before The Board**

**1. Goal 1: Windsor Locks Public Schools will insure that all students are engaged in their learning and challenged to achieve at the highest level.**

**a. Student Recognition**

Mr. Parkhurst indicated there were students from the Windsor Locks High School and South Elementary School who are being recognized for their hard work and community involvement. The students from Windsor Locks High School were:

Skylar Raynard and Tara McKinstry – Both Skylar and Tara were selected to attend the Connecticut Association of Schools Twenty-fourth Annual Arts Awards Recognition Banquet. This event will honor Connecticut’s outstanding high school visual and performing arts students.

Shivani Bhut and Mackenzie Camara – Senior Shivani Bhut and Junior, Mackensie Camara will be recognized at the 2019 Connecticut Regional Scholastic Art and Writing Awards at the Hartford Art School.

Jonathan Garcia and Shivani Bhut – Jonathan and Shivani were selected to attend the Connecticut Association of Schools 36th Annual Connecticut High School Scholar-Athlete Awards Program.

The student from South Elementary was Rebekah Urquhart – Rebekah won last year’s East Coast USA Grand Ambassador. As a winner, she does outreach programs with the community. Her class wrote poems and made cards for the Bickford Health Care Center in Windsor Locks to help Rebekah with her outreach program.

**2. Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure high levels of achievement.**

This goal was not discussed at this meeting.

**3. Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.**

**a. North Street School Donation Request**

Mr. Parkhurst asked Mr. Jeffrey Ferreira and Ms. Cathy Dellesander to address the Board discussing the donation request for North Street School. Mr. Ferreira explained that Mr. Harry Levesque, Jr., owner of TSI Harley-Davidson in Ellington, Connecticut would like to donate a complete Learn-To-Ride Bicycle Program, including Strider Learn-To-Ride Bikes, and curriculum, to North Street School. Bike helmets will be donated by Connecticut Children’s Medical Center. The bikes will be assembled at TSI Harley Davidson in a collaborative effort by various TSI Harley-Davidson staff, who will volunteer their time, along with North Street School Employees. This generous donation will help approximately 600+ kindergarten students learn to ride over the next five years.

A brief discussion was held.

**4. Goal 4: Windsor Locks Public Schools will provide safe and healthy environments where students will learn how to sustain and promote healthy living.**

**Finalization of Project: 165-0079 WLHS Window Project**

Ms. Charmaine Bradshaw-Hill, Business Manager addressed the Board. She indicated the State Department of Administrative Services will begin the audit and release the final payments due on the Windsor Locks Window Project (#165-0079) once the Windsor Locks Public Schools Board of Education has voted to accept the project as complete. This project was completed in 2017 and the Town has confirmed that all progress payments have been made.

It was **MOVED** (Gragnolati) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education accepts the completion of Project 165-0079 Windsor Locks High School Window Project.

## **VI. Board and Superintendent Comments**

Mr. Parkhurst noted that the fiscal year 2019-20 Budget has been approved by the Board of Finance at \$31,287,000 to be sent to public hearing which will occur on April 23, 2019. This represents an increase of \$1,079,000 over the 2018-19 Board of Finance approved budget and a decrease of \$1,077,840 from the Board of Education fiscal year 2019-20 request. The Board of Finance approved, pending Board of Education approval, to enter into a Memorandum of Agreement, that the medical insurance line item in the Board of Education budget be reduced by \$200,000 and be paid out of the town medical insurance fund. This means that the Board of Education will need to allocate the balance of the reduction, \$877,840, across the rest of the Board of Education budget. Through collaboration with our leadership team, the Superintendent will bring a recommendation of cuts, totaling \$877,840 to the Board of Education to review and vote at the April 11, 2019 meeting.

## **VII. Public Comment**

Kara and Chance, Windsor Locks Middle School students who are involved in the music department programs, band and Power Company, addressed the Board. They wanted their voices to be heard that they hope the afterschool programs will be cut due to the budget. They look forward to those activities more than anything else and they hope those programs will not be sacrificed due to the budget cuts.

## **VIII. Adjournment**

It was **MOVED** (Gragnotati) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education adjourns the Regular Meeting of March 28, 2019 at 6:38 p.m.

Respectfully submitted,

Denise M. Piotrowicz  
Recording Secretary

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN PARKHURST, SUPERINTENDENT  
DATE: APRIL 11, 2019  
RE: WINDSOR LOCKS PUBLIC SCHOOLS - STUDENTS'  
HIGHLIGHT

**North Street School**

I'd like to congratulate all our Connecticut Writing Project honorees and their teachers for being recognized for their excellence in writing! This year we had a total of 34 pieces of writing submitted along with 3 pieces of artwork as part of the more than 1,800 entries that the CWP received. From our 37 submissions, we had 7 children receive Honorable Mentions! Congratulations to the following student writers and their teachers:

**Kindergarten:**

- **Mira Scholefield** – R. Sobolewski
- **Charley Faria** – R. Sobolewski
- **Andrew Most** – D. Shirshac

**Grade 1**

- **Connor Claffey** – A. Carter

**Grade 2**

- **Isabella McCarthy** – K. Ryan
- **Samantha Sorensen** – A. Nemeth

**Windsor Locks Middle School:**

**Bridget Hickey and Het Koradia** – Bridget and Het were selected to attend the Connecticut Association of Schools Scholar Leader Recognition Program, which involves the students attending a banquet at the Aqua Turf in Southington in June. This award is intended to give public recognition to one boy and one girl from each middle school in the state, who have distinguished themselves in scholarship and leadership in school and in the community.

**Skylar Sylvester and Cohen Dealfi** – The Connecticut Association of Boards of Education would like to recognize Skylar and Cohen for the CABE Award. Each year, a boy and a girl, from each middle school in the state are chosen for this award. They were both selected for being exemplary leaders, innovative thinkers, and positive citizens.

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN PARKHURST, SUPERINTENDENT  
DATE: APRIL 11, 2019  
RE: 2018-2019 CALENDAR UPDATE AND COMMENCEMENT DATE

**2019 Commencement Date**

Windsor Locks Public Schools have had three (3) snow days which moves our last day of school, and therefore graduation, to Friday, June 14<sup>th</sup>.

**District Calendar Changes for End of Year**

Further, due to the extension of the school year caused by these snow days, I am recommending the Board further revise the calendar according to the following:

- June 10<sup>th</sup> shall now be a PLC Early Release Day
- June 13<sup>th</sup> and 14<sup>th</sup>, the last two days of school, will be Early Release Days for all students.

**Possible Board Motion:** “Move that the Board approve the 2018-2019 school calendar as revised and presented.”

**EXHIBIT VIII 2 B**

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN PARKHURST, SUPERINTENDENT  
DATE: APRIL 11, 2019  
RE: FY 2019-2020 BUDGET UPDATE

The Superintendent will propose his recommended reductions for the FY 19/20 Board of Education Budget at this evening's meeting. A vote is possible.

POSSIBLE BOARD MOTION:

**"MOVE** that the Board of Education approve the Superintendents' recommended revised budget as presented."



**Windsor Locks Public Schools**

[www.wlps.org](http://www.wlps.org)

**EDUCATIONAL LEADERSHIP**

**Shawn Parkhurst**  
Superintendent of Schools 860-292-5000

**Sharon Cournoyer**  
Assistant Superintendent of Schools 860-292-5750

**Jeffrey Ferreira, Principal, Heather Earley, Assistant Principal**  
North Street School 860-292-5027

**Monica Briggs, Principal, Heather Earley, Assistant Principal**  
South Elementary School 860-292-5021

**David Prinstein, Principal, Christine Griswold, Assistant Principal**  
Windsor Locks Middle School 860-292-5012

**Steven Swensen, Principal, Carrie Grado, Assistant Principal**  
Windsor Locks High School 860-292-5032

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**Brian Deming, President**  
Windsor Locks Teachers' Association 860-292-5012

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**Linda Schmaelzle**  
Director of Adult Education 860-292-5712

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***Central Office***

**Sheri Lee**  
Director of Human Resources 860-292-5744

**Joshua Robinson**  
Special Services Program Coordinator 860-292-5707

**Charmaine Bradshaw-Hill**  
Business Manager 860-292-5741

**Jessica Lavorgna**  
Family and Community Engagement Coordinator 860-292-5751