

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Regular Meeting

December 5, 2019

6:00 p.m.

Windsor Locks High School

Library Media Center

58 South Elm Street

www.wlps.org

Windsor Locks Board of Education

Patricia King, Chairwoman

Margaret Byrne, Vice Chairwoman

Jim McGowan

Dennis Gragnolati

Paige Latournes

Shawn Parkhurst

Superintendent of Schools

MISSION STATEMENT AND CORE BELIEFS

The WLPS will create and sustain a community of life-long learners where all students are engaged, empowered and expected to achieve at the highest levels and to become responsible, contributing citizens in an ever-changing, global society.

In order to achieve our mission our students will receive a world class education that:

- Challenges each student to meet and exceed high expectations through a stimulating, rigorous and challenging curriculum;
- Enables each student to think critically, work collaboratively, and display the confidence necessary to be successful in a diverse and complex society;
- Prepares each student to be an adaptable risk taker who is proud to invest in the future;
- Prepare each student to use all of the technological resources available to complete research, solve problems, and identify creative solutions;
- Develops individuals who are open-minded, respectful, and compassionate,
- Develops honest, interdependent, skilled future leaders and independent thinkers who will become the world's problem solvers;
- Enriches the skills and talents of each student to be inventive and ready to achieve a sustainable future;
- Invites the entire community to be involved in providing a well-rounded education; which
- Inspires each student to become an active member of our community, the nation, and the world.

Regular Meeting
December 5, 2019
WINDSOR LOCKS BOARD OF EDUCATION
Windsor Locks High School ~ Library Media Center
6:00p.m.
AGENDA

- Goal 1: Windsor Locks Public Schools will ensure that all students are engaged in their learning and challenged to achieve, grow, and demonstrate mastery.
- Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure achievement, growth and mastery for all.
- Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.
- Goal 4: Windsor Locks Public Schools will provide a positive, equitable, safe and healthy climate for adults and students, to learn how to sustain and promote healthy living.
- I. Call to Order
- A. Roll Call for Quorum
 - B. Pledge of Allegiance
 - C. Student Representatives
 - D. Board of Education Communications
- II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020
- III. Approval of Minutes – Vote Needed
- A. November 14, 2019 Special Meeting p. 6 Exhibit III A
 - B. November 20, 2019 Special Meeting p. 13 Exhibit III B
- IV. Superintendent's Report p. 15 Exhibit IV
- V. Assistant Superintendent's Report
- VI. Reports on Standing Committees
- A. Correspondence
 - B. Curriculum
 - C. Policy
 - D. Finance
 - 1. Budget Transfers p. 17 Exhibit VI D 1
 - E. Other Standing Committees
- VII. OLD BUSINESS
- VIII. New Business
- A. WLHS Shattered Dreams Program – **Vote Needed** p. 18 Exhibit VIII A
 - B. Progress Toward 19-20 Goals p. 19 Exhibit VIII B
 - C. Bus Safety Discussion p. 46 Exhibit VIII C
 - D. Grants p. 47 Exhibit VIII D

IX. Public Audience (General) In Accordance with BOE Policy 9020

X. Future Business

XI. Execustive Session: To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- Discussion of Superintendent Goals

That attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent of Schools

XII. Adjourn to Public Session

XIII. Adjourn

For the Chairperson of the Board of Education

Shawn Parkhurst

Superintendent of Schools

C: Town Clerk: PLEASE POST

EXHIBIT III

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: DECEMBER 5, 2019
RE: APPROVAL OF MINUTES

- November 14, 2019 – Special Meeting
- November 20, 2019 - Special Meeting

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
November 14, 2019 at 6:30 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent:	None
Administrators:	S. Parkhurst, S. Cournoyer, C. Bradshaw-Hill, S. Lee, S. Swensen, D. Prinstein, J. O'Brien and M. Briggs
Student Representatives:	K. Goud and N. Passaron
Students:	G. Canon, S. Deshaies, D. Morgan, M. Evans, J. Lambert, S. Obeidallah
Staff:	J. St. Sauveur-Dandurand, B. Deming and D. Bole
Others:	Many parents and grandparents
Press:	None

I. Call to Order

Chairwoman Patricia King called the Special Meeting to Order at 6:30 p.m. in the Windsor Locks High School Media Center.

II. Election of Officers

• **Chairman**

Mr. Shawn Parkhurst, Superintendent of Schools, announced that pursuant to Policy 9000 and 9001, the election of Chairman to the Board of Education will take place. He asked for nominations.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) to nominate Mrs. Patricia King as the Chairwoman of the Board of Education.

Mr. Parkhurst called for any other nominations twice and hearing none, he noted the motion on the floor was to nominate Mrs. Patricia King the Chairwoman of the Board of Education. He gave to each Board Member index cards to write their vote. He collected all of the cards and read the outcome: 4 in favor; 0 opposed; 1 abstain. **Motion passes.** He congratulated Mrs. King. She thanked everyone for their confidence.

• **Vice-Chairman**

Chairwoman Mrs. King announced pursuant to Policy 9000 and 9001, the election of the Vice-Chairman of the Board of Education. She asked for nominations.

It was **MOVED** (McGowan) and **SECONDED** (King) to nominate Ms. Margaret Byrne as the Vice-Chairwoman of the Board of Education.

Mrs. King called for any other nominations twice and hearing none, she noted the motion on the floor was to nominate Ms. Margaret Byrne, Vice-Chairwoman of the Board of Education. She gave to each Board Member index cards to write their vote. She collected all of the cards and read the outcome: 3 in favor; 0 opposed; 2 abstain. **Motion passes.** Mrs. King congratulated Ms. Byrnes.

III. Board and Administrative Communications including Board Sub-Committee Report

Board Member Mr. Dennis Gagnolati attended the Veteran's Day Celebration at South Elementary School. It was very well done!

Mrs. King welcomed the new Board Member, Ms. Paige Latournes to the Board. Currently, she is an eleventh grade special education teacher at the CREC School in Windsor. She also taught at a charter middle school in Hartford, Windsor Locks High School and a special education tutor at Windsor Locks Middle School. She is pleased to be on the Board.

Vice-Chairwoman Ms. Margaret Byrne noted she attended the Career Fair at the high school on Tuesday, which was well attended. She also recently attended a Wellness Collation meeting discussing the Shattered Dreams Program which will be presented this upcoming spring.

Mrs. King noted that she attended an OPEB meeting, a retirement finance meeting. She also mentioned the Lions Club Peace Poster Contest and displayed the winning poster which was created by middle school student Jaylyn Tatro. The theme for the poster was "Journey to Peace".

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He welcomed the new Board Member, Ms. Latournes. He noted that the fall sports have all come to an end other than football. The football team is ranked 7th in the State and will be playing 6th in the State on Friday night at Dillion Stadium. He hopes all will be able to attend and cheer on the team! Unfortunately, the boys' soccer team lost in the second round to the playoffs. He congratulated the team for their great season and thanked everyone who attended as it was very cold the day of the game! He noted that budget prep is underway, discussing the needs of the district for 2020-2021. The Superintendent and Board Members will be attending the annual CAFE Conference beginning tomorrow and the district will be displaying the Virtual Summer Read Aloud project at the convention which was selected by CAFE as a statewide recipient of the Bonnie B. Carney Communication Award in the category of special projects. He remarked that Commissioner of Education, Miguel Cardona will be visiting our district on December 5, 2019, to tour the district and see the great work that is happening in Windsor Locks. Finally, on Monday, November 11, 2019,

Mr. Condon, Windsor Locks Middle School science teacher invited families, students and staff to see Mercury transiting in front of the sun. Thirty families were in attendance.

Ms. Sharon Cournoyer, Assistant Superintendent of Schools, addressed the Board. She also had a busy week meeting with the student support services to review the rubric that is being used by those support services. She attended a writing event at South Elementary School. Fourth grade students sharing with the parents their writing projects. She thanked Ms. Briggs, Principal of South Elementary School for hosting a great night! On November 5, 2019, all schools in the district had a fall day of professional development.

Miss Krithi Goud, Student Representative, addressed the Board. She remarked about the Truck or Treat that took place on October 25, 2019. It was well attended and the children loved it. It was a very positive event. An event called Red Ribbon which had students wear drunk goggles which shows the student the effects of drinking and driving was recently held at the high school. .

Mr. Nick Passaro, Student Representative, addressed the Board. He congratulated Mr. Ryan Kittredge for his 2nd place finish in the State Tournament. He announced he has received his first acceptance letter for college. Many seniors are beginning to receive acceptance letters, it is a very exciting time! He also mentioned the Superintendent's weekly email "Thank Goodness It's Monday". He believes it is a good way for the district to communicate with parents and staff.

III. Public Audience (Only on Agenda Items)

None.

IV. Consent Agenda

It was noted that the name of the Student Representative, Miss Krithi Goud was spelled incorrectly. It was spelled Miss Kristhi Goud and it should be Miss Krithi Goud.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education approves the Consent Agenda as amended.

V. Business Items Before The Board

1. Goal 1: Windsor Locks Public Schools will insure that all students are engaged in their learning and challenged to achieve at the highest level.

a. Connecticut Association of Public School Superintendent's (CAPSS) Student Award Winners

Mr. Parkhurst remarked this was one of his favorite time of year when he is able to award the Connecticut Association of Public School Superintendents' (CAPSS) Student Awards. For over twenty years, the Connecticut Association of Public School Superintendents (CAPSS) has sponsored a Recognition Award Program for students throughout the state of Connecticut. CAPSS, the statewide school superintendents' professional organization, is based in West Hartford and

provides professional development, personal support, statewide conferences, legislative information, and educational services to its membership. The purpose of this program is to strengthen the relationship between the student and school administration. Students are nominated by teachers and selected based on exemplary student leadership, achievement, and demonstrated service to others in the community. The CAPSS awards are generally given during American Education Week in order to highlight the accomplishments of school age youngsters in public schools. He was pleased to announce the recipients of the Superintendent/Student Recognition Awards for 5th, 8th and 12th Grade students. He gave a brief introduction with each winner and gave them a certificate commemorating their achievement. Those students were:

South Elementary School (Grade 5)
Jacob Lambert
Sara Obeidallah

Windsor Locks Middle School (Grade 8)
Madison Evans
Diyas Morgan

Windsor Locks High School (Grade 12)
Grace Canon
Shannon Deshailes

b. Student and Staff Recognition

Mr. Parkhurst recognized and congratulated two of student athletes, Ryan Kittredge and Aleynah Taylor. Ryan, a high school junior, recently placed 2nd at the NCCC Cross Country Championship, while Aleynah, also a high school junior, placed 9th at the NCCC Cross Country Championship.

Mr. Parkhurst also recognized and congratulated staff members:

High School Athletic Director Mr. Jim O'Brien for being appointed to the Connecticut Association of Athletic Directors Board of Control for the 2019-2020 year, and; Mrs. Ann Marie Charette, Central Office Human Resource Assistant, for recently receiving SHRM Certified Professional certification.

Board recessed for a reception at 7:05 p.m.
Board reconvened at 7:22 p.m.

c. Out of State Field Trip Request

Mr. Parkhurst introduced Mrs. Jennifer St. Sauveur-Dandurand, The Windsor Locks Middle eighth grade Wind Ensemble members and select seventh grade musicians requested permissions to travel to Hershey Park, Pennsylvania to attend a large scale competition. The dates of the trip would be May 29 – May 30, 2020. This request is in accordance with BOE Policy 6143. Approximately 40 students

will be attending this trip along with eight chaperons. The cost of the trip will be \$260.00 students will be able to have fundraisers to help to pay the cost of the trip.

A brief discussion was held.

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education approves the Middle School overnight field trip request as presented.

d. Policy Review: Second Reading

1331(a) – Smoke Free Environment (new)

3516.5 – Sexual Offenders on School Property (new)

5144.4 – Physical Exercise and Discipline of Students (new)

9005 – Statement of Integrity

9020 – Public Statements

9020.1 – Advocacy

9030 – Board/Staff Communications

9100 – Organization – Board of Education

9110 – Number of Members, Terms of Office

9120 – Officers

9121 – Chairperson

9122 – Office of the Vice-Chair

9124 – Recording Secretary/Clerk

9125 – Attorney

9130 – Committees

9160 – Student Representation

9221– Filling Vacancies on Board

9240 – Board Member Professional Development

9270 – Conflict of Interest

9321 – Time, Place, and Notification of Meetings

9322 – Public and Executive Sessions

9323 – Agenda for Regular and Special Meetings

9325-2 – Order of Business/Agenda

9325.21 – Consent Agenda

9325.3 – Rules of Order

9325.4 – Vote Recording

9326 – Bylaws, Policy and Regulations System

9326.1 – Taping/Recording Board Meetings

9326.11 – Broadcasting/Taping of Meetings

9327 – Electronic Communications Among Board Members

9330 – Access to Public Record

9350 – Hearings

9400 – Board Self-Evaluation

9410 – Public Announcement of Accomplishments

Mr. Parkhurst noted this is the second reading of the policies. It was noted that Policy No. 3516 and 5144 both reference IP and IEP and are defined as individual education program but it should be individual education plan. Mr. Parkhurst

indicated that would be fixed in both of those policies. No other comments or corrections were given.

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education approves the revisions to the policies listed above except for the one mentioned change.

2. Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure high levels of achievement.

a. Board of Education Subcommittee Assignments

Mrs. King indicated that as a new Board has been elected subcommittee assignments for Board Members along with liaison to the schools in the district. After a brief discussion, it was decided the following: Ms. Margaret Byrne, high school; Ms. Paige Latournes, middle school; Mr. Dennis Gragnolati, South Elementary School; Mr. Jim McGowan, North Street School and Mrs. Patricia King, Pine Meadow and RISE Academy. Subcommittee assignments were as follows: Ms. Margaret Byrne and Mr. Dennis Gragnolati, finance sub-committee; and, Mr. Jim McGowan and Ms. Paige Latournes, policy sub-committee.

b. Progress Towards 19-20 Goals: Update

Mr. Parkhurst gave an update on the chronic absenteeism goal and to date North has gone from 8.7% to 6.1%; South has gone from 8.3% to 4.4%, WLMS has gone from 9.7% to 7.3% and WLHS has remained nearly constant at 12.9% to 13.1%.

3. Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.

This goal was not discussed at this meeting.

4. Goal 4: Windsor Locks Public Schools will provide safe and healthy environments where students will learn how to sustain and promote healthy living.

This goal was not discussed at this meeting.

VI. Board and Superintendent Comments

None.

VII. Public Comment

None.

VIII. Adjournment

It was **MOVED** (Gragnolati) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education adjourns the Special Meeting of November 14, 2019 at 7:35 p.m.

Respectfully submitted,

Denise M. Piotrowicz
Recording Secretary

will include areas for open ended responses. Survey to all staff on how they feel
(all board members in agreement)

Committee Assignments

- OPEB - Dennis
- CIAC - Pat King and Margaret Byrne
- Crec Council - 11:30 am on Wednesdays (once every month) - Margaret Byrne & Pat King
- Curriculum - Paige, Jim
- Correspondence - Pat King
- **General Planning Discussion**
 - Topics for Board Meetings
 - Report Card - how is that working (include in survey)
 - Safety Plans and Procedures - Security
 - Student Perceptions - Behaviors, Attitudes - SEL/Emotional Intelligence
 - NEASC
 - Equity
 - Assessments
 - Intervention - what, when and how and progress monitoring (are the interventions working; what isn't working, what do you suggest)
 - Supports Available (can you get them and in a timely manner) - are they directed at the students that need them
 - Technology Integration
 - Transportation - are we meeting the needs of our students
 - Facility Discussion and redesign of schools PreK-1, 2-4, and 5-8 and 9-12, PMA to RISE building
- Motion to adjourn - Margaret, Jim second - all in favor 6:21 pm

Superintendent's Report

Shawn L. Parkhurst - Superintendent of Schools Board of Education Report - December 5, 2019

New Teacher Support

As part of our ongoing support to new staff in our district, we are adding a new feature of drop in/check in meetings. The meetings will be an open agenda for us to discuss what is working and what areas they may need support. The information from these meetings will be used to provide additional support to our new staff throughout the year.

2020-2021 Budget

The Central Office team has reviewed the preliminary technology and facilities budget. Building based budgets will be reviewed in the coming weeks with full board review of the budgets through our workshops.

Hawk Nation Day

Windsor Locks Middle School participated in Hawk Nation Day at the University of Hartford. The day was an opportunity to expose our students to a college campus which included tours and culminating with a daytime University of Hartford men's basketball game.

Non-Tenured Reviews

Over the past few weeks all principals met with the Superintendent, Assistant Superintendent and Human Resource Director to review staff members not yet tenured. The review provided an opportunity to outline the strengths of each individual and areas for continued professional development.

District & School Advisory

The first District and School Advisory meeting was held on 11/21 with nearly 30 plus families in attendance. Topics for discussion included transportation with regards to Montgomery Mills, Facilities Study done a few years ago, and Homecoming. A parent group is forming to expand Homecoming to be a community and school event; details will be forthcoming in the new year. School based sessions outlined the Vision of the Graduate work at WLHS, EL Education Partnership at South Elementary and continued instructional programming at North and WLMS.

Grandparents' Day

South Elementary School welcomed nearly 250 grandparents at its recent Grandparent's Day. The day provided time in the classrooms for grandparents to engage in learning alongside their grandchild(ren).

Career Fair

WLHS in collaboration with the Office of Partnerships recently held a career fair for all WLHS students. With nearly 250 careers represented through the fair, our students were able to determine areas of interest, pathway to get to that career and also be inspired by a career or field that may not have been something they were previously aware of.

Office of Partnership Registrar

Brenda Murphy has joined us as the Registrar and Assistant in the Office of Partnerships. She is an accomplished administrative assistant who comes to Windsor Locks Public Schools with over 20 years of service. Brenda has worked in the field of healthcare for the past 21 years and is excited to be making this transition into the field of education and family-school partnerships. Brenda is a mother of 2 and grandmother of 6.

Safety and Security

Members of the school and community met recently for a safety and security meeting. Discussion included the debrief of recent lockdown and reports from each school of the drills conducted thus far. Planning for future drills and needs was addressed at the meeting. Members included school personnel, WLPD, and Director of Emergency Preparedness.

Winter Sports

The 2019-2020 Winter Sports Season has started.. I encourage everyone to make note of the schedule which is posted on the website, on social media and available on the CIAC website. Your presence to support our student athletes is greatly appreciated. Of special note, to the high number of participants, Freshman Basketball was reinstated to include 8 games all to be held at WLHS.

Commissioner of Education Visit

On 12/5, Dr. Miguel Cardona visited our district. He spent time with our BOE members, administrators, students and staff at WLMS, South Elementary and WLHS. During his tour, highlights included enrichment at WLMS and Heritage Day/Heritage Club at WLMS, CREW at South Elementary and Raider Block Vision of the Graduate Work at WLHS.

EXHIBIT VI D 1

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: DECEMBER 5, 2019
RE: BUDGET TRANSFERS

This evening, as discussed at this month's BOE Finance SubCommittee meeting, Mrs. Bradshaw-Hill will present budget transfers for your discussion and approval.

EXHIBIT VIII A

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: DECEMBER 5, 2019
RE: WLHS SHATTERED DREAMS PROGRAM

Shattered Dreams event is based on an “Every Fifteen Minutes” prevention program, named to show the number of alcohol related fatalities in the United States.

The experience provides our students with role playing in a mock driving while intoxicated accident, with the entire school having the opportunity to view this event. Students will get a realistic view of what it takes to extract a person from a car.

Tonight, Tracy Rasmussen will present an overview of Shattered Dream, which is a program that WLHS has provided once every four years in partnership with various community based organizations.

Possible Board Motion: “MOVE to approve the overnight field trip related to the Shattered Dreams Program presented at Windsor Locks High School.”

EXHIBIT VIII B

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: DECEMBER 5, 2019
RE: PROGRESS TOWARD 19-20 GOALS UPDATE

Updated Chronic Absenteeism Data

School	18-19 Data	19-20 Target	October	November	December
North Street	14.5%	Under 10%	8.7%	6.1%	5.5%
South Elementary	5.1%	Under 5%	8.3%	4.4%	3.8%
WLMS	7.7%	Under 5%	9.7%	7.3%	7.8%
WLHS	16.7%	Under 10%	12.9%	13.1%	12.6%
CT State Average	10.4%	N/A	N/A	N/A	N/A

Updated Academic Progress - Interim Assessment Data

https://docs.google.com/presentation/d/12O1TyabADz6qZzIYB_FRIGtVh5fkVW-0BpKTMjX215o/edit?usp=sharing



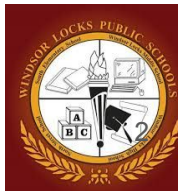
2019-2020 Progress Update December 2019



District Goals

Goals

- ❑ Windsor Locks Public Schools will
 - ❑ ensure that all students are engaged in their learning and challenged to **achieve, grow, and demonstrate mastery.**
 - ❑ use research-based leadership and best workplace practices to ensure **achievement, growth and mastery for all.**
 - ❑ support every student through a diverse network of **caring adults.**
 - ❑ provide a **positive, equitable, safe and healthy climate** for adults and students, to learn how to sustain and promote healthy living.

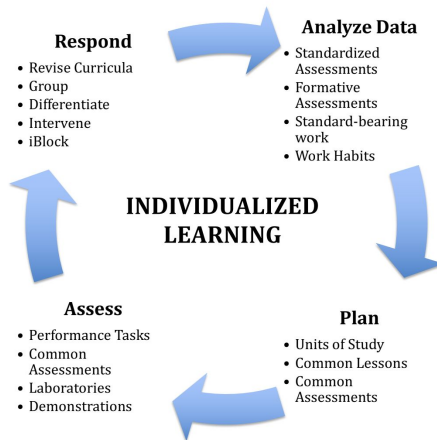


19-20 Student Outcome Performance Targets

English Language Arts		
Current Grade	2018-2019 % at or above goal	2019-2020 Target
4	46%	60%
5	58%	75%
6	42%	60%
7	52%	70%
8	53%	70%
9	44%	Fall 2019
PSAT		
10	450	465
11	445	475

**Class of 2021 SAT Goal 490*

2019-2020 Achievement Performance Targets



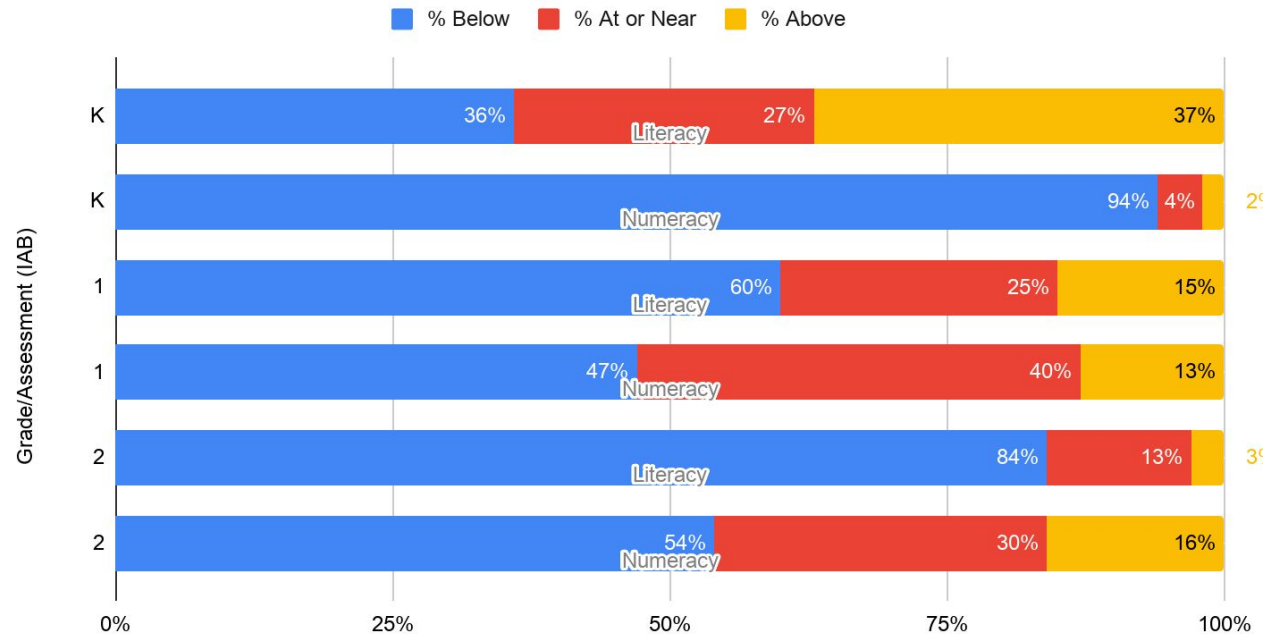
Mathematics		
Current Grade	2018-2019 % at or above goal	2019-2020 Target
4	43%	60%
5	57%	75%
6	42%	60%
7	44%	60%
8	42%	60%
9	25%	Fall 2019
PSAT		
10	430	445
11	427	440

**Class of 2021 SAT Goal 460*



North Street School Pre-Assessment Data

North Street IAB Fall Data 2019



North Street School Instructional Implications

Grade K

English Language Arts

- Teaching *how to use text evidence via shared reading and read alouds*
- *Modeling* information gleaned from words and pictures/illustrations
- *Introducing non-fiction text* features in earlier units through read-alouds, shared reading, and shared writing
- Incorporate *SBAC vocab and language structure* found within assessment into balanced literacy component work as developmentally appropriate

Math

- Focus on word problems- *Knowing what information to use / Checking strategies*
- Utilizing *modeling* and having students *orally explain their thinking*

North Street School Instructional Implications - Grade 1

English Language Arts

- Editing and sight word (spelling)
- Begin placing greater emphasis on *editing using strategies* like sentence of the day and Daily Language review
- *Interactive/Shared Writing*-- Morning Message --Asking/Telling Sentence
- Continued implementation of *Fundations* tricky words strategies.

Math

- Word problems with *graphing- data analysis*
- Provide additional opportunities during *mini-lessons* related to areas of graphs
- Providing problems that have *vocabulary and language structures* similar to SBAC
- Providing *word problem strategies*, focusing on *explanation* of their thinking

North Street School Instructional Implications

Grade 2

English Language Arts

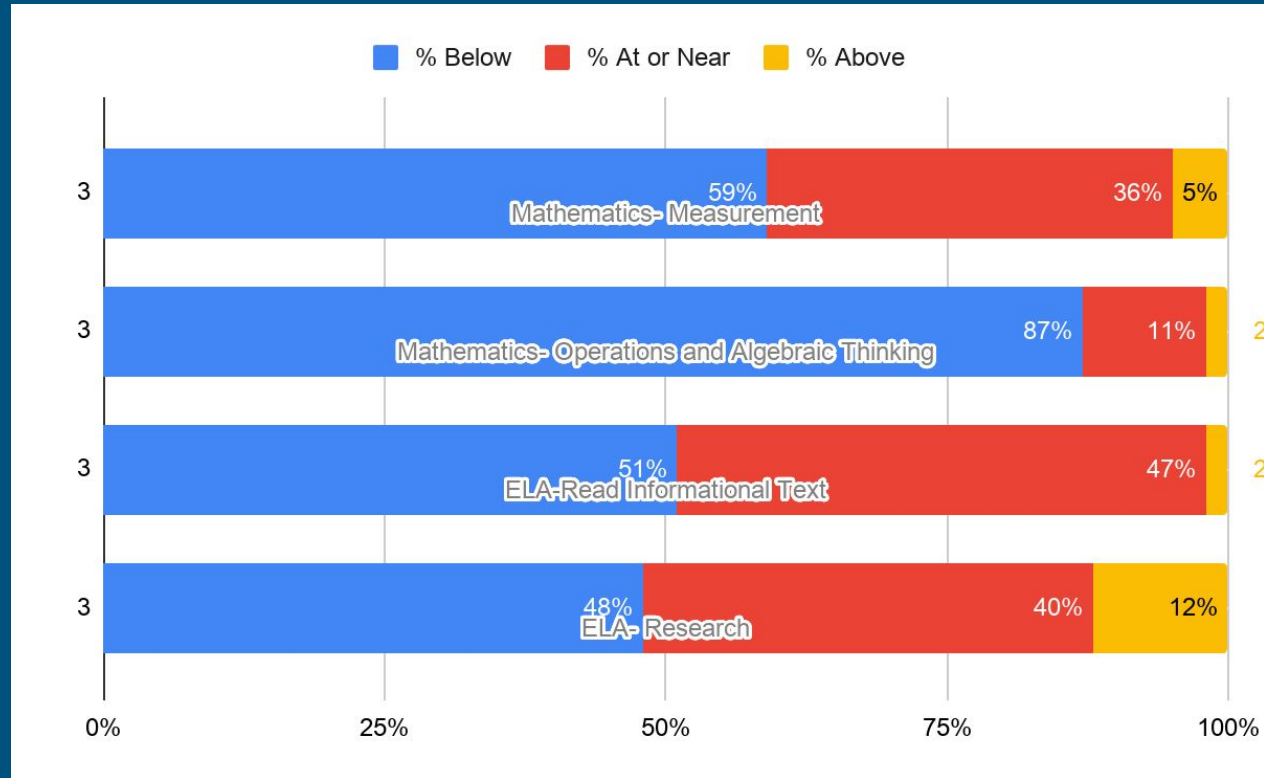
- Reading comprehension – *written response focus*
- Address central message ideas using *fables / fairy tales, interactive read alouds*
- Written response: *Oral rehearsal/Shared writing* to model

Math

Word problems

- *Instruction on Knowing what information to use / Checking strategies use*
- *Algorithm* (proper equations) and *writing reasonable explanations to justify answers*

South Elementary School Pre-Assessment Data Grade 3

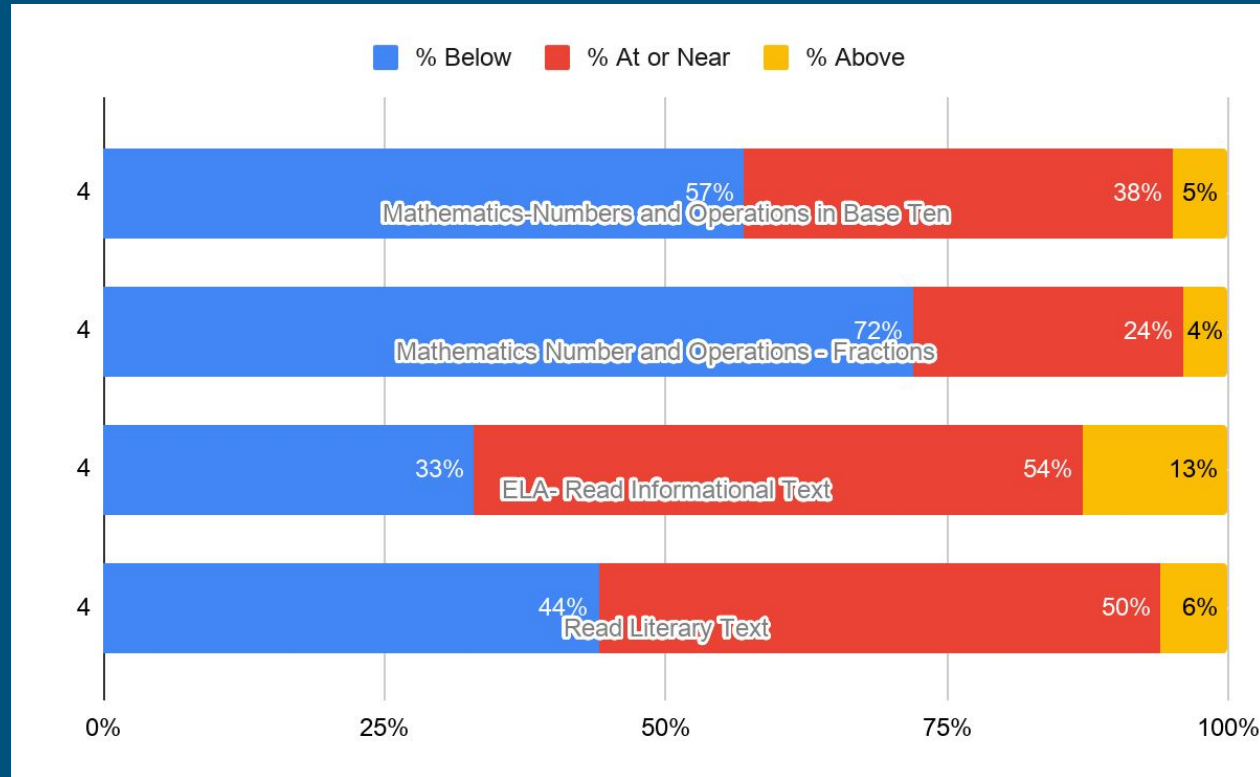


South Elementary School Instructional Implications - Grade 3

English Language Arts & Math

- *Integrating SBAC type questions* into pre/post assessments with a focus on questions with which students struggle
- *Using Interim Assessment* data to *group students* across the grade for iblock instruction in math (to begin in January)
- *Creating ELA assessments that include SBAC type questions* to give students experience with SBAC vocabulary and format

South Elementary School Pre-Assessment Data Grade 4

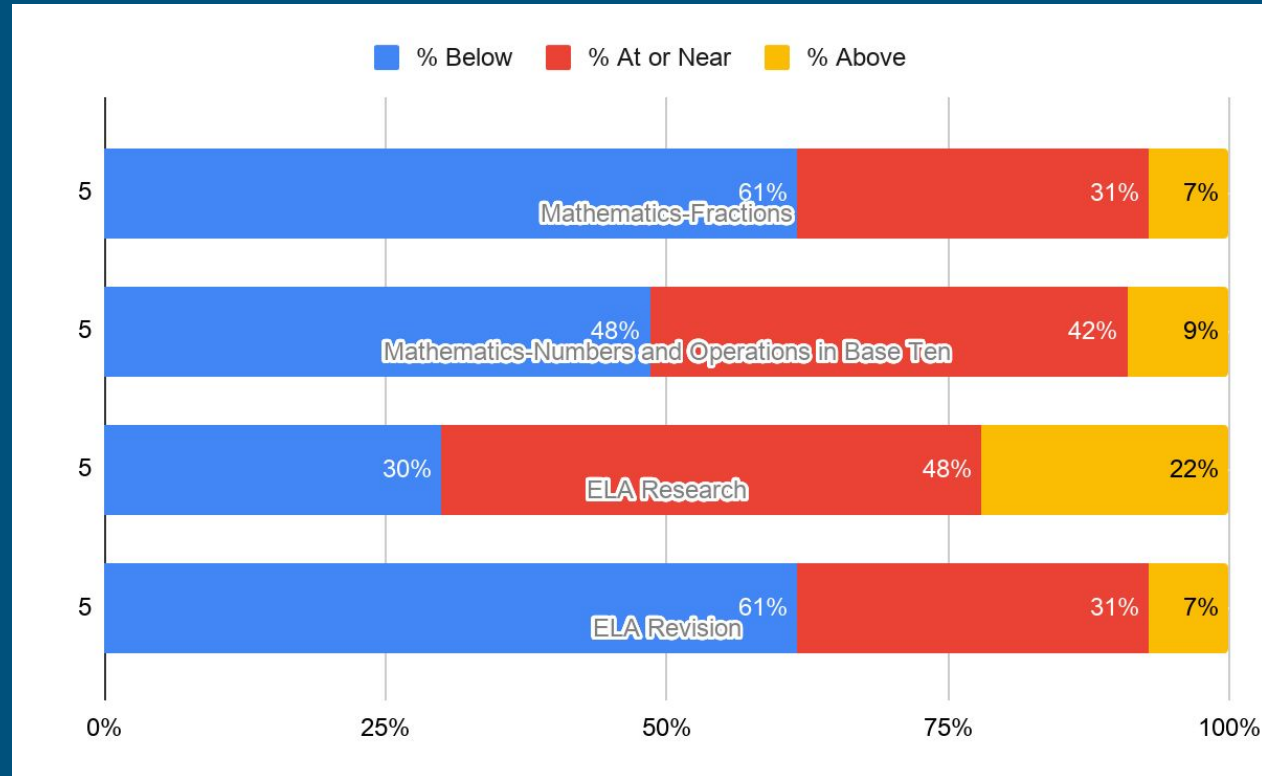


South Elementary School Instructional Implications - Grade 4

English Language Arts and Math

- *Integrate SBAC type questions* into Number Corner assessments in math
- *Revising pre/post unit assessments* in ELA to include SBAC type questions
- *Using Interim Assessment data* to group students across the Iblock instruction in reading and math (Jan start date)
- *Using the "Connections Playlist"* for instruction based on IAB results

South Elementary School Pre-Assessment Data Grade 5

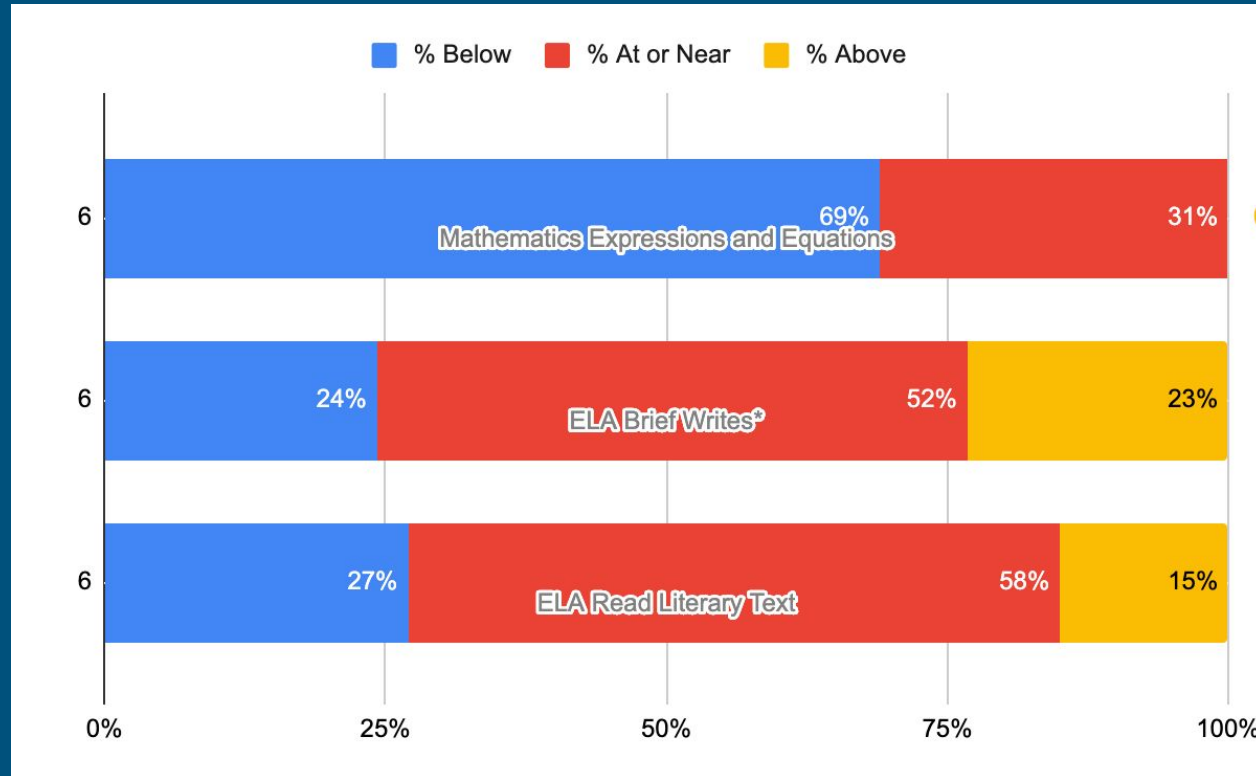


South Elementary School Instructional Implications - Grade 5

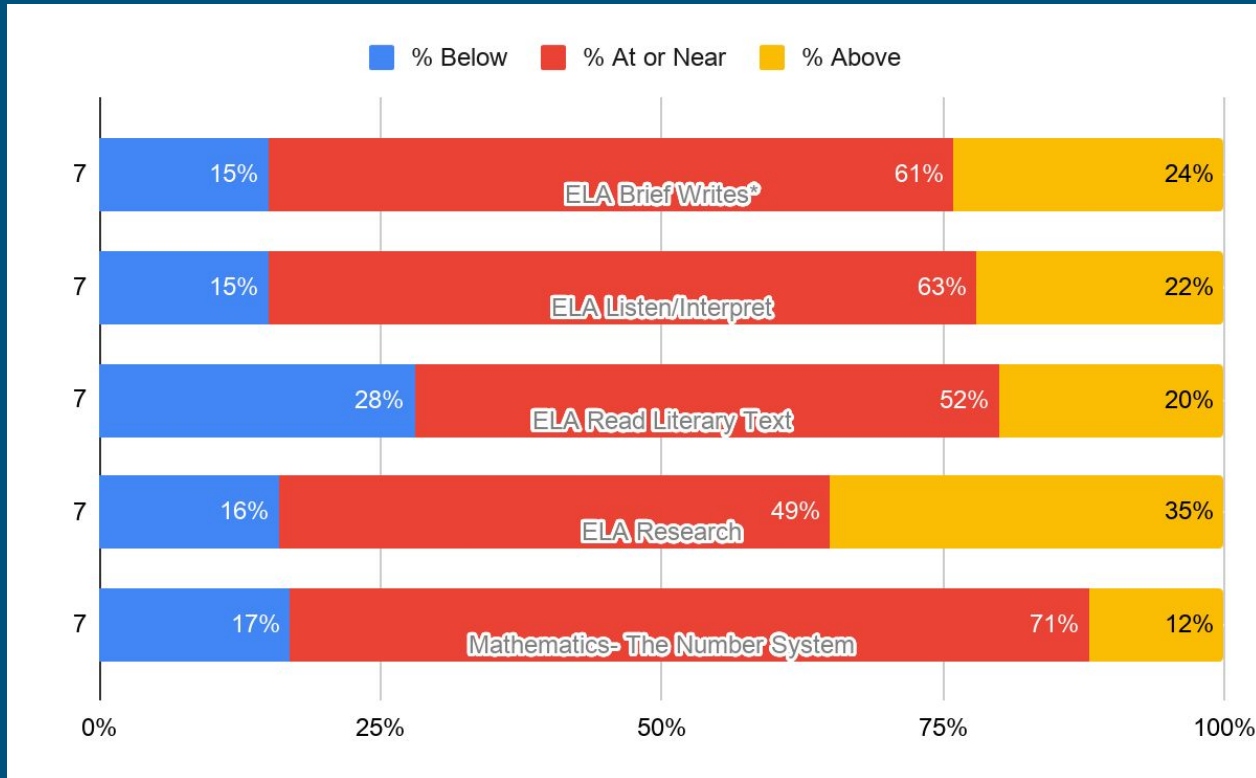
English Language Arts & Math

- *Integrate SBAC type questions* into pre/post assessments in ELA
- *Using Interim Assessment data to group students* across the grade level for iblock instruction in reading and math (will start in Jan)
- *Incorporating SBAC questions* into weekly instruction
- *Reviewing the "Connections Playlist"* - Currently creating a plan for implementation with students.

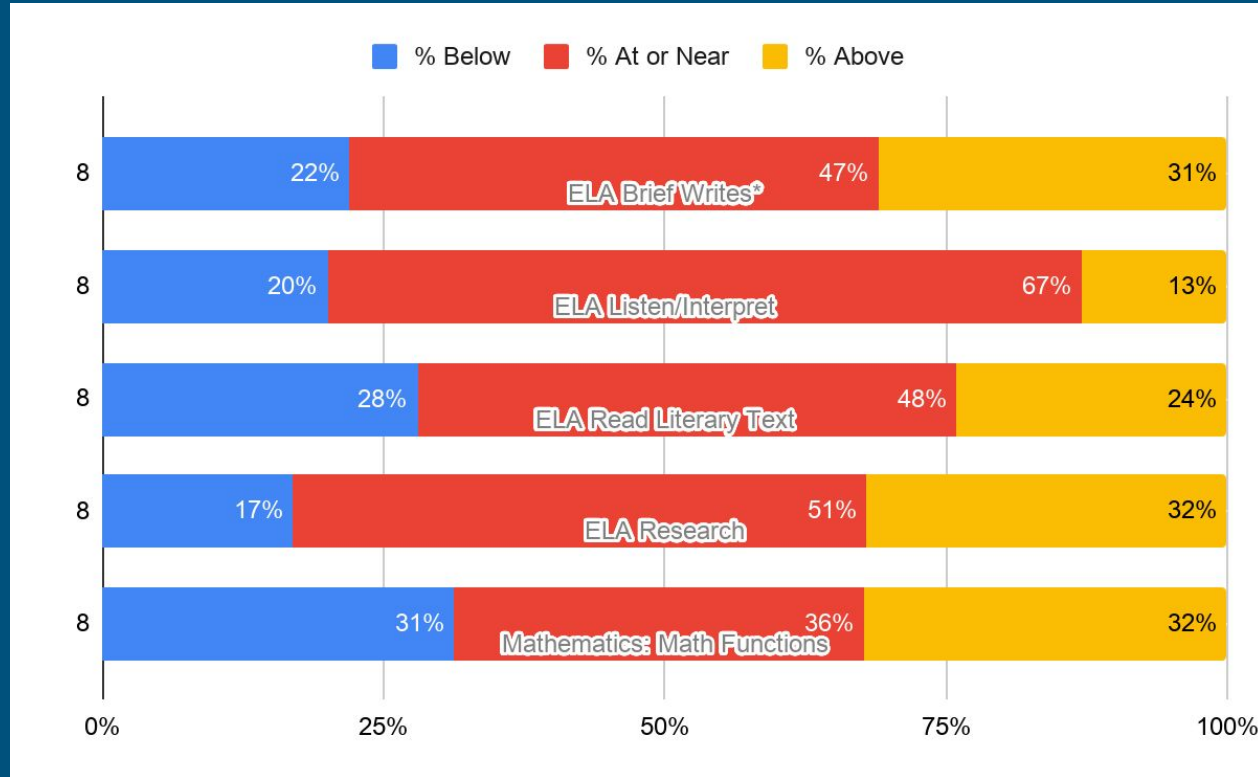
Middle School Pre-Assessment Data Grade 6



Middle School Pre-Assessment Data Grade 7



Middle School Pre-Assessment Data Grade 8



Middle School Instructional Implications

ELA

Strengths that the team has become aware of as a result of looking at Interim Assessment data:

- Students are showing a clear picture of *what they CAN DO*

Weaknesses that the team has become aware of as a result of looking at Interim Assessment data:

- students are writing responses that are strong but *do not fit the question*
- students struggle with *what the questions ask*
- students that may be *missing one part of response*

Middle School Instructional Implications ELA

Ways the department is using IAB data to inform classroom instruction:

- Using *samples of student work* and having students score...students are learning the rubrics and *breaking down what questions are asked and how answers are scored*
- Creating grade level iBlocks around *SBAC questions using SBAC scoring data for placement*
- Developing *WLMS Standard/Indicator questions/assessments (formative and summative) using SBAC vocabulary*
- Using data along with SBAC 2019 scores to help create a *"target list" and work with WLMS interventionist to provide target list more skills*
- *Providing pre and post test results to students* by sharing answers so that students can see how they have done, where they have improved, and where they still need to improve

Middle School Instructional Implications Math

Strengths as a result of looking at Interim Assessment data

- Have a clear picture of what specific standards/indicators our *students know and don't know*
- Identify what *type of question students had the most trouble answering* and which question types were the easiest to answer

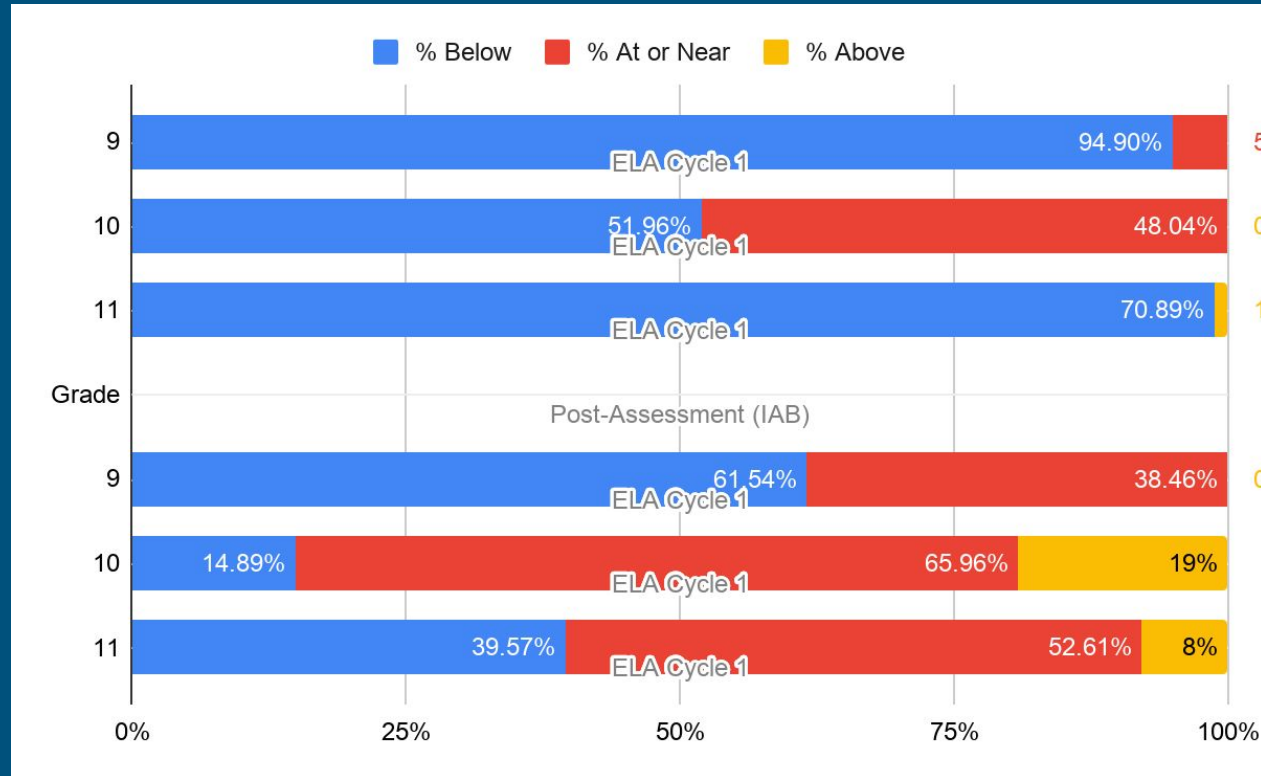
Weaknesses as a result of looking at Interim Assessment data

- *Discrepancy* in the way some students perform on their IAB and how they are performing in our classes.

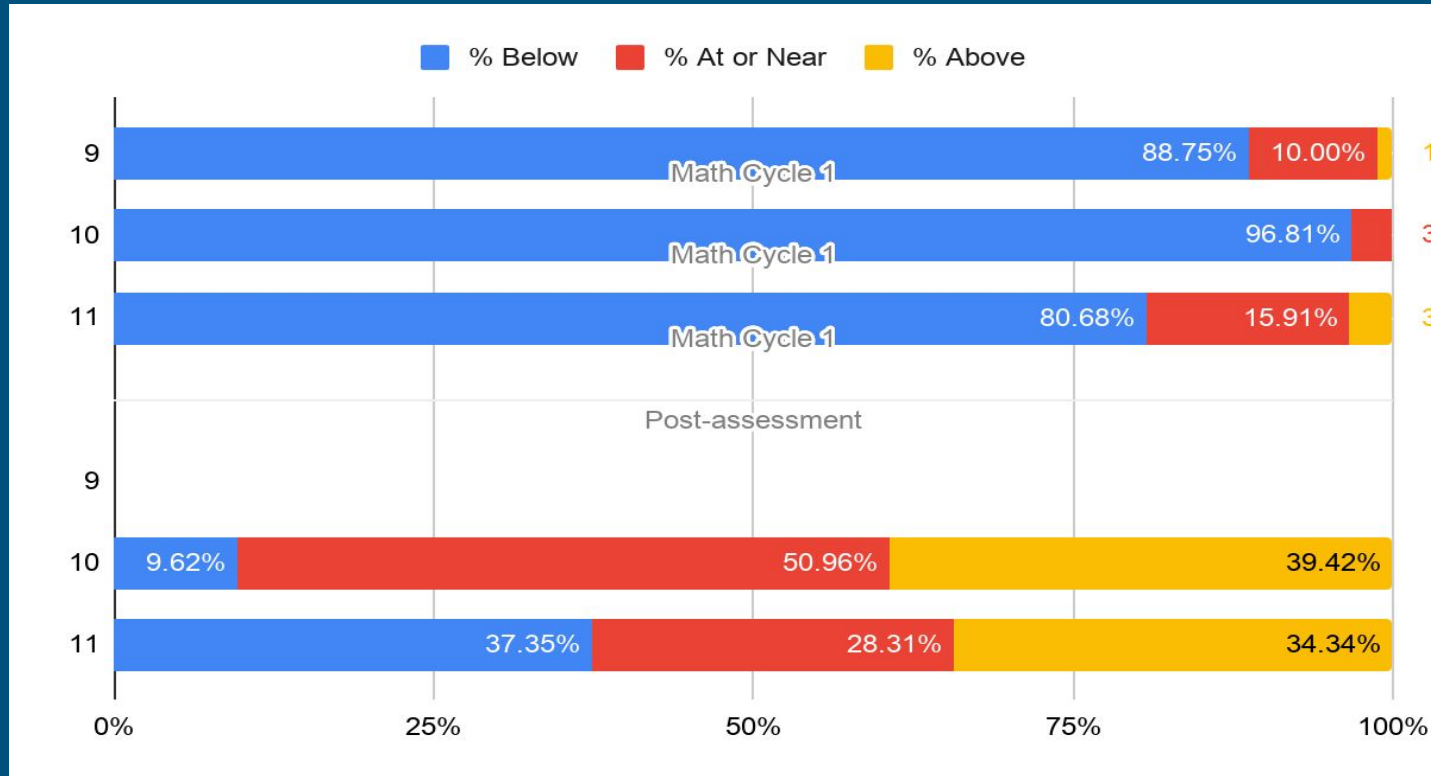
How the department using Interim Assessment data to inform classroom instruction

- Interim Assessment data was used to introduce and *embed SBAC style type questions* into our normal daily formative assessments
- Ensured that students understand and use the *tools (desmos calculator) that are available on the Interim Assessment*

High School Assessment Data ELA Grades 9, 10, 11



High School Assessment Data Math Grades 9, 10, 11



High School Instructional Implications Teachers

- Identify individual *students strengths and deficiencies*
- Identify *subgroups of students* that may need more support in accessing learning
- Identify *next steps in instruction* to address any student performance concerns - reteaching, addressing lagging skills through intervention, extension of learning expectations
- *Obtain student work samples at each performance level*
- Ensure the *assessment is aligned* to the standard and/or indicator
- Address deficiencies through *Tier I interventions in class or during Raider Block through research-based instructional strategies*
- Assess student progress towards the Vision of a Graduate Standards through Raider Block
- *Differentiate instruction* based on individual students skills

High School Instructional Implications Departments

- Identify *trends* in student achievement data that require potential changes to curriculum, instruction, or assessment practices on a course or departmental level
- *Calibrate* scoring of student work using the established scoring criteria
- *Align feedback* to students on progress towards mastery and SAT skills.
- On the 9th grade team, identify interdisciplinary opportunities to support student growth and acquisition of skills across content areas.
- *Share strategies* being used to address common issues: attendance, behavioral, social-emotional
- *Identify resources* (through supplemental resources, Goalbook, etc.) to help support students with lagging skills in meeting expectations and provide appropriate tiered interventions.

High School Instructional Implications

SRBI TEAMS

SRBI Teams use benchmark interim assessment data to:

- *Identify struggling students* in individual classrooms (ex: Alg 1 class), in specific department courses (ex: all Alg classes), in all courses in a department (ex: all math classes)
- Measure skill levels of individuals and groups of students to *determine interventions*
- *Measure student progress* within supports and interventions
- *Diagnose intervention types* (ex: academic vs behavioral)
- Diagnose supports and *interventions strategies* and process (ex: literacy needs, pacing needs, depth of knowledge needs, timing needs, as in, not ready for this yet)
- Determine the need to *intensify supports and interventions* (i.e., was this successful?)
- Determine *instructional and curriculum needs* (i.e, who should teach this skill? With what materials?)

Student Chronic Absenteeism

**defined as being absent 10% of more of the school year*

School	18-19 Data	19-20 Target
North Street	14.5%	Under 10%
South Elementary	5.1%	Under 5%
WLMS	7.7%	Under 5%
WLHS	16.7%	Under 10%
CT State Average	10.4%	N/A

Student Chronic Absenteeism

**defined as being absent 10% of more of the school year*

School	19-20 Target	October	November	December
North Street	Under 10%	8.7%	6.1%	5.5%
South	Under 5%	8.3%	4.4%	3.8%
WLMS	Under 5%	9.7%	7.3%	7.8%
WLHS	Under 10%	12.9%	13.1%	12.6%



Questions?

EXHIBIT VIII C

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: DECEMBER 5, 2019
RE: BUS SAFETY DISCUSSION

Earlier this year, members of our community raised concerns/requests to explore the installation of bus cameras on the exterior of our busses. As part of that concern and request, in collaboration with Smyth Bus Company, Charmaine Bradshaw-Hill and I, reviewed this request and the potential associated costs.

Information provided by Smyth Bus Company:

Cost is \$900 per bus (provides an exterior camera that takes a photo and tags where the violation occurred)

DVR-808CD-064 DVR-814

- Solid State DVR
- Class 10 SDXC Memory Card
- Lockable Cage
- System Health Reporting
- Enhanced Event Marker Button • GPS Antenna
- Software & Guides

FEATURES:

- 16 Channels of HD Video & Audio • 1080p True High Definition Video • Rugged Solid State Design
- Wireless File Transfer (Optional) • 5 YEAR System Warranty
- Factory Installation
- LIFETIME SDXC Card Warranty • GPS Route History
- Unbeatable Value

1080p HD Base Kit with No Camera [64GB] HD Waterproof Night Vision Side Camera KIT

This evening, I am requesting input and guidance from the Board of Education as to whether you wish to include this in the proposed 20-21 budget process, which would be further reviewed through the numerous budget discussions and workshops.

EXHIBIT VIII D

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: DECEMBER 5, 2019
RE: GRANTS

Tonight, I am pleased to share for informational purposes two grants that have been awarded to Windsor Locks Public Schools.

First, WLHS teachers, Tracy Hunt and Amanda Arnold has been awarded a \$5,000 grant from PepsiCo to create a zen garden that will further enhance the opportunities for our students in developing their social/emotional skills. The courtyard area will be transformed through the use of this grant money and fully planned and developed by our students for our students.

Secondly, North Street School has been awarded a grant in the amount of \$1,000 from Walmart to help defray the costs for the entire school to experience a cultural field trip to Symphony Hall to see a TheatreWorks production. In collaboration with the North Street PTO and this grant, this trip will be cost-free to all students/families.

Windsor Locks Public Schools

www.wlps.org

EDUCATIONAL LEADERSHIP

Shawn Parkhurst
Superintendent of Schools 860-292-5000

Sharon Cournoyer
Assistant Superintendent of Schools 860-292-5750

Jeffrey Ferreira, Principal, Heather Earley, Assistant Principal
North Street School 860-292-5027

Monica Briggs, Principal
South Elementary School 860-292-5021

David Prinstein, Principal, Christine Griswold, Assistant Principal
Windsor Locks Middle School 860-292-5012

Steven Swensen, Principal, Carrie Grado, Assistant Principal
Windsor Locks High School 860-292-5032

Brian Deming, President
Windsor Locks Teachers' Association 860-292-5012

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