

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Special Meeting

May 14, 2020

4:00 p.m.

To receive remote meeting link and login information, please register to attend this meeting by sending an email to:

dbole@wips.org

no later than 2:00 pm on May 14, 2020

Windsor Locks Board of Education

Patricia King, Chairwoman

Margaret Byrne, Vice Chairwoman

Jim McGowan

Dennis Gragnolati

Paige Latournes

Shawn Parkhurst

Superintendent of Schools

MISSION STATEMENT AND CORE BELIEFS

The WLPS will create and sustain a community of life-long learners where all students are engaged, empowered and expected to achieve at the highest levels and to become responsible, contributing citizens in an ever-changing, global society.

In order to achieve our mission our students will receive a world class education that:

- Challenges each student to meet and exceed high expectations through a stimulating, rigorous and challenging curriculum;
- Enables each student to think critically, work collaboratively, and display the confidence necessary to be successful in a diverse and complex society;
- Prepares each student to be an adaptable risk taker who is proud to invest in the future;
- Prepare each student to use all of the technological resources available to complete research, solve problems, and identify creative solutions;
- Develops individuals who are open-minded, respectful, and compassionate,
- Develops honest, interdependent, skilled future leaders and independent thinkers who will become the world's problem solvers;
- Enriches the skills and talents of each student to be inventive and ready to achieve a sustainable future;
- Invites the entire community to be involved in providing a well-rounded education; which
- Inspires each student to become an active member of our community, the nation, and the world.

Special Meeting - Agenda

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Windsor Locks Board of Education

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- Goal 1: Windsor Locks Public Schools will ensure that all students are engaged in their learning and challenged to achieve, grow, and demonstrate mastery.
- Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure achievement, growth and mastery for all.
- Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.
- Goal 4: Windsor Locks Public Schools will provide a positive, equitable, safe and healthy climate for adults and students, to learn how to sustain and promote healthy living.

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Student Representatives Report
- D. Board of Education Communications
- E. Student Recognition

1. CABE Student Leadership Awards

- a) WLMS - **Isabella Canon and Rudy Angel**
- b) WLHS - **Taylor Bauer and Jamalaldeen Obaid**

II. Public Audience (only on Agenda Items)

- A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and, in turn, that the community should have the opportunity to provide input.*

III. Approval of Minutes: None

- IV. Personnel Report
 - A. Resignation: **Vote Needed**
 - B. Update on WLHS Principal Search
- V. Superintendent's Report
- VI. Assistant Superintendent's Report
- VII. Reports on Standing Committees:
 - A. Correspondence
 - B. Curriculum
 - C. Policy
 - D. Finance
- VIII. Old Business
 - A. Update MS STEM, Innovation & Science Integration
- IX. New Business
 - A. COVID-19 Update: Discussion, and Status
 - 1. District Updates - School ReOpening Plan
 - 2. School Updates
- X. Public Audience (General)
 - A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and in turn, that the community should have the opportunity to provide input.*
- XI. Adjourn

For the Chairperson of the Board of Education

Shawn L. Parkhurst - Superintendent of Schools

Copy: Town Clerk - Please Post

Upcoming Events:

Event	Date/Time	Location
Wellness Wednesday - Scavenger Hunt with Ms. Wrinn	Wednesday, May 13, 2020 1:00 p.m.	Remote Request link: dbole@wlps.org
WLHS Principal Search Interviews Round 1	Wednesday, May 13, 2020	Virtually
BOE Curriculum Subcommittee Meeting	Thursday, May 14, 2020 3:00 p.m.	Virtually via Google Meets
Optional Parent Call in and Q & A with the Superintendent	Friday, May 15, 2020 10:00 am	Dial In: 1-929-205-6099 Meeting ID: 999 672 877
Park and Recreation Interactive Juggling Event	Friday, May 15, 2020 11:00 am	Virtually via Zoom
BOE Policy Subcommittee	Tuesday, May 19, 2020 3:00 p.m.	Virtually via Zoom

EXHIBIT V

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN PARKHURST, SUPERINTENDENT

DATE: MAY 14, 2020

RE: SUPERINTENDENT'S REPORT

Staff Spotlight

North Street School Teacher Tricia Lee recently completed her UConn UCAPP administrative degree. Greg Weigert has been working tirelessly to support all staff but in particular those that need access to materials and resources in our buildings. Through Greg's tireless efforts all requests have been met, including this week's WLHS fundraiser distribution of their coffee cake sales. Earlier this week, all staff participated in two sessions for professional learning virtually. A huge shout out to all the facilitators from within our own staff to support their colleagues in the continued implementation of interim remote learning.

Wellness Wednesdays

Starting just before our April break, we launched a district and community-wide Wellness Wednesday. Each Wednesday from 1:00 pm - 1:30 pm, a member of our staff engages students, staff, and families in a 30 minute wellness activity. To date, we have had an active workout from Mr. Lepak, a mindfulness activity by Mrs. Orlandi, DRUMFIT from Mrs. Dallesander, Power Yoga from Mr. Braddock, and just this week, a Scavenger Hunt by Ms. Wrinn. Tomorrow, in collaboration with Park and Recreation, we are featuring John Tardy, an Interactive Juggler.

Teacher/Staff Appreciation

Last week we formally celebrated Teacher and Staff Appreciation week. Due to the overwhelming response from those that participated in our request for video call out, we are declaring the entire month of May staff appreciation month. Education Everywhere will feature an appreciation section each week and in addition, all of the individual segments that make up the larger show, will be available for viewing on our website.

Virtual Help Desk

Our virtual help desk continues to be active and is a place for all questions to be sent. The “desk” is cued to send an email to the appropriate person who then will respond to your question within 24 hours. The response rate has been much quicker than that and special thanks to Jessie Lavorgna for her work in setting this up for our community.

Interim Remote Learning Survey #3

This week we launched our third interim remote learning survey. It is our goal to seek ongoing feedback from our students and families every two weeks. If you haven't yet filled that out, please do so as they are reviewed at the leadership level and at the teacher level resulting in adjustments; such as the change to more face to face engagement opportunities between staff and students.

Kindergarten Registration is Underway

Kindergarten Registration has begun. For our planning purposes it is best to register sooner rather than later. In order to begin the new student registration process, families can visit our website and click “School Registration.” From there, they will be brought to the Welcome Center website, where they will find all the necessary steps to register their children. All of the registration are being done online during this school closure period. No registrations or resident verifications are being done in person at this time.

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHARON COURNOYER, ASSISTANT SUPERINTENDENT

DATE: MAY 14, 2020

RE: ASSISTANT SUPERINTENDENT'S REPORT

Daily attendance at grade level and department meetings

Checked into as many meetings as possible pK-12 to support teacher planning.

iReady meetings

iReady is a resource funded by the Alliance Grant for next year. iReady is providing onboarding training and free opportunities this year as a tool that teachers can utilize for online learning. Continued planning for professional learning for North, South and Middle School Instructional Specialists on May 18, 2020.

- Discussions for use of iReady to provide summer support and intervention
- Discussions of new features of iReady that will help us to understand the impact that the school closure due to COVID-19 has had on our students' learning.

Seminars

- NEASC: Preparing for the end of the school year: Academic Closure and Year End Celebrations
- CSDE: Learning at a Distance - When Your Classroom is your Home: Teaching and Learning Science K-12

Grading Meetings

Continued planning for the Interim Remote Grading Guide and Teacher/Student Expectations.

Professional Learning and Teacher Evaluation Meeting

Met with our PDAC and TEVAL committee to discuss the results of the Professional Learning Survey and agreeing on the structure of the day.

- Created survey that went out to solicit teacher volunteers for the Virtual Ed Camp

PD on Monday 5/11/2020

- Created the schedule for the Virtual Ed. Camp PD
- Met with all facilitators to discuss expectations
- Created a sign-up sheet for staff to select their learning choices
- Created “exit slip” survey for the PDAC committee to determine next steps

Windsor Locks Public Schools

www.wlps.org

Educational Leadership

Shawn Parkhurst
Superintendent of Schools 860-292-5000

Sharon Cournoyer
Assistant Superintendent of Schools 860-292-5750

Jeffrey Ferreira, Principal, Heather Earley, Assistant Principal
North Street School 860-292-5027

Monica Briggs, Principal
South Elementary School 860-292-5021

David Prinstein, Principal, Christine Domler, Assistant Principal
Windsor Locks Middle School 860-292-5012

Steven Swensen, Principal, Carrie Grado, Interim Principal
Windsor Locks High School 860-292-5032

Brian Deming, President
Windsor Locks Teachers' Association 860-292-5012

Linda Schmaelzle
Director of Adult Education 860-292-5712

Central Office

Sheri Lee
Director of Human Resources 860-292-5744

Joshua Robinson
Special Services Program Coordinator 860-292-5707

Charmaine Bradshaw-Hill
Business Manager 860-292-5741

Jessica Lavorgna
Director of Partnerships 860-292-5751