

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Special Meeting

June 18, 2020

4:00 p.m.

To receive remote meeting link and login information, please register to attend this meeting by sending an email to:

dbole@wips.org

no later than 2:00 pm on June 18, 2020

Windsor Locks Board of Education

Patricia King, Chairwoman

Margaret Byrne, Vice Chairwoman

Jim McGowan

Dennis Gragnolati

Paige Latournes

Shawn Parkhurst

Superintendent of Schools

MISSION STATEMENT AND CORE BELIEFS

The WLPS will create and sustain a community of life-long learners where all students are engaged, empowered and expected to achieve at the highest levels and to become responsible, contributing citizens in an ever-changing, global society.

In order to achieve our mission our students will receive a world class education that:

- Challenges each student to meet and exceed high expectations through a stimulating, rigorous and challenging curriculum;
- Enables each student to think critically, work collaboratively, and display the confidence necessary to be successful in a diverse and complex society;
- Prepares each student to be an adaptable risk taker who is proud to invest in the future;
- Prepare each student to use all of the technological resources available to complete research, solve problems, and identify creative solutions;
- Develops individuals who are open-minded, respectful, and compassionate,
- Develops honest, interdependent, skilled future leaders and independent thinkers who will become the world's problem solvers;
- Enriches the skills and talents of each student to be inventive and ready to achieve a sustainable future;
- Invites the entire community to be involved in providing a well-rounded education; which
- Inspires each student to become an active member of our community, the nation, and the world.

Special Meeting - Agenda

June 18, 2020 - REVISED 6/17/20

Windsor Locks Board of Education

4:00 p.m.

To receive meeting information, please register to attend this meeting by sending an email to: dbole@wlps.org

- Goal 1: Windsor Locks Public Schools will ensure that all students are engaged in their learning and challenged to achieve, grow, and demonstrate mastery.
- Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure achievement, growth and mastery for all.
- Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.
- Goal 4: Windsor Locks Public Schools will provide a positive, equitable, safe and healthy climate for adults and students, to learn how to sustain and promote healthy living.

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Board of Education Communications
- II. Public Audience (only on Agenda Items)
 - A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and, in turn, that the community should have the opportunity to provide input.*
- III. Approval of Minutes: **Vote Needed** p. 5 Exhibit III
 - A. 6/4/20 - Special Meeting Minutes
 - B. 6/8/20 - Special Meeting Minutes
 - C. 6/15/20 - Special Meeting Minutes
- IV. Superintendent Report
 - A. Staff, Family, and Board Appreciation
- V. Personnel Report
 - A. Appointment of Assistant Superintendent of Schools: **Vote Needed**
- VI. Reports on Standing Committees:
 - A. Correspondence
 - B. Curriculum

- C. Policy
 - 1. 1330 Facilities Use: **Vote Needed** p. 16
- D. Finance
- VII. Old Business
- VIII. New Business
 - A. School Reopening Steering Committee Update
 - 1. Teaching and Learning
 - 2. Facilities and Operations
 - 3. Wellness, Health and Safety
 - B. SISU - Elementary Behavior Presentation and Plan p. 18
 - C. BOE Summer Meeting Calendar: **Vote Needed** p. 27
 - D. 20-21 Budget Discussion: Vote Possible**
- IX. Public Audience (General)
 - A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and in turn, that the community should have the opportunity to provide input.*
- X. Adjourn

For the Chairperson of the Board of Education
Shawn L. Parkhurst - Superintendent of Schools
Copy: Town Clerk - Please Post

EXHIBIT III

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN PARKHURST, SUPERINTENDENT

DATE: JUNE 18, 2020

RE: APPROVAL OF MINUTES

- June 4, 2020 - Special Meeting
- June 8, 2020 - Special Meeting
- June 15, 2020 - Special Meeting

Board Motion: “MOVE that the Board of Education approve the minutes as presented.”

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
June 4, 2020 at 4:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Goal 1: Windsor Locks Public Schools will insure that all students are engaged in their learning and challenged to achieve at the highest level.

Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure high levels of achievement.

Goal 3: Windsor Locks Public Schools will support ever student through a diverse network of caring adults.

Goal 4: Windsor Locks Public Schools will provide safe and healthy environments where students will learn how to sustain and promote healthy living.

Members Present: P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes

Members Absent: None

Administrators: S. Parkhurst, S. Cournoyer, C. Bradshaw-Hill, S. Lee, A. Goodwin, S. Mills, J. Ferreira, M. Briggs, D. Prinstein, C. Grado, C. Domler, H. Earley and J. Robinson

Student Representatives: N. Passaro and K. Goud

Students: Unknown

Staff: D. Bole

Others: 40 total people were signed in on the meeting

Press: None

I. Call to Order

Vice-Chairwoman Margaret Byrne called the Special Meeting to Order at 4:01 p.m. held via Zoom Meeting

<https://zoom.us/j/98010212788?pwd=TERtdW9Mb2sxZGNpdDh1L1F4eFRIZz09>

Meeting ID: 980 1021 2788 Password: 957400

A. Roll Call for Quorum - All Board Members present.

B. Pledge of Allegiance - All stood up and pledged allegiance to the flag.

C. Student Representatives

Ms. Krithi Goud, Student Representative, addressed the Board. She commented that this will be her last meeting as a Student Representative as she will be graduating next week. She remarked about the Scholars for Dollars Awards Presentation that was held last night via a slide show. She congratulated all of the recipients. She noted the Class of 2023 is sponsoring a car parade for the seniors next week. She hopes to see everyone on the parade route!

Mr. Nick Passaro, Student Representative, addressed the Board. He commented that distant learning is ending, Next Thursday the Class of 2020 will be graduating. However, yesterday the governor announced he has approved in person graduations to take place in July. Mr. Parkhurst noted that the class officers have met and they are surveying their classmates to see if they wish to hold off until July; however, only 150 people will be able to attend and may not be able to have their families attend.

Chairwoman Mrs. King and Vice- Char Ms. Byrne congratulated Krithi and Nick, as did Board Member Mr. Gragnolati!

Nick and Krithi thanked the Board for the opportunity for serving on the Board as student representatives.

D. Board of Education Communications

None.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Donna Bole asked anyone who would like to make a public comment, please write the comment in the chat box and she will unmute the microphone.

Mr. Paul Harrington of 10 Meg Way addressed the Board. He wanted to give the Board input on an agenda item to be discussed later in the meeting, the contract for the superintendent. When he first met the superintendent, he challenged him to be a better communicator between the schools and community. Since his appointment, he has been an excellent communicator. As a resident, he has seen a 180-degree change and great things are happening in our district. Since he has been in his position, he has had to deal with a pandemic with great leadership. He would like to thank him and the administration, faculty and staff for all of their hard work during this difficult time. His wife is a teacher and she is impressed how well our district has done. He hopes that Mr. Parkhurst's contract will be renewed up until the time his daughter graduates high school. He also spoke about the salary of the superintendent and he has canvassed other surrounding towns and has realized our district is one of the lowest salary. He has been a proponent of town salaries in the past and hopes that the Board will look at the compensation paid to Mr. Parkhurst and make sure he is not at the bottom of the list.

III. Student Recognition

Mr. Parkhurst introduced to the Board a group of fifth and sixth grade girls from Windsor Locks who have made a difference in the community. He reminded the Board this particular group of students were first introduced to the Board earlier in the year when they were recognized for their contributions to the community during a toy drive for the Children's Medical Center during the holidays. During the pandemic, the seven girls decided they wanted to thank the nurses and first responders for all their hard work. They had Zoom meetings to discuss their progress. They collected gift cards from local restaurants and gave them to nurses at Bickford Nursing Home, Windsor Locks Fire Department personnel and made donations to the Windsor Locks Food Pantry. He recognized the parents of the students for supporting the students and helping them. He recognized those students, who were: Emma Claffey, Alexis Savelli, Oliva Girard, Rachael Blinn, Ashlyn Karp, Abby Guyette and Hailey Binnet.

IV. Approval of Minutes

- A. 05/21/20 – Special Meeting Minutes
- B. 05/28/20 – Special Meeting Minutes

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education approve the May 21, 2020 and May 28, 2020 Special Meetings as presented.

V. Personnel Report

A. Approval of Superintendent's Evaluation & Contract

Chairwoman Mrs. King spoke about the superintendent's evaluation and

contract discussions. She noted the Board is very pleased with the performance of Mr. Parkhurst. The Board could not have asked for anything more when he was appointed to the position. He has promised he plans on staying with the district for years and years. All input from Board Members, teachers, administration and parents has been positive. She thanked Mr. Parkhurst for all of his hard work and is pleased with the contract extension but will have another meeting next week to formally approve the contract.

B. Resignation

Ms. Sheri Lee, Director of Human Services addressed the Board. A resignation from Mr. Mark DeVallee, a math teacher at the high school as of June 30, 2020. At the time of his resignation, Mr. DeVallee served the students of Windsor Locks for one year.

Ms. Lee also announced a retirement of Ms. Kimberly Martineau, a music teacher at the middle school effective June 30, 2020. At the time of her retirement, Ms. Martineau will have served the students of Windsor Locks for seventeen (17) years.

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts Ms. Martineau's retirement, effective June 30, 2020 and offer her our appreciation for all of her efforts on behalf of the students of the Windsor Locks Public Schools. She will be missed by all!

It was **MOVED** (Byrne) and **SECONDED** (Gragnotati) and **PASSED** (U) that the Board of Education accepts Mr. DeVallee's resignation, effective June 30, 2020 and offer our appreciation for all of his efforts on behalf of the students of the Windsor Locks Public Schools.

C. Assistant Superintendent Search

Ms. Lee commented that the position for Assistant Superintendent. The first round of interviews of thirteen candidates are ongoing. Today seven interviews were held and will be completed tomorrow. The second round is scheduled for June 10, 2020. It is hoped to have the position filled by July 15, 2020.

VI. Reports on Standing Committees

A. Correspondence

Ms. Latournes commented she was not in receive of any correspondence this week.

B. Curriculum

Ms. Latournes commented that a meeting is scheduled next week.

C. Policy

Mrs. King indicated a meeting will be upcoming.

D. Finance

None.

VII. Old Business

A. Update MS STEM, Innovation & Science Integration

Ms. Sharon Cournoyer, Assistant Superintendent of Schools, addressed the Board. She noted that there have been meetings with Mr. David Prinstein, Principal of Windsor Locks Middle School and Mr. Matt Sigall, technology teacher at the high school discussing how to integrate the curriculum with the equipment. Mr. Sigall and Mr. Davis have both volunteered to train teachers on how to use the equipment once the schools can open up. There will be a additional meetings to review the standards and how can the programs be transferred to laptops in the lab.

IX. New Business

A. COVID-19 Update, Discussion and Status

Mr. Parkhurst discussed the protocols that will have to be adhered to for staff and teachers clean their classroom and to have students pick up their belongings that were left at the school in March. Next week, the distribution of caps and gowns to seniors for graduation. Mr. Parkhurst gave a shout-out to Mr. Greg Weigert for getting the grounds ready for graduation on June 11, 2020. Mr. Parkhurst reminded the Board that the RISE graduation will be held on June 12, 2020 at 12:00 pm. It will be a drive-by graduation. Graduation is still scheduled for June 11, 2020 unless the polling of the students from the Class of 2020 wish to change it to July 6 that was held last week. He will keep the Board apprised of the details if they should change.

B. Board of Finance 20-21 Budget Request Discussion

Mr. Parkhurst noted that this week the Board of Finance has asked all boards and commissions to look at the budgets and move any projects into the capital improvements budgets and out of the operating budgets as the town has lost revenue due to COVID of approximately \$900,000. Ms. Charmaine Bradshaw-Hill, Mr. Steve Mills and Mr. Andrew Goodwin have looked through the operating budget to find any projects that can be moved. The Board of Finance plans to have a meeting next week to possibly vote on those transfers. Ms. Bradshaw-Hill has looked through the budget and noted that it must be a capital project relating to an infrastructure expense. Ms. Bradshaw-Hill will have to speak to the Finance Director to confirm what can be used for this transfer and it will be bought back to the Board next week.

A brief discussion was held.

XI. Public Audience

None

VIII. Executive Session:

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

Discussion of Superintendent of Schools' Evaluation

Discussion of Superintendent of School's Contract

That attendance in the Executive Session shall be limited to:

- Members of the Board of Education

The Board entered into executive session at 4:40 p.m.

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education terminates Executive Session and reconvenes into public session at 4:53 p.m.

IX. Adjournment

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education adjourns the Special Meeting of June 4, 2020 at 4:54 p.m.

Respectfully submitted,

Denise M. Piotrowicz

Recording Secretary

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
June 8, 2020 at 5:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Goal 1: Windsor Locks Public Schools will insure that all students are engaged in their learning and challenged to achieve at the highest level.

Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure high levels of achievement.

Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.

Goal 4: Windsor Locks Public Schools will provide safe and healthy environments where students will learn how to sustain and promote healthy living.

Members Present:	P. King, M. Byrne, J. McGowan, D. Gagnolati and P. Latournes
Members Absent:	None
Administrators:	S. Parkhurst, S. Cournoyer, C. Bradshaw-Hill and S. Lee
Student Representatives:	None
Students:	Unknown
Staff:	D. Bole, G. Weigert and M. Sigall
Others:	None
Press:	None

I. Call to Order

Vice-Chairwoman Margaret Byrne called the Special Meeting to Order at 4:01 p.m. held via Zoom Meeting

<https://zoom.us/j/98010212788?pwd=TERtdW9Mb2sxZGNpdDh1L1F4eFRIZz09>

Meeting ID: 980 1021 2788 Password: 957400

- **Roll Call for Quorum** -All Board Members present.
- **Pledge of Allegiance** - All stood up and pledged allegiance to the flag.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Donna Bole asked anyone who would like to make a public comment, please write the

comment in the chat box and she will unmute the microphone.

None.

III. Board of Finance 20-21 Budget Request Discussion

Chairwoman Patricia King commented at the last meeting, the Board discussed what it projects it could take from the operating budget and moved to the capital improvement budget as the Board of Finance has requested. Mr. Parkhurst noted it has been a challenging task as many capital improvement items are not in the operations budget but in the capital improvement budget. Ms. Charmaine Bradshaw-Hill, Business Manager and Mr. Steve Mill, Facilities Manger have looked through the budget and have noted that the only line would be the door maintenance line, if that would be acceptable to the Board of Finance. Ms. Bradshaw-Hill addressed the Board and indicated she has not received any feedback from Mandy, Finance Director, to confirm the door maintenance line is an acceptable project. Ms. Bradshaw-Hill believes it is because the capital improvement projects have a \$20,000 threshold and those projects are for infrastructure improvements. She believes door maintenance falls under that category. The line currently is approximately \$35,000. This line is used for all supplies and services that are used to repair or replace the doors. Replacement door is approximately \$6,500 to \$6,900 each. The district is not currently looking to replace five doors, but if a door fails within the district, the facilities staff try to fix the door as the last resort is replacement. The funds in that line are used for those repair and/or replacement costs. The lines that were also looked at were technology lines; however, those lines do not fall under the threshold policy of \$20,000. Therefore, Ms. Bradshaw-Hill believes the door maintenance line would be acceptable but reminded everyone if she needs supplies or to replace a door, the funds will have to come from capital improvements.

A brief discussion was held.

It was MOVED (Byrne) and SECONDED (McGowan) and PASSED (U) that if the Board of Finance accepts the Board of Education's understanding of what capital improvement item is, then the Board of Education moves \$35,000 from the door maintenance line over to the Board of Education capital improvement requests.

IV. Executive Session:

It was MOVED (Byrne) and SECONDED (Gragnotati) and PASSED (U) that the Board of Education To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- Discussion of Superintendent of Schools' Evaluation
- Discussion of Superintendent of School's Contract

That attendance in the Executive Session shall be limited to:

- Members of the Board of Education

The Board entered into executive session at 5:14 p.m.

It was MOVED (Byrne) and SECONDED (Gragnotati) and PASSED (U) that the Board of

Education terminates Executive Session and reconvenes into public session at 6:17 p.m.

It was MOVED (Byrne) and SECONDED (Latournes) and PASSED (U) that the Board of Education increase Superintendent of School's Salary by 6% starting July 1, 2020 to bring his salary to \$190,800, with salary for following years to be negotiated, and to extend the Superintendent of School's contract to June 30, 2023, which represents a rolling 3-year contract.

V. Executive Session:

It was MOVED (Byrne) and SECONDED (Latournes) and PASSED (U) that the Board of Education To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- Personnel: Employment of Assistant Superintendent of Schools

That in attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent of Schools
- Assistant Superintendent of Schools

The Board entered into executive session at 6:20 p.m.

It was MOVED (Byrne) and SECONDED (Gragnotati) and PASSED (U) that the Board of Education terminates Executive Session and reconvenes into public session at 6:36 p.m.

VI. Adjournment

It was MOVED (Byrne) and SECONDED (Gragnotati) and PASSED (U) that the Board of Education adjourns the Special Meeting of June 8, 2020 at 6:37 p.m.

Respectfully submitted,
Denise M. Piotrowicz
Recording Secretary

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
June 15, 2020 at 4:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent: None
Administrators: S. Parkhurst, S. Lee
Staff: Greg Weigert

I. Call to Order

Chairwoman Patricia King called the Special Meeting to Order at 2:00 p.m

A. **Roll Call for Quorum** - All Board Members present.

II. Executive Session:

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- Interviews for Assistant Superintendent of Schools

That attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent of Schools
- Director of Human Resources
- Candidates

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education terminates Executive Session and reconvenes into public session at 6:39 p.m.

III. Adjournment

It was **MOVED** (Gragnolati) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education adjourns the Special Meeting at 6:39 p.m.

Respectfully submitted,
Donna Bole
Acting Recording Secretary

*** Special Consideration will be given for Multiple Uses**
****Food Service Staff; Custodial and Lighting Technician fees are in addition to the Facility Use; Supplies and Utilities Fee**
*****The rate will be determined at time of application**

	NonProfit				For Profit			
Facility/Location	Group B Single Use (First 4 Hours)	Rental Fee Each Addl Hour	Daily Supply Fee	Daily Utility Fee	Group C Single Use (First 4 Hours)	Rental Fee Each Addl Hour	Daily Supply Fee	Daily Utility Fee
Classroom	\$ 30.00	\$ 30.00	\$ 32.51	\$ 25.00	\$ 60.00	\$ 30.00	\$ 32.51	\$ 25.00
Classroom w AC	\$ 35.00	\$ 40.00	\$ 32.51	\$ 100.00	\$ 85.00	\$ 40.00	\$ 32.51	\$ 100.00
Cafeteria	\$ 50.00	\$ 25.00	\$ 54.66	\$ 150.00	\$ 150.00	\$ 50.00	\$ 54.66	\$ 150.00
School Kitchen**	\$ 75.00	\$ 25.00	\$ 54.66	\$ 150.00	\$ 200.00	\$ 50.00	\$ 54.66	\$ 150.00
All Purpose Room	\$ 50.00	\$ 25.00	\$ 32.51	\$ 100.00	\$ 200.00	\$ 50.00	\$ 32.51	\$ 100.00
Parking Lot	\$ 25.00	\$ 10.00			\$ 50.00	\$ 50.00		
Tennis Courts	\$ 25.00	\$ 10.00			\$ 50.00	\$ 50.00		
Gymnasium & Locker Rooms								
High School Gym	\$ 100.00	\$ 75.00	\$ 60.00	\$ 150.00	\$ 300.00	\$ 100.00	\$ 60.00	\$ 150.00
High School Auditorium	\$ 300.00	\$ 100.00	\$ 60.00	\$ 250.00	\$ 500.00	\$ 100.00	\$ 60.00	\$ 250.00
Middle School Gym	\$ 75.00	\$ 50.00	\$ 60.00	\$ 150.00	\$ 250.00	\$ 90.00	\$ 60.00	\$ 150.00
Middle School Auditorium	\$ 200.00	\$ 50.00	\$ 60.00	\$ 150.00	\$ 350.00	\$ 70.00	\$ 60.00	\$ 150.00
Elementary School Gym	\$ 50.00	\$ 40.00	\$ 60.00	\$ 150.00	\$ 250.00	\$ 80.00	\$ 60.00	\$ 150.00

Athletic Fields							
	Per Week	Per Season		Per Week	Per Season		Daily Utility Fee
Elementary School Field	\$ 100.00	\$ 350.00		\$ 150.00	\$ 400.00		
Middle School Field	\$ 175.00	\$ 400.00		\$ 200.00	\$ 550.00		
High School Field	\$ 250.00	\$ 450.00		\$ 300.00	\$ 675.00		TBD***

Pool Area Including: Showers and Locker Rooms Windsor Locks Park and Recreation Department Including Windsor Locks Water Jets and Other Swim Programs			
Cost Per Season			
Utilities	Custodian**	Pool Supplies	Locker Room
\$35.00 per day	\$57.85 to \$76.22 p/h	\$32.51 per day	\$5 per day

**Rates are subject to the bargaining unit agreement.

Campus Usage Fees (Inclusive of Utilities; Housekeeping; and Supplies) Park and Recreation Department Before and After Care / Summer Camp				
Campus	Annual Before & After Care Overhead Costs		P&R Programs Overhead Costs	
	Daily Supplies	Daily Utilities	Hourly Supplies	Hourly Utilities
North Street Elementary	\$ 54.66	\$ 36.03	\$ 18.22	\$ 12.01
South Elementary	\$ 54.66	\$ 32.13	\$ 18.22	\$ 10.71
Middle School			\$ 18.22	\$ 17.74
High School			\$ 18.22	\$ 39.74

Sisu Academy

“Change the system, not the child.
Let’s do things with children, not to them.”

Research Behind Sisu

- Jessica Minahan (BCBA and author of *The Behavior Code* and *The Behavior Code Companion*)
- *Responsive Classroom*
- Ross Greene's *Collaborative & Proactive Solutions Methodology*
- *Spark* study coming out of Harvard College
- *Applied Behavior Analysis techniques*

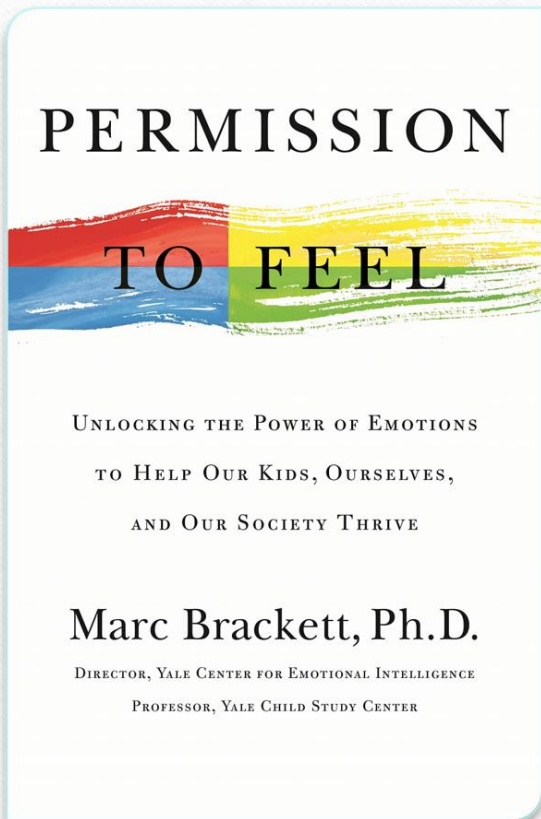
Increasing Academic Engagement and Achievement

- Student led-learning
- Individualized instruction based on personal and/or IEP goals
- Student choice
- Hands on instruction, music, and movement
- Alternative work spaces
- Trauma-sensitive practices

Student-Led Learning

- Students will establish weekly goals in conferences with home group teachers, plan the next stages of their projects, and negotiate work requirements.
- Teacher led workshops will be scheduled throughout the day/week to focus on the literacy and numeracy skills needed by students to complete tasks undertaken in independent learning.
- Sisu will have various school-wide learning themes throughout the year, lasting anywhere from weeks to months.
- Project based learning will culminate in an exhibition.

Social Emotional Learning



- R**ecognizing emotions in self and others
- U**nderstanding the causes and consequences of emotions
- L**abeling emotions accurately
- E**xpressing emotions appropriately
- R**egulating emotions effectively

Students and Staffing

- Staffing
 - Coordinator
 - Psychologist – shared in district
 - Teacher – 1.0 - Special Education Certified
 - General education teacher– 2.0
 - Registered Behavior Technician
- Students
 - Between 8-11 students
 - One classroom for k-2
 - One classroom for 3-5
 - All special education students

Space Requirements

- 2 Classrooms
- 1 Sensory room
- 1 "Maker Space" room
- Playground space

School Operations

- Field Trips
- Time in the community
- Maker Space
- Access to Specials (PE / Music / Art)
- Build classroom libraries to cover multiple grade levels.

Continued work

- Dedicated location for program
 - Designing a physical space
- Supervision
 - Day to day operations
- Developing a parent advisory group
- Professional development for staff

WINDSOR LOCKS PUBLIC SCHOOLS

BOARD OF EDUCATION

MEETING CALENDAR for 2020

Approved: July 18, 2019
Revised 9/12/19

JANUARY 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
9, 23	Board of Education 6:00 p.m. LMC					

MAY 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
14, 28	Board of Education 6:00 p.m. LMC					

OCTOBER 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
8, 22	Board of Education 6:00 p.m. LMC					

FEBRUARY 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
13, 27	Board of Education 6:00 p.m. LMC					
17-18	No School					

JUNE 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
4	Board of Education Special Meeting					
11, 25	Board of Education 6:00 p.m. LMC					
11	BOE Meeting Moved to 6/4 – BOE Vote on 9/12/19					

NOVEMBER 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
12	Board of Education 6:00 p.m. LMC					
26	No School – Thanksgiving Break					

MARCH 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
12, 26	Board of Education 6:00 p.m. LMC					
26	BOE Meeting Cancelled – BOE Vote on 9/12/19					

JULY 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
16	Board of Education 6:00 p.m. LMC					

DECEMBER 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
10	Board of Education 6:00 p.m. LMC					
24-31	No School – December Break					

APRIL 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
9, 23	Board of Education 6:00 p.m. LMC					
13-17	No School – Spring Break					

AUGUST 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
20	Board of Education 6:00 p.m. LMC					

JANUARY 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
14, 28	Board of Education 6:00 p.m. LMC					

SEPTEMBER 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
10, 24	Board of Education 6:00 p.m. LMC					

Meetings are held at 6:00 p.m. at the Windsor Locks High School, 58 South Elm Street.
LMC – Library Media Center.

Meetings are generally held the second and fourth Thursday each month except where otherwise noted.

Special Meetings are held as needed and are posted accordingly.

Windsor Locks Public Schools

www.wlps.org

Educational Leadership

Shawn Parkhurst
Superintendent of Schools 860-292-5000

Sharon Cournoyer
Assistant Superintendent of Schools 860-292-5750

Jeffrey Ferreira, Principal, Heather Earley, Assistant Principal
North Street School 860-292-5027

Monica Briggs, Principal
South Elementary School 860-292-5021

David Prinstein, Principal, Christine Domler, Assistant Principal
Windsor Locks Middle School 860-292-5012

Steven Swensen, Principal, Carrie Grado, Interim Principal
Windsor Locks High School 860-292-5032

Brian Deming, President
Windsor Locks Teachers' Association 860-292-5012

Linda Schmaelzle
Director of Adult Education 860-292-5712

Central Office

Sheri Lee
Director of Human Resources 860-292-5744

Joshua Robinson
Special Services Program Coordinator 860-292-5707

Charmaine Bradshaw-Hill
Business Manager 860-292-5741

Jessica Lavorgna
Director of Partnerships 860-292-5751