

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

**Regular Meeting
February 11, 2021**

6:00 p.m.

Via Zoom

[Register for Zoom Here](#)

Windsor Locks Board of Education

Patricia King, Chairwoman

Margaret Byrne, Vice Chairwoman

Jim McGowan

Dennis Gagnolati

Paige Latournes

Shawn Parkhurst

Superintendent of Schools

Christian Strickland

Assistant Superintendent of Schools

MISSION STATEMENT AND CORE BELIEFS

The WLPS will create and sustain a community of life-long learners where all students are engaged, empowered and expected to achieve at the highest levels and to become responsible, contributing citizens in an ever-changing, global society.

In order to achieve our mission our students will receive a world class education that:

- Challenges each student to meet and exceed high expectations through a stimulating, rigorous and challenging curriculum;
- Enables each student to think critically, work collaboratively, and display the confidence necessary to be successful in a diverse and complex society;
- Prepares each student to be an adaptable risk taker who is proud to invest in the future;
- Prepare each student to use all of the technological resources available to complete research, solve problems, and identify creative solutions;
- Develops individuals who are open-minded, respectful, and compassionate,
- Develops honest, interdependent, skilled future leaders and independent thinkers who will become the world's problem solvers;
- Enriches the skills and talents of each student to be inventive and ready to achieve a sustainable future;
- Invites the entire community to be involved in providing a well-rounded education; which
- Inspires each student to become an active member of our community, the nation, and the world.

Regular Meeting - Agenda
February 11, 2021
Windsor Locks Board of Education
Zoom - 6:00 p.m.

[Click Here to Register](#)

- Goal 1: Windsor Locks Public Schools will ensure that all students are engaged in their learning and challenged to achieve, grow, and demonstrate mastery.
- Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure achievement, growth and mastery for all.
- Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.
- Goal 4: Windsor Locks Public Schools will provide a positive, equitable, safe and healthy climate for adults and students, to learn how to sustain and promote healthy living.

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Student Representatives' Report
 - D. Board of Education Communications
- II. Public Audience (only on Agenda Items)
 - A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and, in turn, that the community should have the opportunity to provide input.*
- III. Approval of Minutes: **Vote Needed** p. 5 Exhibit III
 - 1/28/21 Regular Meeting
- IV. Superintendent Report p. 12 Exhibit IV
- V. Assistant Superintendent Report p. 14 Exhibit V
- VI. Committee Reports
 - A. Policy - Next Meeting 2/16/2021
 - B. Curriculum - Next Meeting 2/11/21
 - C. Finance - Next Meeting 4/14/21
 - 1. Report on 2/9/21 Meeting
- VII. Revised Remote Learning Schedules: **Vote Possible** p. 15 Exhibit VII
- VIII. WLMS Full Return to School Update
- IX. WLHS Full Return to School: **Vote Possible** p. 16 Exhibit IX

- X. Request to Name WLHS Gymnasium: **Vote Possible** p. 19 Exhibit X
- XI. Update on Goals & Progress p. 20 Exhibit XI
 - Attendance
 - *iReady* Diagnostic Benchmark
 - *Intervention Data*

- XII. Public Audience (General)
 - A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and in turn, that the community should have the opportunity to provide input*

XIII. Adjourn Meeting

For the Chairperson of the Board of Education
Shawn L. Parkhurst - Superintendent of Schools
Copy: Town Clerk - Please Post

EXHIBIT III

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN PARKHURST, SUPERINTENDENT OF SCHOOLS

DATE: FEBRUARY 11, 2021

RE: APPROVAL OF MINUTES

- January 28, 2021 Regular Meeting

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE REGULAR MEETING,
January 28, 2021 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent:	None
Administrators:	S. Parkhurst, C. Strickland, D. Solin, S. Lee, J. Ferreira, D. Prinstein, R. Aldred, M. Briggs, C. Grado, J. Robinson, H. Earley, C. Domler and J. Lavorgna,
Student Representatives:	R. Lucas and J. Quagliaroli
Students:	Unknown
Staff:	D. Bole, G. Weigert, C. Kiesel, N. Saavadra, C. Long, S. Naylor and others
Others:	A. Greene, J. Hoffman and 64 total participants
Press:	None

I. Call to Order

Chairwoman Mrs. Patricia King called the Regular Meeting to Order at 6:00 p.m. held via Zoom Meeting.

A. Roll Call for Quorum

All Board Members were present.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

C. Student Representatives' Report

Miss Ryan Lucas, Student Representative, announced the music department is planning a concert. It will be recorded next week. Rehearsals have begun for the show scheduled in the spring.

Mr. James Quagliaroli, Student Representative, spoke on behalf of the students, they feel grateful for having Wellness Wednesday to have a short time away from the computer screens.

D. Board of Education Communications

Chairwoman Mrs. Patricia King commented on the "Education Everywhere" series as it is a wonderful tool to use during the pandemic such as the latest episode giving a tour of

museums for the children an opportunity to see the museums during the current restrictions.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Jessie Lavorgna asked anyone who would like to make a public comment, please write the comment in the chat box or raise their hand and she will unmute the microphone.

None.

III. Staff Recognition

A. NASP Recognition – Excellence in School Psychological Services

Mr. Parkhurst addressed the Board. The National Association of School Psychologists (NASP) awards school districts for their excellence. This past week the psychology department, led by Mr. Josh Robinson was recognized for their services. This is a national recognition, one of thirteen schools in the nation. He congratulated the psychology department, including Mr. Josh Robinson, Ms. Kim Vohden of Pine Meadow Academy, Ms. Emily Owens of Windsor Locks High School, Ms. Lindsay Mellon, Windsor Locks Middle School, Ms. Jessica Smith, South Elementary School and Ms. Carrie Kiesel, North Street School. Since the pandemic, their jobs shifted and to be recognized for their services is a testament to the program.

B. WLPS Technology Department

Mr. Parkhurst remarked the technology department in the district is a small department; however, they are the backbone of the success to remote learning. He thanked the members of the department, Mr. Andrew Goodwin, Ms. Lynda Acquaotta, Ms. Lenora Rouleau and Mr. Joseph Van Doran, who have worked tirelessly during the pandemic. They have supported students, families and staff. Thank you for your hard work and patience.

IV. Approval of Minutes

- **January 9, 2021 Special Meeting**

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the January 9, 2021 Special Meeting, as presented.

- **January 12, 2021 Special Meeting**

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the January 12, 2021 Special Meeting for discussion.

Ms. Byrne noted in Paragraph 2 on the first page where it indicates who sworn in the witnesses. It should be listed as Ms. Byrne and not Mrs. King.

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the January 12, 2021 Special Meeting, as amended.

- **January 14, 2021 Regular Meeting**

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the January 14, 2021 Regular Meeting, as presented.

V. Committee Reports

A. Policy Next Meeting 02/10/2021

B. Curriculum – Next Meeting 02/11/2021

1. 01/14/2021 Meeting Minutes

It was **MOVED** (Latournes) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education accepts the January 14, 2021 Meeting Minutes, as presented.

C. Finance – Next Meeting 02/10/2021

VI. NEASC Decennial Visit Update and Progress

Mr. Parkhurst spoke about the NEASC visit with the assistance of Ms. Rebecca Aldred, Principal of Windsor Locks High School. They told the Board the Windsor Locks High School NEASC Steering Committee has been working to organize and guide the staff in our work to prepare for the upcoming Decennial NEASC accreditation visit from March 7 - 10. NEASC committees worked to complete the first drafts of the summary report. These drafts were revised by the NEASC Steering Committee and shared with staff for additional feedback and input. The next step will be to submit this final summary report to the Visiting Committee and continue to collect artifacts and evidence that support the work that has been done in priority growth areas. The visit will be done virtually by the visiting NEASC team. They shared a tentative schedule for the visit: It was noted the dates are permanent; however, the times may be changed.

A brief discussion was held.

VII. Administrative Assistant Union Contract

Mr. Parkhurst remarked that an agreement has been reached with the Windsor Locks Administrative Assistant Unit retroactive from July 1, 2020 through June 30, 2023. A copy of the tentative agreement has been sent to the Board Members for their review. Chairwoman Mrs. King thanked everyone for their hard work in negotiating the contract.

It was **MOVED** (King) and **SECONDED** (Byrne) and **PASSED** (U) that the Board of Education approve the Windsor Locks Administrative Assistant Unit, Local 2001 Service Employees International Union contract as agreed upon.

VIII. Transportation Contract with Smyth Bus

Mr. Parkhurst commented that the transportation contract with Smyth Bus ends on June 31, 2021. Mr. David Solin, Business Manager was asked to comment on the contract. He indicated that due to a number of factors (competitive pricing, their offer of a lower first year increase to help offset diesel costs, and overall good service), he recommended that the district move forward with a new contract with Smyth Bus in lieu of going out to bid.

A brief discussion was held, and it was agreed Mr. Solin could negotiate a contract with Smyth Bus for transportation and bring that contract back to the Board for approval.

IX. Food Service Waiver With Sodexo

Mr. Parkhurst indicated that the food service contract with Sodexo ends on June 31, 2021. The State is, however, allowing for a one-year waiver to extend current contracts. Due to the many unknowns surrounding COVID, Mr. David Solin recommended the district apply for this waiver.

A brief discussion was held and it was agreed Mr. Solin will apply for the waiver and will bring the contract back to the Board for approval.

X. Windsor Locks Middle School Phase in of Return to In-Person Learning

Mr. Parkhurst spoke about the Windsor Locks Middle School phase in of return to in-person learning with the assistance of Mr. David Prinstein, Principal of Windsor Locks Middle School. The District Steering Committee, which is made up of Board of Education Members, administrators, staff, medical professionals, and students reached consensus and has recommended that the middle school implement a phase in return to in person learning and eliminate the hybrid model beginning February 8, 2021. The goal is that all students, except for those that select remote learning, will be in-person on or before February 15, 2021. Mr. Parkhurst showed three tables which explained the data that was received from the surveys sent to parents, inquiring which students would be returning to in-person and the increase of students to the classrooms. Mr. Parkhurst provided details of the phase-in return for Board. He explained the timeline of the return of students, Grades 6 and 7 will return on February 8, 2021 and Grade 8 will return on February 15, 2021. For the first week, Grade 8 students will continue to learn in the hybrid model. Mr. Prinstein explained in all classrooms, all student desks will continue to be spaced to the greatest extent possible. It is not anticipated that the increase in students in classrooms. In some classrooms, tables have been added to accommodate one or two students. He discussed the cafeteria seating and how modifications can be made with use of other spaces that will allow the lunch waives to function safely. Continued safety measures will be in place which includes masks, shields, social distancing, hand sanitizing and washing and one-way hallways and staircases.

A lengthy discussion was held discussing the plans and inquiring about the high school and when the in-person learning will resume at the high school level. It was ultimately decided at the next Board of Education meeting on February 11, 2021, a plan to phase in return to in-person at the high school in hopes to have the high school returning on February 22, 2021.

It was **MOVED** (Byrne) and **SECONDED** (Letournes) and **PASSED** (U) that the Board of Education approves the Windsor Locks Middle School plan to phase in the return to in-

person learning for Grade 6 and 7 on February 11, 2021 and Grade 8 will return in-person on February 15, 2021, and on the week of February 8, 2021, Grade 8 will continue the hybrid.

XI. Public Audience

Ms. Jessie Lavorgna asked anyone who would like to make a public comment, please write the comment in the chat box or raise their hand and she will unmute the microphone.

Ms. Alison Greene addressed the Board. She had a question about the number of surveys that weren't returned. Mr. Prinstein indicate those that did not return the survey are projected as staying remote learners. She was also concerned about bussing and if the district has a plan to safety transports students on the buses. Mr. Prinstein noted that bus projections did not see an increase and ridership is down. It was noted that the busses have been empty other than South Elementary and North Street School. Ms. Greene asked another question about the vaccine and if it was discussed to wait until the vaccine to open the schools. She was told that it was discussed. The vaccine will not be distributed for most staff and students until May.

Mr. James Quagliaroli, Student Representative addressed the Board. Speaking for the students, they are concerned for the teachers and staff and not being able to get the vaccine. Students are wondering why now it is okay to return to school. Students want to go back to school but they are a little apprehensive.

Vice-Chair Ms. Byrne asked about protocols that will be in place even after the vaccines are administered. This was confirmed and then the conversation turned to what the positivity rates are in the community versus the schools. It was explained the school's positivity rate is much lower and it is much safer in schools.

Ms. Jennifer Hoffman addressed the Board. She asked if the student's survey will be taken into consideration when planning the in-person return for the high school students. Mr. Parkhurst confirmed he has received that data from the survey, and it will be discussed at the Steering Committee meeting on February 8.

Ms. Carrie Kiesel, psychologist at North Street School, addressed the Board. She wasn't going to say anything at the meeting, but she feels she has to share something. She has had COVID her mother was in the hospital. She noted the level of anxiety in the schools is very high due to COVID. She hears it from teachers and staff at the school. She is concerned with everyone's mental and emotional health as students and staff return to in-person learning.

Ms. Nicole Saavedra addressed the Board. She wanted to talk about both sides as an employee and as a parent. As a parent, she feels her students need to return to school. She understands the anxiety of the teachers and staff, but the kids need to go back to school for their mental and emotional health. She thinks the district is doing a great job during the pandemic compared to other districts.

Ms. Christine Long addressed the Board. She works at the middle school and she inquired if the Board of Education will require or mandate employees to get the vaccine. Mr. Parkhurst indicated it will be voluntary.

Miss Ryan Lucas, Student Representative addressed the Board. She asked that the Steering Committee and the Board of Education take the student survey results into account when coming up with a plan to return to in-person learning.

XII. Adjournment

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education adjourns the Regular Meeting of January 28, 2021 at 7:18 p.m.

Respectfully submitted,

Denise M. Piotrowicz
Recording Secretary

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: FEBRUARY 11, 2021
RE: SUPERINTENDENT REPORT

School Visits & Updates

- Continued visits to classrooms to support our students and staff
- Monitoring and reviewing *iReady* mid-year diagnostic assessment
- Weekly review meetings of progress and preparations at WLHS for the upcoming March 2021 virtual NEASC accreditation visit
- Attended and welcomed a variety of authors to our schools and classrooms virtually, for Multicultural Book Day
- Conducted mid-year reviews, and progress toward goals with Administrators and various other staff members
- Participated in the continued monthly district SRBI meetings and supported the work of our building-based teams
- Collaborated with MS and HS administration, our Covid liaison, our Athletic Director, and our Facilities Director on policies, protocols and procedures for Winter Sports
- Supported our student athletes and coaches by attending and welcoming our athletes to their first winter practice
- Collaborated with Park & Recreation Department to coordinate their winter basketball programming
- Participated and provided information to our staff from the weekly State Health Department Calls and the local, North Central Public Health Department calls
- Participated and provided feedback at WLHS as a member of the NEASC team walkthroughs
- Support our drama students through attendance at a variety of their practices in preparation for their upcoming virtual performance
- Collaborated with our WLMS student theater Directors to identify the safest way to move forward with the Spring Drama Production
- Continued facilitation of the District Steering Committee, including a review of the WLMS Full In Person return and the proposed upcoming WLHS Full In Person return

- ❑ Learned alongside our WLHS students during their recent performance assessment demonstration of the *Safe to Touch Oven*
- ❑ Continued review and revision of grants to ensure best use of funds to support our students in collaboration with our Grant Manager, Paula Wetzel
- ❑ Attended WLHS Boys first home game of the 20-21 season

Additional Meetings and Professional Development

- ❑ Attended Commissioner's Network and Alliance District *Talk Tuesdays - Engaging Students Experiencing Homelessness or Barriers to Stable Housing*
- ❑ Attended *Hartford Area Superintendent Association* meetings weekly to share ideas and provide feedback
- ❑ Attended a recent CanaRx Presentation with several members of our staff and members of our Board of Education
- ❑ Participated and learned with Apple during the recent virtual professional development series, *Strengthening Literacy from Kindergarten through College*
- ❑ Attended WLMS staff meeting to support WLMS administrators and staff in preparation for the full return
- ❑ Supported the launch of *TeacherFit*, a wellness initiative for body and mind for our staff
- ❑ Reviewed and outlined action steps with our Adult Education staff regarding the most recent state audit and recommendations
- ❑ Participated in a virtual professional learning, *Reflections on Virtual Accreditation Visits* in preparation for our WLHS upcoming virtual NEASC visit
- ❑ Began planning for end of the year events and celebrations
- ❑ Continued participation in Food Service negotiations

Community Outreach

- ❑ Attended WLPS Office of Partnerships Professional Workshops on *Family and Teacher Team Chats* and the *Grade 6 Transition Team Meeting*
- ❑ Collaborated with Wendy Knowles and Tysanda Wiley in preparation for the town and school wide Anti-Vaping Campaign
- ❑ Attended WLPS Office of Partnership *Transition Years Meeting*
- ❑ Attended several Board of Finance meetings including the most recent discussion with the bonding consultant
- ❑ Submitted our 21-22 Budget to the Town on February 1, 2021
- ❑ Participated in the recent OPEB meeting with BOE and town officials

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: CHRISTIAN STRICKLAND, ASSISTANT SUPERINTENDENT
DATE: FEBRUARY 11, 2021
RE: ASSISTANT SUPERINTENDENT REPORT

Curriculum, Instruction, and Assessment

- Worked with building administrators at K-8 schools to monitor the completion of the second *iReady* diagnostic assessment.
- Conducted meetings with instructional specialists to discuss student data and support instructional decision making.
- Facilitated meetings with building administrators and staff regarding Smarter Balanced Summative Assessment.
- Collaborated with building principals to plan building-based professional development and the administration of the CSDE Foundations of Reading Survey.
- Met with representatives from *iReady* to support professional development offerings on March 15.
- Continued to support preparation efforts for the WLHS upcoming NEASC Visit.
- Virtually attended all author presentations for Multicultural Book Day
- Continued to facilitate meetings of the District SRBI Committee and Professional Development and Evaluation Committee.

Additional Meetings and Professional Development

- Attended the CSDE webinar on *Science Education in Connecticut*.
- Attended Commissioner's Network and Alliance District *Talk Tuesdays - Engaging Students Experiencing Homelessness or Barriers to Stable Housing*.
- Attended CSDE training on *Smarter Balance Administration and Assessment Training for Special Populations*.
- Attended professional development session on *Curriculum Unit Mapping*.
- Attended CREC's presentation on *Pandemic - Related Transitions: P-3 Contexts*.

Community Outreach

- Attended WLPS Office of Partnerships Professional Workshops on *Family and Teacher Team Chats* and the *Grade 6 Transition Team Meeting*.
- Attended WLPS Office of Partnerships Learning Table Presentation on *Nutrition 101: 5 Ways to Improve Your Plate*.

EXHIBIT VII

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: FEBRUARY 11, 2021
RE: REMOTE LEARNING SCHEDULES

In reviewing the recent use of our Remote Learning Schedules, I will share the recommended schedules to be effective starting immediately pending BOE approval.

Board Motion: “**MOVE** that the Board of Education approve the Remote Learning Schedules as presented, effective immediately.”

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
 FROM: SHAWN L. PARKHURST, SUPERINTENDENT
 DATE: FEBRUARY 11, 2021
 RE: WLHS FULL RETURN TO SCHOOL

The District Steering Committee, which is made up of Board of Education Members, Administrators, Staff, Medical Professionals, and Students reached consensus and is recommending that WLHS implement a phase in return to in person learning and eliminate the hybrid model beginning February 22, 2021. The goal is that all students, except for those that select remote learning, will be in person on or before February 22, 2021. WLHS Principal Rebecca Aldred will provide details of her phase-in return for Board approval this evening.

Return to School Survey Summary by Grade								
<i>School</i>	<i>Grade Level</i>	<i>Total School Enrollment</i>	<i>Total Return to School Survey Responses</i>	<i>Return to School Survey Responses: Remote Learning</i>	<i>Return to School Survey Responses: In School Learning</i>	<i>Change From Remote to In School</i>	<i>Change From In School to Remote</i>	<i>Net Change to In School Numbers</i>
WLHS	9	121	75	24	51	7	2	9
WLHS	10	99	63	25	38	8	2	10
WLHS	11	92	50	16	34	4	0	4
WLHS	12	86	58	26	32	5	6	11
		398	246	91	155	24	10	34

	Courses at capacity	Courses over capacity	Courses over by 1	Courses over by 2	Courses over by 3	Courses over by 4 or more
Count	16	59	14	14	12	19
Percent	8%	28%	7%	7%	6%	9%

In classrooms, all ***student desks will continue to be spaced to the greatest extent possible.*** With a return to full in-person learning, we do anticipate an increase in students in classrooms. In most classrooms, a minimum of three student desks will be added, which will result in a decrease to previous physical distances. ***Teachers will still be able to operate from the front of the room, within their instructional ten foot by ten foot space.***

In the few cases where an added desk would not be enough to accommodate additional returning students, certain ***class sections will be relocated to larger community spaces— such as the Humanities Lab & Math Lab***—that more easily accommodate larger numbers of students.

- Currently our lunch waves are **not** running at maximum capacity.
- We will **not need to change** our current lunch schedule.
- We are able to accommodate a max capacity of 162 students at 6 person tables.
 - o We will have roughly 108 students in each of our two lunch waves.
 - o In this model, we have been able to ensure distance between students while they eat, understanding that this is a time when mask wearing is impossible.
 - o When students are seated at tables and not eating, walking through the lunch line, or throwing trash away, they are masked at all times.
 - o As soon as the weather warms, we look forward to students being able to eat outdoors again, at the picnic tables located outside of the Cafeteria as we did during the fall.

The bell schedule will remain unchanged with the elimination of the hybrid model, including maintaining full remote Wednesdays for all students.

- Students have voiced that the frequent change in schedules had added additional stress and gives a feeling of lack of control. Research shows that **establishing routines** helps students cope with the pandemic. **Predictability** promotes a sense of calm.
- Full remote Wednesdays allow all students to learn the same way, remotely. This

opportunity affords students the ability to engage in online discussions unmasked and equipped to use a wide range of communication skills to deepen their level of understanding.

- There would also be 8 transitions on Wednesday versus 4 on each of the other school days.
- Restrictions/requirements on all learners require additional support and opportunities to check in with teachers with flexibility, screen time limits, and SEL as priorities.
- **Masks:** While on school grounds, all students and teachers are required to wear masks, except during mask breaks when appropriate distance can be guaranteed.
- **Shields:** While in classrooms, all students are required to sit and work behind their acetate shields. Shields are cleaned and transported to each class.
- **Distance:** To the greatest extent possible, students and staff should keep their distance from one another in classrooms and in hallways, and should avoid any congregating whatsoever.
- **Hand sanitizing and washing:** At the beginning of each class period, and any time they enter a new space, students are being asked to sanitize their hands. As often as is possible, students are reminded to wash their hands.
- **Start/End of class cleaning protocols:** At the start and end of each class, students are required to wipe their desks and shields with approved cleaning products.
- **One-way hallways and stairwells:** Within our building, where possible, hallway and stairwell traffic moves in one direction. Where this is not possible, a two-direction traffic pattern is clearly marked with arrows.

Possible Board Motion: “**Move** that the Board of Education approve the Windsor Locks High School plan to return to in-person learning and eliminate the hybrid model beginning February 22, 2021 as presented.”

New Construction

Naming/Re-naming of School Buildings, Components of Buildings, and/or School Grounds

Commemorative Recognition of Groups

The Board of Education believes that providing commemorative recognition of groups or individuals is a matter of great importance and one that deserves the most thoughtful attention. In regard to this policy, commemorative recognition includes, but is not limited to, permanent monuments, plaques, or other public displays that maintain the dignity of the facilities or spaces in which the recognition is presented. Two-thirds vote of the Board of Education will be required to initiate the process to provide public, commemorative recognition to groups of individuals. The Board will not be influenced in its decision by personal prejudice, favoritism, political pressure, or temporary popularity in permitting this recognition. This policy is not intended to restrict school or district level achievement recognition.

The Board of Education may permit commemorative recognition of individuals with professional designations or roles that include, but are not limited to, education, science, art, statesmanship, political science or community achievement. Most importantly, recognized individuals must have contributed significantly to the Windsor Locks Public Schools.

The general procedure for permitting commemorative recognition shall be as follows:

1. An individual who has achieved prominence in his or her field may be recognized after five years.
2. The Board, upon receipt of a request, or by its own motion, shall determine by a two-thirds vote whether or not to initiate the process to recognize deserving individuals.
3. After such determination has been made, the Board shall appoint a subcommittee composed of two (2) Board of Education members and three (3) members of the community.
4. The subcommittee shall submit to the Board of Education all proposed names, the record of the individuals and/or groups presenting the names and all supporting documentation, along with the committee's recommendation(s) for consideration by the Board.
5. The Board of Education shall then make the final decision of how and where to publicly recognize said individuals. The Board, however, reserves the right not to select any of the names submitted.

Policy adopted: April 9, 2015

WINDSOR LOCKS PUBLIC SCHOOLS
Windsor Locks, Connecticut

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
 FROM: SHAWN L. PARKHURST, SUPERINTENDENT
 DATE: FEBRUARY 11, 2021
 RE: UPDATE ON GOALS AND PROGRESS

Windsor Locks Public Schools continues to closely monitor student attendance with the goal to reduce our chronic absenteeism district wide to under 10%.

- Figure 1 shows the chronic absenteeism by district and school cumulatively up through January for all learners (*definition of chronic absenteeism is missing 10% or more days of school*)

Figure 1

School	September 2020	October 2020	November 2020	December 2020	January 2021
District	20%	16%	17%	18%	21%
WLHS	22.1%	18%	20%	23%	28%
WLMS	18%	12%	13%	14%	17%
South Elementary	16.8%	10%	12%	12%	14%
North Street	17.2%	14%	15%	15%	17%

Increases noted in all schools throughout the district at this time

Figure 2 exhibits the number of students completing lessons and the percentage of lessons passed within the *iReady* platform for Reading and Mathematics from January 9, 2021 to February 4, 2021.

Figure 3 (a-d) exhibits the number of students currently in intervention services; Tier II is three days a week for 30 to 45 minutes. Tier III is five days a week for 30 to 45 minutes.

Figure 2

<i>iReady</i> Learning Platform Usage January 9, 2021 - February 4, 2021				
Grade	READING		MATH	
	Number of Students Completing Lessons	Percentage of students using <i>iReady</i> with 70-100% of Lessons Passed (year to date)	Number of Students Completing Lessons	Percentage of students using <i>iReady</i> with 70-100% of Lessons Passed (year to date)
1	100/107	89%	104/107	96%
2	122/123	91%	118/123	97%
3	111/112	70%	110/112	94%
4	97/97	69%	97/97	93%
5	126/127	53%	126/127	86%
6	100/103	62%	103/103	72%
7	99/101	55%	97/101	44%
8	118/124	58%	118/121	55%

- Number of students completing lessons in reading and math is high across all grade levels.
- Grade 2 demonstrates a high percentage of students passing lessons in reading and math.
- Grades 1 - 5 demonstrate a high percentage of students passing lessons in math.
- Grades 6-8 continue to demonstrate significant need for teacher intervention based on the percentage of students passing lessons in reading and math.

Figure 3a

Grade	Number of Students Receiving Tier II Support							
	READING							
	November	December	January	February	March	April	May	June
K		0	0	0				
1		12	12	9				
2		14	14	11				
3	6	9	10	8				
4	7	5	5	5				

5	9	9	9	9				
6	6	5	5	12				
7	12	11	11	8				
8	12	8	8	8				

- The number of students receiving Tier II support in reading has decreased in grades 1 - 3 and 7.
- The number of students receiving Tier II support in reading has increased by seven students in grade 6.

Figure 3b

Grade	Number of Students Receiving Tier III Support READING							
	November	December	January	February	March	April	May	June
K		0	0	0				
1		0	0	2				
2		0	0	3				
3	7	7	8	11				
4	12	13	13	13				
5	13	12	11	8				
6	2	3	3	2				
7	1	2	2	2				
8	2	2	2	1				

- The number of students receiving Tier III support in reading has increased in grades 1-3.
- The number of students receiving Tier III support in reading has decreased slightly in grades 5, 6, and 8.

Figure 3c

Grade	Number of Students Receiving Tier II Support MATH							
	November	December	January	February	March	April	May	June
K		0	0	0				
1		5	5	3				
2		3	3	2				
3	5	5	5	5				

4	7	4	3	3				
5	11	10	10	11				
6	18	18	20	15				
7	5	1	3	2				
8	5	2	8	6				

- The number of students receiving Tier II services in math has decreased in grades 1,2 and 5 - 8 with grade 6 showing a significant decrease of five students.

Figure 3d

Grade	Number of Students Receiving Tier III Support MATH							
	November	December	January	February	March	April	May	June
K		0	0	0				
1		0	0	3				
2		0	0	2				
3	3	3	4	5				
4	7	10	10	9				
5	4	6	6	6				
6	2	1	7	3				
7	1	6	5	2				
8	2	11	8	2				

- The number of students receiving Tier III support in math has increased in grades 1-3.
- The number of students receiving Tier III support in math has decreased in grade 4, 6, 7, and 8 with significant decreases in grades 6 - 8.

Windsor Locks Public Schools

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