

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Regular Meeting

March 11, 2021

6:00 p.m.

Via Zoom

[Register for Zoom Here](#)

Windsor Locks Board of Education

Patricia King, Chairwoman

Margaret Byrne, Vice Chairwoman

Jim McGowan

Dennis Gagnolati

Paige Latournes

Shawn Parkhurst

Superintendent of Schools

Christian Strickland

Assistant Superintendent of Schools

MISSION STATEMENT AND CORE BELIEFS

The WLPS will create and sustain a community of life-long learners where all students are engaged, empowered and expected to achieve at the highest levels and to become responsible, contributing citizens in an ever-changing, global society.

In order to achieve our mission our students will receive a world class education that:

- Challenges each student to meet and exceed high expectations through a stimulating, rigorous and challenging curriculum;
- Enables each student to think critically, work collaboratively, and display the confidence necessary to be successful in a diverse and complex society;
- Prepares each student to be an adaptable risk taker who is proud to invest in the future;
- Prepare each student to use all of the technological resources available to complete research, solve problems, and identify creative solutions;
- Develops individuals who are open-minded, respectful, and compassionate,
- Develops honest, interdependent, skilled future leaders and independent thinkers who will become the world's problem solvers;
- Enriches the skills and talents of each student to be inventive and ready to achieve a sustainable future;
- Invites the entire community to be involved in providing a well-rounded education; which
- Inspires each student to become an active member of our community, the nation, and the world.

Regular Meeting - Agenda

March 11, 2021

Windsor Locks Board of Education

Zoom - 6:00 p.m.

[Click Here to Register](#)

- Goal 1: Windsor Locks Public Schools will ensure that all students are engaged in their learning and challenged to achieve, grow, and demonstrate mastery.
- Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure achievement, growth and mastery for all.
- Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.
- Goal 4: Windsor Locks Public Schools will provide a positive, equitable, safe and healthy climate for adults and students, to learn how to sustain and promote healthy living.

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Student Representatives' Report
 - D. Board of Education Communications
- II. Public Audience (only on Agenda Items)
 - A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and, in turn, that the community should have the opportunity to provide input.*
- III. Approval of Minutes: **Vote Needed** p. 5 Exhibit III
 - 2/25/21 Regular Meeting
- IV. Superintendent Report p. 13 Exhibit IV
- V. Assistant Superintendent Report p. 15 Exhibit V
- VI. Committee Reports
 - A. Policy - Next Meeting 4/28/2021
 - 1. Minutes of 2/23/21: **Vote Needed** p. 16 Exhibit VI A 1
 - B. Curriculum - Next Meeting 3/11/21
 - C. Finance
- VII. Update on Goals & Progress p. 17 Exhibit VII
 - Attendance
 - *iReady* Diagnostic Benchmark
 - Intervention Data

- VIII. Para Educator Union Contract: **Vote Possible** p. 24 Exhibit VIII
- IX. Food Service Union Contract: **Vote Possible** p. 25 Exhibit IX
- X. Transportation Contract with Smyth Bus: **Vote Needed** p. 26 Exhibit X
- XI. WLHS Elevator Repair: **Vote Needed** p. 27 Exhibit XI
- XII. Public Audience (General)
- A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and in turn, that the community should have the opportunity to provide input*
- XIII. Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:
- A. Discussion of Superintendent of Schools' Mid-year Evaluation
- B. Discussion of Superintendent of Schools' Contract
- That in attendance in the Executive Session shall be limited to:
- Members of the Board of Education
 - Superintendent of Schools
- XIV. Adjourn to Public Session
- XV. Action, if any, on Executive Session Items: **Vote Possible**
- XVI. Adjourn Meeting
- For the Chairperson of the Board of Education
 Shawn L. Parkhurst - Superintendent of Schools
 Copy: Town Clerk - Please Post

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: MARCH 11, 2021

RE: APPROVAL OF MINUTES

- March 25, 2021 Regular Meeting

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE REGULAR MEETING,
February 25, 2021 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent:	None
Administrators:	S. Parkhurst, C. Strickland, D. Solin, S. Lee, J. Ferreira, D. Prinstein, R. Aldred, M. Briggs, C. Grado, J. Robinson, H. Earley, C. Domler A. Goodwin and J. Lavorgna,
Student Representatives:	R. Lucas and J. Quagliaroli
Students:	K. Mackey, A. Hoffman, G. Stone, and J. Brown
Staff:	D. Bole, M. Sigall, B. Deming, S. Dolan, L. Sullivan, G. Weigert, R. O'Brien, L. Aquatta, C. Picard, L. Wepler, B. Nizolek, J. Zaine, N. Saavadra, G. Lynch and others
Others:	C. Collins, E. Cruz, K. Mulaney A. Mackey, A. White, D. Evans, J. Webb, K. Christensen, R. Gulhuly, and others 69 total participants
Press:	None

I. Call to Order

Chairwoman Mrs. Patricia King called the Regular Meeting to Order at 6:04 p.m. held via Zoom Meeting.

A. Roll Call for Quorum

All Board Members were present.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

C. Student Representatives' Report

Mr. James Quagliaroli, Student Representative, addressed the Board. As student representatives he and Ms. Lucas, represent the entire student population at the high school. Therefore, another survey was sent out to all students at the high school asking questions about in-person learning, remote learning, flex blocks and Wellness Wednesday. Miss Ryan Lucas, read the data from the survey they had received back, approximately 75% of the students responded to the survey. Many of the students wish to keep flex blocks, especially the afternoon blocks and Wellness Wednesday (remote learning day).

D. Board of Education Communications

Vice-Chair Ms. Margaret Byrne remarked she attended along with Mr. Parkhurst, Ms. Lee and Ms. Latournes, a mediation session discussing the paraprofessional contract.

Board Member Mr. Jim McGowan commented that he has received many texts messages and phone calls from students concerning the flex block at the high school. Many students feel the flex block is helpful and do not want the scheduled flex blocks to be cancelled.

Board Member Ms. Paige Latournes motioned she attended the mediation with Vice-Chair Ms. Byrne. She also mentioned that she has also received a few emails from parents concerning flex block at the high school, but they feel differently than students. She did receive an email from a parent, Ms. Erika Cruz. Ms. Latournes read the email to the Board. Ms. Cruz wrote she has concerns about the in-person learning. She spoke at the February 11, 2021 meeting wherein it was discussed the in-person learning for the high school would begin in three days. The high school only had three days to prepare for the students returning and apparently there were more students who returned than anticipated as the desks are closer than what the guidelines recommend. Social distancing is minimal as it is difficult to practice. At the February 11, 2021 meeting, Ms. Aldred, Principal of Windsor Locks High School, noted that Wednesdays would be difficult as classes would only be 30 minutes long and by the time students arrive in classrooms, turn their devices on and clean their desks, they would only have 15 minutes of class time; therefore, Wednesdays would be considered a full remote day in March. Lastly, she is in favor of keeping the flex block at the high school. The time periods are used for student one-on-one with the teacher for extra help. She also mentioned that at recent Board meetings, people who wished to speak at the meeting were never called upon. She understands that the meetings are done remotely, and it is not easy to see who would like to address the Board, but she hopes those who wish to speak will be called upon to do so.

Chairwoman Mrs. King commented that Mr. Parkhurst has responded to the email.

Chairwoman Mrs. King noted she attended a CREC meeting and several policies will have to be revised.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Jessie Lavorgna asked anyone who would like to make a public comment, please write the comment in the chat box or raise their hand and she will unmute the microphone.

Mr. Kaiden Mackey, a student at Windsor Locks High School, addressed the Board. He takes 3 AP classes, and it has been difficult taking those classes on-line and has had to use flex blocks to meet with teachers in some of those classes. He hopes the Board keeps those flex blocks in the schedule at the high school. As the student representatives have discussed, the Wednesday remote days are good as everyone is at home learning remote and everyone is included.

Ms. Ashley Hoffman addressed the Board. She is a student at Windsor Locks High School. She agrees with Ryan's comments about the flex block sessions. The flex blocks have been

so helpful to her and many students who have struggled in classes due to the remote learning/pandemic. This school year has been anything but routine and she hopes the Board does not make any changes to flex block and Wellness Wednesday. She thanked the Board for letting her voice her opinion.

Mr. Gavin Stone addressed the Board. He is a senior at Windsor Locks High School. He wanted to piggyback what has been said by her fellow schoolmates. He would like to keep the flex block and Wellness Wednesdays. The lack of consistency this year, keeping flex block and Wellness Wednesdays would keep a little consistency in the schedule, at least until April. As a senior, he does not need the flex block sessions as he has been keeping up with his work, however, many other students need those sessions for extra help.

Ms. Kristen Mulaney addressed the Board. She wanted to know the stats of students using the flex block sessions. She was interrupted by Mr. Parkhurst explaining later in the meeting Ms. Aldred, Principal of Windsor Locks High School, will be giving a presentation on flex block sessions.

III. CanaRX Presentation

Mr. Parkhurst introduced Mr. Chris Collins to the Board to discuss the CanaRX program. Mr. Collins thanked the Board for allowing him back to discuss the CanaRX program. He has given a presentation to the Board previously. This is a voluntary program for employees and their dependents to purchase medications via mail order from CanaRX. Those medications are maintenance medications, such as, blood pressure medications. The medications are sent in 90 day supplies. Medications are from Canada, United Kingdom or Australia as those countries have the same safety standards as the United States. There are no co-pays and the cost of the medications are 60 to 78% cheaper than average pharmacy. He explained the district in which he taught and now is on the Board in Springfield, Massachusetts, they have been using this program for the last 20 years and has not had any problems. All medications are coming from licensed manufacturers. No refrigerated medications will be sent as those medications cannot be sent through the regular mail.

A brief discussion was held.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education allows CanaRX as an option for employees of the Board of Education/Town Health Insurance Program.

IV. Approval of Minutes

- **February 11, 2021 Regular Meeting**

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the February 11, 2021 Regular Meeting Minutes, as presented.

V. Committee Reports

- A. **Policy - Next Meeting 03/10/2021**

Chairwoman Mrs. King noted that she attended a policy meeting last week and about 20 policies were reviewed and revised. Those policies will be brought to the next Board of Education Meeting for the first reading.

B. Curriculum – Next Meeting 02/11/2021

1. Minutes of February 11, 2021

It was **MOVED** (Latournes) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education accepts the February 11, 2021 Curriculum Sub-Committee Meeting Minutes, as presented.

2. Committee Vacancy

Chairwoman Mrs. King indicated that Ms. Paige Latournes has a conflict and cannot serve on the Curriculum Sub-Committee. She asked if anyone would like to take the place, if not, she would be happy to sit on that sub-committee.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education replaces Ms. Paige Latournes with Mrs. Patricia King on the Curriculum Sub-Committee.

C. Finance – Next Meeting 04/14/2021

1. Minutes of February 9, 2021

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education accepts the February 9, 2021 Finance Sub-Committee Meeting Minutes, as presented.

VI. WLHS Review Flex Data & Next Steps

Chairwoman Mrs. King commented this agenda item is the reason most of the people are in attendance to this meeting. She asked Mr. Parkhurst and Ms. Aldred to discuss the flex blocks and the student data associated with those flex blocks. Mr. Parkhurst explained at the last meeting, the Board asked for the data. Ms. Aldred has put the data together to present it to the Board. Ms. Aldred thanked the students who spoke earlier in the meeting for voicing their opinions. She noted the data that is being shared is from early December through February. She explained Raider Block and the background of those blocks. She reminded everyone in the beginning of the school year, students were broken into cohorts and were going to school five days in-person and five days remote, some classes are 85 minutes long which is a long time for a student to be in front of the screen. Classes were then made shorter; however, students were struggling. Students are unable to attend Saturday Academy or afterschool sessions due to the pandemic. Students were struggling to achieve satisfactory grades. Those students were targeted for the needed personalized support, but it is difficult due to the pandemic and restrictions that are in place. Students have been given 3,108 opportunities to work in small groups and/or attend a support session with a teacher. The flex blocks started on December 17, 2020. Students who needed to recover credit from

classes from last year due to the closure, have been able to make up those credits during the flex block sessions. Eighty-six credits have been recovered and only forty-one remain. She noted that the morning flex sessions are not as popular as the afternoon flex sessions according to the data. The flex blocks are also used to gage the social, emotional, and mental wellbeing of students during the quarantine. Some of the sessions are used for one-on-one teacher support. As the Board heard from students previously in the meeting, many students who are enrolled in AP classes use the flex time for the extra support. She noted the misconceptions she heard at the last Board meeting from parents about the flex block sessions. The sessions are not optional if a teacher requests the student attend, the student must attend. Parents are being told students do not have class and to come to the school to pick the student up, however, each student does have a scheduled class. If a flex block has not been scheduled, the time for the student is spent as a study hall. Seniors are not losing their senior privileges unless they are missing an assignment and a teacher is requesting the senior to attend the session. Ms. Aldred noted that the morning sessions are used by 33% of students; however, in January an increase was seen in morning and afternoon sessions.

A lengthy discussion was held which included questions from audience members. Mr. James Quagliaroli, Student Representative, noted that screen time is a huge issue with students. Flex sessions are helpful and have amazing benefits. Ms. Ryan Lucas, Student Representative, agreed that flex sessions are beneficial for students as there are times students are not able to meet with the teacher during class time.

Ms. Naomi Urguhart inquired if a student is not signed up for the flex session, where do they go? Ms. Aldred responded that students are not assigned to a flex session, they have options to go to the library or café. It is a big enough space to have many students to spread out and work independently.

Ms. Denise Evans was concerned if the Board ended the flex sessions. The student survey speaks volumes that students feel those sessions are very important.

Mr. Kaiden Mackey addressed the Board. He agrees with Ms. Evans as the flex sessions have helped him tremendously in his AP classes.

Ms. Jacqueline Brown addressed the Board. She is a senior at Windsor Locks High School. She is enrolled in AP classes and if she needed those flex sessions, she would use them. She is doing well academically. She is upset that she is a senior and she has to be in school when it is not necessary. She is upset about the new rule of having to be in school even though she does not need or must attend flex session.

Ms. Kristen Mulaney addressed the Board. She thanked the Board for allowing students and the community to voice their opinions which speaks to student engagement in the district. It is difficult to engage students during remote learning and constant screen time. Giving students options, shorter classes and time to work independently and to have one-on-one sessions with teachers and small groups, helps students with their emotional and mental health during this pandemic.

The conversation continued discussing the times of the flex sessions and student opinions on those sessions and if those sessions are mandatory.

Ms. Rebecca Gulhuly addressed the Board. She has three students at the high school and one in the middle school. It is very difficult for her to get her three students from the high school up in the morning and get to school by 7:15 as they tell her they do not have a class until 8:00 a.m. Her students tell her that their day at school end at 12:00 p.m. Her students feel those flex sessions are not beneficial.

Mr. Kaiden Mackey, a student at Windsor Locks High School, noted that maybe flex blocks are not important to some students, but important to others. Please do not take the flex blocks away.

Ms. Jacqueline Brown, a student at Windsor Locks High School, thanked the Board for listening to the students and parents. She has always loved study hall so she could do her homework or other work. She does not see the harm in having a study hall or flex blocks. As long as senior privileges are not taken away. She was reminded that as long as you have good grades and HOS, senior privileges will not be taken away.

Ms. Julie Schober, Chorus Director at Windsor Locks High School addressed the Board. She has many students who are amazing kids, and they are struggling during this pandemic. They all have positive attitudes and have shared privately to her that flex blocks give them opportunities to do work that they struggle to do as some are full remote. The technology is great, but it does not replace one-on-one time with student and teacher. Many students are struggling and some just want time to talk for emotional and social health.

Mr. Parkhurst told the Board they do not have to vote on anything regarding flex block sessions or the schedule. He just noted on the agenda "vote possible" in case the Board wanted to take any action on this agenda item.

It was the consensus to leave the flex block session as is.

VII. WLMS Hybrid Elimination Update

Mr. Parkhurst introduced Mr. David Prinstein, Principal of the Windsor Locks Middle School to give the Board an update on the elimination of the hybrid model at the middle school. Mr. Prinstein noted everything is going well at the middle school. Sixty-one percent of students are in-person and classrooms are up and running. The middle school seems to be in a good place. He is patiently waiting for the warm weather so classrooms and lunch waives can be held outside.

VIII. WLHS Hybrid Elimination Update

Mr. Parkhurst commented it has only been three days since the high school has eliminated the hybrid model. Students are doing okay but are struggling with one-way movement in the hallways. However, it is nice to see students in the hallways of the school.

IX. Proposed Revision: 21-22 School Calendar

Mr. Parkhurst indicated more surrounding districts finalizing their 2021-2022 school calendar he proposed a change to the April 2022 school vacation to align with those districts more closely. Currently, April vacation is scheduled for April 18, 2022 through April 22,

2022 (5 days); he proposed moving that vacation to April 11, 2022 through April 14, 2022 (4 days), with the Good Friday holiday occurring April 15, 2022. In doing so, an additional PLC day on April 18, 2022, and gain a day at the end of the year due to the holiday, so the last day of school would change to Monday, June 13, 2022.

A brief discussion was held.

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education approves the changes to the 2021 - 2022 School Calendar as presented.

X. Transportation Contract with Smyth Bus

Mr. Parkhurst introduced Mr. David Solin, Business Manager to the Board to discuss the transportation contract with Smyth Bus. Mr. Solin recommend the Board of Education approve the previously discussed, a three year contract with Smyth Bus Company for regular transportation beginning with the 2021-2022 school year and reflecting increases of 1%, 3%, and 3%. Ms. Byrne noted that some of the language needs to be cleaned up in the contract and she was not able to read it entirely and would like more time to read it before it is voted upon. Ms. Byrne requested that the Board table the vote on this contract until the next meeting. It was the consensus to table this agenda item for the next meeting.

XI. Public Audience

Mr. James Quagliaroli, Student Representative wanted clarification of the flex blocks will be kept intact and if they will be mandatory or optional. Ms. Aldred commented it is status quo.

Ms. Denise Evans addressed the Board. She also wanted clarification on the flex block sessions. She was also told it is the same, status quo as it has been over the past ten weeks.

XII. Adjournment

It was **MOVED** (Gragnolati) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education adjourns the Regular Meeting of February 25, 2021 at 7:54 p.m.

Respectfully submitted,

Denise M. Piotrowicz
Recording Secretary

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: MARCH 11, 2021
RE: SUPERINTENDENT REPORT

School Visits & Updates

- Visits to all buildings and classrooms continue on a daily basis with social media posts to communicate with our families and community
- Supported and visited WLMS and WLHS during the transition of the elimination of the hybrid model
- Collaborated with Nurse Supervisor, Lisa Ciaffaglione, with regard to cafeteria, classrooms, and sports venue spacing and seating
- Visited WLMS during the most recent PSAT testing administration
- Celebrated Read Across America Day and Week throughout the district

Additional Meetings and Professional Development

- ❑ Participated in Statewide Alliance Network meetings
- ❑ Participated in CAPSS Alliance Committee meetings
- ❑ Weekly attendance at Hartford Area Superintendent Association (HASA) meetings
- ❑ Began weekly Superintendent meetings with Suffield, Granby, and East Windsor
- ❑ Attended Commissioner's Network and Alliance District *Talk Tuesdays - Best Practices for Improving Attendance and Engagement for Students with Disabilities in the COVID-19 Era*
- ❑ Facilitated a meeting and presentation on the *Illustrative Mathematics* program
- ❑ Co-coordinated WLPS Covid vaccine clinic, providing over 400 vaccines to our school staff and town eligible individuals
- ❑ Reviewed the finalized plan on the professional development opportunities for March 15
- ❑ Reviewed results of the second *iReady* Diagnostic with Assistant Superintendent and discussed steps to promote further student growth and grade level achievement; attended various grade and department meetings with teachers in grade K - 8 to provide resources and next steps for connecting *iReady* data to target standards and support grade level achievement
- ❑ Participated in CSDE session on *Effective Communication Strategies*

Community Outreach

- ❑ Facilitated bus transportation meeting with regard to Montgomery Mills
- ❑ Attended CIAC Presentation to the Windsor Locks Board of Finance
- ❑ Attended basketball games at Windsor Locks Middle School and Windsor Locks High School to support our student athletes
- ❑ Attended Windsor Locks Community and Business Partners' Meeting to promote connections between our schools and the community

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: CHRISTIAN STRICKLAND, ASSISTANT SUPERINTENDENT
DATE: MARCH 11, 2021
RE: ASSISTANT SUPERINTENDENT REPORT

Curriculum, Instruction, and Assessment

- Finalized planning on the professional development opportunities for March 15
- Reviewed results of the second *iReady* Diagnostic with Superintendent and discussed steps to promote further student growth and grade level achievement and facilitate meetings with teachers in grade K - 8 to provide resources and next steps for connecting *iReady* data to target standards and support grade level achievement
- Facilitated Professional Development and Evaluation Committee Meeting making recommendations for the 2021 - 2022 Teacher Evaluation Plan
- Co-presented a professional development session to district leadership on using Google Documents for the district's teacher observation process
- Continued support of *TeacherFit* program to support staff wellness

Additional Meetings and Professional Development

- Participated in the March CAPPs Executive District Leader's Roundtable Discussion
- Attended Commissioner's Network and Alliance District *Talk Tuesdays - Best Practices for Improving Attendance and Engagement for Students with Disabilities in the COVID-19 Era*
- Joined Superintendent for presentation on the *Illustrative Mathematics* program
- Attended CIAC Presentation to the Windsor Locks Board of Finance

Community Outreach

- Attended basketball games at Windsor Locks Middle School and Windsor Locks High School
- Attended WLPS Office of Partnerships Mentoring Team Planning Meeting
- Attended Windsor Locks Community and Business Partners' Meeting
- Participated in Kindergarten read-aloud at North Street School during Read-Across America Week

**WINDSOR LOCKS PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Policy Subcommittee Meeting
February 23, 2021 - 3:00 p.m.
Meeting Minutes**

1. The Meeting was called to order, in attendance: Pat King, Jim Mc Gowan, Paige Latournes
2. Public Comment - None
3. The following policies were reviewed and discussed:
 - a. REVISE:
 - 5111-5112 Admission and Placement
 - 5113 Attendance, Excused Absences, Truancy
 - 5114 Conduct and Discipline
 - 5114-12 Student Handbooks
 - 5116 Enumeration of Children
 - 5117.2 School Attendance Areas Interdistrict Choice
 - 5118 Resident and Non-Resident Attendance
 - 5118.1 Homeless Students
 - 5118.2 Education Opportunities for Military Children - **Tabled**
 - 5121 Examination Grading Rating
 - 5122 Class-Grade Assignment of Students Who Have Been Enrolled in a Non-accredited or Home School Program - **Tabled**
 - 5122.3 Assignment of Former Home-Schooled Students to Classes - **Tabled**
 - 5123 Promotion and Retention of Students
 - 5123.1 Supervision - Actions Required for School-Districts Designated as Needing Improvement
 - 5125 Confidentiality and Access to Student Records
 - 5125.2 Student Photographs
 - 5125.3 Professional Communication Between a Certified Teacher, Administrator or Registered Nurse and a Student, Parent
 - 5125.11 Health - Medical Records
 - 5126 Awards, Scholarships and Honor Roll - **Tabled**
 - 5131 Alcohol Use, Drugs, and Tobacco Including Performance Enhancing Substances
4. The committee agreed to changes/updates as discussed, and asked for further legal clarification on several policies. Mr. Parkhurst will seek that clarification.
5. Adjourn

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
 FROM: SHAWN L. PARKHURST, SUPERINTENDENT
 DATE: MARCH 11, 2021
 RE: UPDATE ON GOALS AND PROGRESS

Windsor Locks Public Schools continues to closely monitor student attendance with the goal to reduce our chronic absenteeism district wide to under 10%.

- Figure 1 shows the chronic absenteeism by district and school cumulatively up through February for all learners (*definition of chronic absenteeism is missing 10% or more days of school*)

Figure 1

School	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021
District	20%	16%	17%	18%	21%	20%
WLHS	22.1%	18%	20%	23%	28%	23%
WLMS	18%	12%	13%	14%	17%	18%
South	16.8%	10%	12%	12%	14%	14%
North	17.2%	14%	15%	15%	17%	16%

- Overall district decrease
- WLHS decrease
- North decrease

- Figure 2 shows the % of students meeting *iReady* Reading & Math February goals **and** the percentage of students meeting typical growth and stretch goals.

Figure 2: *iReady* Grade Level Data & Progress Towards Identified Targets

READING

Grade	% at/above grade level from the Fall Diagnostic	February Goal	% at/above grade level from the Winter Diagnostic	Met or Exceeded February Goal	Percentage Increase or Decrease from Fall Diagnostic	Median % of Progress Toward Typical Growth Goal Met at Mid-Year Diagnostic <i>(iReady recommends 100% by end of year)</i>	Median % of Progress Towards Stretch Growth Goal Met at Mid-Year Diagnostic <i>(iReady recommends 30% or more by end of year)</i>
K	Not Assessed	NA	74%	N/A	NA	NA	NA
1	14%	55%	38%	Did not meet	+24%	54%	40%
2	29%	54%	51%	Did not meet	+22%	77%	44%
3	48%	59%	64%	Exceeded	+16%	79%	46%
4	34%	55%	44%	Did not meet	+10%	37%	18%
5	26%	43%	37%	Did not meet	+11%	81%	40%
6	15%	29%	34%	Exceeded	+19%	100%	43%
7	26%	33%	42%	Exceeded	+16%	100%	31%
8	49%	59%	54%	Did not meet	+5%	100%	46%

MATHEMATICS

Grade	% at/above grade level from the Fall Diagnostic	February Goal	% at/above grade level from the Winter Diagnostic	Met or Exceeded February Goal	Percentage Increase or Decrease from Fall Diagnostic	Median % of Progress Toward Typical Growth Goal Met at Mid-Year Diagnostic <i>(iReady recommends 100% by end of year)</i>	Median % of Progress Towards Stretch Growth Goal Met at Mid-Year Diagnostic <i>(iReady recommends 30% or more by end of year)</i>
K	Not Assessed	NA	68%	N/A	NA	NA	NA
1	8%	48%	29%	Did not meet	+21%	62%	43%
2	10%	41%	35%	Did not meet	+25%	66%	45%
3	8%	37%	36%	Did not meet	+28%	52%	37%
4	20%	47%	39%	Did not meet	+19%	48%	32%
5	14%	37%	36%	Did not meet	+22%	65%	34%
6	24%	43%	29%	Did not meet	+5%	43%	23%
7	27%	48%	39%	Did not meet	+12%	33%	15%
8	37%	57%	51%	Did not meet	+14%	62%	26%

Figure 3 exhibits the number of students completing lessons and the percentage of lessons passed within the *iReady* platform for Reading and Mathematics from February 5, 2021 to March 4, 2021. Completion of the second diagnostic was ongoing from February 5th through February 17th

Figure 4 (a-d) exhibits the number of students currently in intervention services; Tier II is three days a week for 30 to 45 minutes. Tier III is five days a week for 30 to 45 minutes.

Figure 3

<i>iReady</i> Learning Platform Usage February 5, 2021 - March 4, 2021				
Grade	READING		MATH	
	Number of Students Completing Lessons	Percentage of students using <i>iReady</i> with 70-100% of Lessons Passed (year to date)	Number of Students Completing Lessons	Percentage of students using <i>iReady</i> with 70-100% of Lessons Passed (year to date)
K	76/82	88%	78/82	88%
1	100/107	89%	104/107	96%
2	122/123	91%	118/123	97%
3	111/112	70%	110/112	94%
4	97/97	69%	97/97	93%
5	126/127	53%	126/127	86%
6	100/103	62%	103/103	72%
7	99/101	55%	97/101	44%
8	118/124	58%	118/121	55%

- Number of students completing lessons in reading and math is high across all grade levels.
- Grades 1 & 2 demonstrate a high percentage of students passing lessons in reading and math.
- Grades 1 - 6 demonstrate a high percentage of students passing lessons in math.

Figure 4

<i>iReady</i> Learning Platform Usage				
Grade	READING		MATH	
	Number of Students Completing Lessons	Percentage of students using <i>iReady</i> with 70-100% of Lessons Passed (year to date)	Number of Students Completing Lessons	Percentage of students using <i>iReady</i> with 70-100% of Lessons Passed (year to date)
K	76/82	88%	78/82	88%
1	105/107	90% ↑	104/107	95% ↓
2	123/123	91% -	118/123	98% ↑
3	111/112	71% ↑	110/112	93% ↓
4	96/96	67% ↓	97/97	90% ↓
5	126/127	53% -	126/127	87% ↑
6	98/99	63% ↑	103/103	72% -
7	101/101	58% ↑	97/101	50% ↑
8	120/121	60% ↑	1201/121	59% ↑

- Number of students completing lessons in reading and math continues to be high across all grade levels.
- In reading, grades 1, 3, 6, 7, and 8 show increases in lessons passed.
- In math, grades 2, 5, 7, and 8 show increases in lessons passed.
- In math grades 1, 3, and 4 show decreases in lesson passed, but continue to maintain a high level of lessons passed overall.

Figure 4a

Grade	Number of Students Receiving Tier II Support READING							
	November	December	January	February	March	April	May	June
K		0	0	0	0			
1		12	12	9	9			
2		14	14	11	11			
3	6	9	10	8	8			
4	7	5	5	5	5			
5	9	9	9	9	8			
6	6	5	5	12	8			
7	12	11	11	8	13			
8	12	8	8	8	12			

- The number of students receiving Tier II support in reading has remained relatively consistent in grades 1 - 5.
- The number of students receiving Tier II support in reading has decreased in grade 6, and increased in grades 7 and 8.

Figure 4b

Grade	Number of Students Receiving Tier III Support READING							
	November	December	January	February	March	April	May	June
K		0	0	0	0			
1		0	0	2	2			
2		0	0	3	3			
3	7	7	8	11	12			
4	12	13	13	13	13			
5	13	12	11	8	6			
6	2	3	3	2	2			
7	1	2	2	2	2			
8	2	2	2	1	0			

- The number of students receiving Tier III support in reading has remained relatively consistent in all grades.

Figure 4c

Grade	Number of Students Receiving Tier II Support MATH							
	November	December	January	February	March	April	May	June
K		0	0	0	0			
1		5	5	3	3			
2		3	3	2	2			
3	5	5	5	5	5			
4	7	4	3	3	2			
5	11	10	10	11	11			
6	18	18	20	15	30			
7	5	1	3	2	19			
8	5	2	8	6	20			

- The number of students receiving Tier II services in math has increased significantly in response to continued need for intervention services based upon *iReady* winter diagnostic data.

Figure 4d

Grade	Number of Students Receiving Tier III Support MATH							
	November	December	January	February	March	April	May	June
K		0	0	0	0			
1		0	0	3	3			
2		0	0	2	2			
3	3	3	4	5	7			
4	7	10	10	9	11			
5	4	6	6	6	6			
6	2	1	7	3	3			
7	1	6	5	2	0			
8	2	11	8	2	0			

- The number of students receiving Tier III support in math has increased in grades 3- 4.
- The number of students receiving Tier III support in math has decreased in grades 7 and 8.

EXHIBIT VIII

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: MARCH 11, 2021
RE: UE LOCAL 222, CILU/CIPU, CILU #4, PARA EDUCATORS,
UNION CONTRACT

A tentative agreement has been reached with the UE Local 222, CILU/CIPU, CILU #4 Para Educators Unit retroactive from July 1, 2020 through June 30, 2023. Having received the contract under separate cover, the Board will vote to ratify the contract this evening.

Possible Board Motion: “**MOVE** that the Board of Education approve the UE Local 222, CILU/CIPU, CILU #4, Para Educators contract as agreed upon.”

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: MARCH 11, 2021
RE: UNITED PUBLIC SERVICE EMPLOYEES UNION, FOOD
SERVICE EMPLOYEES UNION CONTRACT

A tentative agreement has been reached with the United Public Service Employees Union, Food Service Employees Unit retroactive from July 1, 2020 through June 30, 2023. Having received the contract under separate cover, the Board will vote to ratify the contract this evening.

Possible Board Motion: “**MOVE** that the Board of Education approve the United Public Service Employees Union, Food Service Employees, Local 424 - Unit 26 contract as agreed upon.”

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: MARCH 11, 2021
RE: TRANSPORTATION CONTRACT WITH SMYTH BUS

It is the recommendation of David Solin, Business Manager, that the Board of Education approve the previously discussed, 3 year contract with Smyth Bus Company for regular transportation beginning with the 21-22 school year and reflecting increases of 1%, 3%, and 3%.

Possible Board Motion: “**MOVE** that the Board of Education approve the new, 3 year regular transportation contract with Smyth Bus Company beginning in the 21-22 school year”.

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: MARCH 11, 2021
RE: WLHS ELEVATOR REPAIR

During the FY 20-21 Capital Budget process, the hydraulic piston and cylinder replacement for the Windsor Locks High School elevator was approved.

After reviewing multiple competitive bids, it is the recommendation of David Solin, Business Manager, that the Board of Education approve the quote from Otis Elevator in the amount of \$47,250. Their bid was competitive and provided a more comprehensive, overall service.

Possible Board Motion: “**MOVE** that the Board of Education approve the quote submitted by Otis Elevator in the amount of \$47,250 for the replacement of the High School elevator hydraulic piston and cylinder”.

Windsor Locks Public Schools

www.wlps.org

Educational Leadership

Shawn Parkhurst
Superintendent of Schools 860-292-5000

Christian Strickland
Assistant Superintendent of Schools 860-292-5750

Jeffrey Ferreira, Principal, Heather Earley, Assistant Principal
North Street School 860-292-5027

Monica Briggs, Principal
South Elementary School 860-292-5021

David Prinstein, Principal, Christine Domler, Assistant Principal
Windsor Locks Middle School 860-292-5012

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Windsor Locks High School 860-292-5032

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