

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Special Meeting

October 20, 2022

6:00 p.m.

Windsor Locks High School - Library Media Center

**In Person Attendance Open to All
Optional Public Attendance via Zoom,**

[Click Here to Register](#)

Windsor Locks Board of Education

Dennis Gragnolati, Chairman

Kylee Christianson, Vice Chairwoman

Margaret Byrne

Jim McGowan

Joe Tria

Superintendent of Schools

Shawn Parkhurst

DISTRICT 2022-2025 (3) THREE YEAR VISION

All students will meet or exceed grade level standards.

Board of Education
Town of Windsor Locks
Special Meeting - Agenda
October 20, 2022- 6:00 p.m.
Windsor Locks High School - Library Media Center
In Person Attendance Open
Optional Public Attendance via Zoom, [Click Here to Register](#)

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Student Recognition
 - D. Student Representative Report
 - E. Board of Education and Superintendent Communications
- II. Public Audience (only on Agenda Items)
 - A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*
- III. Approval of Minutes: **Vote Needed** p. 4 Exhibit III
 - 9/8/22 Regular Meeting
- IV. Personnel Report:
 - A. Staff Resignations: **Vote Needed** p. 11 Exhibit IV A
- V. Committee Reports
 - A. Finance
 - 1. 9/12/22 Finance Committee Minutes: **Vote Needed** p. 12 Exhibit V A 1
- VI. Business Office Report p. 13 Exhibit VI
- VII. 2023 Board Meeting Calendar: **Vote Possible** p. 15 Exhibit VII
- VIII. Status of Implementation of Improvements and Results & Safeguards to Ensure We are Doing What is Needed
- IX. Board and Superintendent Comment
- X. Public Audience (General)
 - A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of*

Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.

XI. Adjourn Meeting

For the Chairperson of the Board of Education
Shawn L. Parkhurst - Superintendent of Schools
Copy: Town Clerk - Please Post

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: OCTOBER 20, 2022
RE: APPROVAL OF MINUTES

September 8, 2022 - Regular Meeting

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE REGULAR MEETING,
September 8, 2022 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	D. Gragnolati, K. Christianson (Via Zoom), M. Byrne, J. McGowan, and J. Tria
Members Absent:	None
Administrators:	S. Parkhurst, S. Lee, A. Pierce, A. Goodwin, R. Bissonnette, M. Warner, J. Robinson and G. Weigert,
Student Representatives:	C. MacDougald
Students:	None
Staff:	D. Bole and P. Sibilila
Others:	J. Roche and a few others in person and participating via Zoom
Press:	None

I. Call to Order

Chairman Mr. Dennis Gragnolati called the Regular Meeting to Order at 6:08 p.m. held at the Media Center at the Windsor Locks High School and also via Zoom Meeting and livestream.

A. Roll Call for Quorum

All Board Members were present other than Vice-Chair Ms. Kylee Christianson was present via Zoom.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

C. Board of Education and Superintendent Communications

Board Member Mr. Jim McGowan commented that he attended the youth football game on Sunday. It was fun.

Vice-Chair Ms. Christianson stated she was just attending the girls' soccer game, it was a tough loss. Final touches on the Locksopoly came, is moving toward final production.

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He was happy to report the district had a great opening day of school, the first safety drills were held and the school year is well underway! Fall sports have officially started including boys' and girls' soccer and football. Homecoming week is October 3, 2022, more information will be forthcoming to include the parade schedule and more community

involvement. Town movie night is scheduled for September 16, 2022 at 7:15 p.m. at Pesci Park. Dollars for Scholars Mum Sale begins for the next three weekends at Dexter Plaza between 9:00 a.m. and 1:00 p.m.

Miss Carley MacDougald, Student Representative addressed the Board. She indicated that Mr. Caden Mackey was not in attendance, as he had his first soccer game. Seniors are beginning to plan their senior year, including college applications, yearbook photographs, and other senior activities including pep rally!

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

None.

III. Approval of Minutes

- **August 8, 2022 Special Meeting**
- **August 11, 2022 Special Meeting**

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education approves the August 8, 2022 Special Meeting Minutes and the August 11, 2022 Special Meeting Minutes, as presented.

IV. Personnel Report

A. Staff Resignations

Ms. Sheri Lee, Director of Human Resources, Board. She announced to the Board there is one retirement and two resignations which need to be accepted. Those are:

Retirement:

- Ms. Claudia Triggs an Art Teacher at North Street School will retire effective June 30, 2022. At the time of her retirement, Ms. Triggs will have served the students of Windsor Locks for fourteen (14) years.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education accepts Ms. Triggs notice of retirement effective June 30, 2022, and offer her our sincere appreciation for all of her efforts on behalf of the students of Windsor Locks Public

Resignations:

- Ms. Coral Ruggiero, a Math Teacher at Pine Meadow Academy has resigned effective June 30, 2022. At the time of her

resignation, Ms. Ruggiero will have served the students of Windsor Locks for seven (7) years.

- Ms. Catherine Lanyon, an ELA Interventionist at the Middle School has resigned effective June 30, 2022. At the time of her resignation, Ms. Lanyon will have served the students of Windsor Locks for one year (1) year.

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education accepts Ms. Ruggiero's and Ms. Lanyon's resignations effective June 30, 2022 and offer them our appreciation for all of their efforts on behalf of the students of the Windsor Locks Public Schools.

B. Staffing Update

This was not discussed at the meeting.

V. Business Office Report

Ms. Alison Pierce, Business Manager, addressed the Board. She noted the business office is fully staffed and working on three fiscal years 2021(closed), 2022(closed) and 2023(open). She discussed new postage meters have been delivered and installed in all school buildings water coolers have been purchased for all school locations, reviewing contracts for copiers, food services and transportation. Facility projects such as the middle school baseball and softball dugouts have been built and installed, high school baseball and softball backstops have been completed and the portable scoreboard has been delivered. The new permanent one is scheduled to be delivered in October.

VI. CSDE – ED099 Authorized Signature Change

Mr. Parkhurst noted that in accordance with the terms of the Connecticut State Department of Education School Health, Nutrition and Family Services Child Nutrition Programs, the Board of Education must authorize any changes to the ED-099 Child Nutrition Program. He requested that the Board of Education add the new Business Manager, Ms. Alison Pierce, to be an authorized signer of the ED-099 Agreement for Child Nutrition Programs, which designates her to sign the agreement, and to sign claims for reimbursement.

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U), that the Board of Education approves Ms. Alison Pierce as an authorized signer of the ED-099 Child Nutrition Program, and authorizes her to sign claims for reimbursement

VII. WLMS Commemorative Bench Opening Professional Development Days

Mr. Parkhurst introduced to the Board, Mr. Jim Roche along with two members of the Class of 1963, Sandra and Helen. They came before the Board to discuss the outcome of the committee that was formed in response to his request for a

memorial bench in honor of longtime Guidance Counselor Lois Reynolds. He presented the plans of the memorial bench. Once the Board approves the plans, the process can be completed. The funds to pay for the bench will be donated from the Class of 1963.

A brief discussion was held.

It was **MOVED** (McGowan) and **SECONDED** (Tria) and **PASSED** (U), that the Board of Education that the Board of Education approves the plan for the Memorial Bench in honor of Lois Reynolds as presented.

VIII. Proposed Course Offering at WLHS

Mr. Parkhurst introduced Windsor Locks High School Principal, Ms. Rebecca Bissonnette, to discuss a request for a new course offering at Windsor Locks High School. The details of the new course offering, Student Teaching and Assisting has been given to all Board Members for review. She indicated this unique opportunity allows upperclassmen to explore the teaching profession and/or a field of interest in preparation for post-high school planning. The Student Teaching Assistant (STA) program will give students an opportunity to experience a leadership role within the classroom while giving back to the Windsor Locks community. Although each Cooperating Teacher/STA relationship evolves differently, both teachers and students are expected to adhere to the expectations of the STA program.

A brief discussion was held.

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U), that the Board of Education approves the Student Teaching Assistant Program as presented.

IX. 22-23 Opening of School

Mr. Parkhurst announced that the 2022-2023 school year began on Monday, August 29, 2022. All buildings were filled with excitement. The total number of students in the district is 1,522. He gave a breakdown of the enrollment of each school. He shared a video from the Superintendent Showcase showing a glimpse of the opening day of school.

X. Change in October Board of Education Meeting Schedule

Mr. Parkhurst noted due to a scheduling conflict, he is requesting that the October Regular Board of Education meeting scheduled for October 13, 2022 be canceled and the next regularly scheduled Board of Education meeting on October 27, 2022 during the month of October. He also suggested scheduling the hearing for October 6, 2022, however, that date is the same date of the middle school's parent night. He also suggested the evening of October 20, 2022 as that date is open in the calendar.

A brief discussion was held. It was noted that at the next meeting, the upcoming scheduled Board meetings will be discussed including workshop meetings.

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U), that the Board of Education cancel the Regular Meeting scheduled for Thursday, October 13, 2022 and Thursday, October 27, 2022 and to schedule one special meeting on October 20, 2022.

XI. Board and Superintendent Comments

Mr. Parkhurst announced that he is inviting Board Members and the public next Wednesday, September 14, 2022 at 12:30 p.m. for the ground breaking of the train station on Main Street. The Governor and other officials will be in attendance.

XII. Public Audience

Ms. Paula Wetzel addressed the Board. She commented about the June 9, 2022 Board Meeting wherein the Board voted to extend the food service contract with Sodexo. She read the minutes and watched the video and she does not believe the Board was given enough information to make an informed decision. She worked with the business manager to put together the RFP for the contract, she spent many hours working on the RFP. Three bids were received but some were disqualified and after speaking with the State, the business manager was told that they would have to re-post the RFP and it would be within the timeline, but the State did give districts the option to extend contracts for one year. Applying for the waiver makes no sense as the process will have to be done all over again to develop the RFP wasting time when it could have been done over the summer. She feels that the Superintendent and Board missed the mark by making this decision.

XIII. EXECUTIVE SESSION

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U), that the Board of Education enters into Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that are:

A. Discussion of Collective Bargaining Unit Negotiations

That in attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent of Schools
- Business Manager
- Director of Human Resources

Board moved into Executive Session at 6:52 p.m.

It was **MOVED** (Christianson) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education terminate Executive Session and reconvene into public session at 7:21 p.m.

XIV. Adjournment

It was **MOVED** (Christianson) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education adjourn the Regular Meeting of September 8, 2022 at 7:21 p.m.

Respectfully submitted,

Denise M. Piotrowicz
Recording Secretary

EXHIBIT IV A

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHERI LEE, DIRECTOR OF HUMAN RESOURCES
DATE: OCTOBER 20, 2022
RE: PERSONNEL REPORT

Resignation:

Alyse Castonguay, a Library Media Specialist at North Street School has resigned effective October 27, 2022. At the time of her resignation, Ms. Castonguay will have served the students of Windsor Locks for seven (7) years.

BOARD MOTION: “**MOVE** that the Board of Education accepts Ms. Castonguay’s resignation effective October 27, 2022 and offer her our sincere appreciation for all of her efforts on behalf of the students of the Windsor Locks Public Schools.”

Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096

Minutes of the Finance Subcommittee
September 12, 2022

Members Present: M. Byrne and D. Gragnolati
Members Absent: None
Administrators: S. Parkhurst, A. Pierce
Others: None

I. Call to Order

- Meeting called to order at 3:06 pm

II. FY 23 Condensed Budget

- Discussed when to encumber from the budget; Alison stated that salaries and benefits should be encumbered from the start so that we can get a more accurate projection of the 22-23 budget. Requested that grant summary be provided to the subcommittee at future meetings.

III. FY 23 Detailed Budget

- A. Pierce reviewed the detailed budget; General Fund budget was reviewed in detail. Discussed lines that show a deficit at this point and will continue to monitor this.

IV. Other Items

- Discussed the logistics of the spreadsheets and details for the budget lines in the 23-24 budget process. Budget 23-24 spreadsheets are being developed and will be sent out to Leadership at the end of October with submission to the Business Office and Superintendent at the end of December.

V. Adjourn

- Adjourn at 4:22 pm

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: ALISON PIERCE, BUSINESS MANAGER
DATE: OCTOBER 20, 2022
RE: BUSINESS OFFICE REPORT

GRANTS

FY21 Grants (eGMS)

- We were awarded 18 grants in the amount of \$5,198,605.00
 - As of 9/30/22, we have received \$3,117,964.43
- The remaining amount to be received is \$2,080,640.57

FY22 Grants (eGMS)

- We were awarded 22 grants in the amount of \$1,958,840.00
 - As of 9/30/22, we have received \$1,551,546.82
- The remaining amount to be received is \$371,2401.18

FY23 - Grants (eGMS)

- Been awarded 7 grants so far in the amount of \$1,405,410, zero dollars received.
- CSDE is moving towards a reimbursement-only grant system, meaning they will not be pre-funding districts. Districts must spend their own money and then submit for reimbursement. This is in response to a large number of districts requesting funds, not using the funding, and then having to return grant money to the state. Reimbursements requests can be made weekly by districts once this program is put into practice. Not an issue for WLPS as I have implemented reimbursement-based grant management protocols, as this is best practice, and it avoids us having to return grant money to the state.

EFS FY22

- FY22 EFS upload – completed and certified.
 - Recognition to our Staff Accountant & Grants Manager, Valerie Breda, for her countless hours of research, data entry, coding, and assistance in preparing the documents.

FY23

As of September 30th, we have spent \$3,901,042.82 in YTD expenditures, which is 12% of our FY23 GF budget.

FACILITIES

- North Street School
 - Installation of 10 classroom windows was completed (FY21 funding)
 - Classroom window shades – installation date of Monday, October 10th (Columbus Day) (FY22 funding)
- Pool Boiler Update

THANK YOU

Take a moment to recognize my staff:

- Greg Weigert & the entire Facilities & Maintenance Staff – For their hard work to get all our fields ready for fall sports – thank you for a great job on our fields!
- Marina Pandolfi – Payroll & Benefits Specialist - For learning the new financial system and working tirelessly to correct errors within the payroll system. (File upload error between our financial system and the banks). We had a few payroll errors that were corrected, and we are currently working with the financial institutions to resolve these connectivity issues and do not anticipate any further concerns with payroll processing.
- Valerie Breda – For jumping into this new role and learning anything and everything about grants and grant reporting within a very few short weeks. And, for her willingness to assist in projects, reports, or data analysis, and for providing business office support on a daily basis.
- Maria Lopez – For her consistent hard work, support and guidance as our new staff transition into their roles. She continues to be a dependable and valuable resource for all staff and her work in the business office is instrumental to our success.

EXHIBIT VII

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: OCTOBER 20, 2022
RE: BOARD OF EDUCATION MEETING CALENDAR 2023

Tonight, two options for the Board of Education Meeting calendar for 2023 will be presented for possible approval.

Board Motion: “**MOVE** that the Board of Education approve the (option 1, or option 2) Board of Education Meeting calendar for 2023.”

Option 1 - Typical Board Meeting Schedule (2 per month generally)

WINDSOR LOCKS PUBLIC SCHOOLS	BOE Approved:
BOARD OF EDUCATION	Option 1
MEETING CALENDAR for 2023	

JANUARY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
12, 26	Board of Education 6:00 p.m. LMC					
16	No School – Martin Luther King Jr. Day					

MAY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
11, 25	Board of Education 6:00 p.m. LMC					
29	No School – Memorial Day					

OCTOBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
9	No School Columbus Day					
12, 26	Board of Education 6:00 p.m. LMC					

FEBRUARY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
9, 23	Board of Education 6:00 p.m. LMC					
20, 21	No School – Presidents' Day and Vacation					

JUNE 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
8, 22	Board of Education 6:00 p.m. LMC					

NOVEMBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
16	Board of Education 6:00 p.m. LMC					
23-24	No School – Thanksgiving Break					

MARCH 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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26	27	28	29	30	31	
9, 23	Board of Education 6:00 p.m. LMC					

JULY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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23	24	25	26	27	28	29
30	31					
20	Board of Education 5:00 p.m. LMC					

DECEMBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
14	Board of Education 6:00 p.m. LMC					
25-29	No School – December Break					

APRIL 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
20	Board of Education 6:00 p.m. LMC					
7	No School – Spring Break					
10 - 14	No School – Good Friday					

AUGUST 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
10	Board of Education 5:00 p.m. LMC					

JANUARY 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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21	22	23	24	25	26	27
28	29	30	31			
11, 25	Board of Education 6:00 p.m. LMC					

SEPTEMBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
14, 28	Board of Education 6:00 p.m. LMC					

Meetings are held at 6:00 p.m., except where otherwise noted, at Windsor Locks High School, 58 South Elm Street in the LMC – Library Media Center.

Meetings are generally held the second and fourth Thursday each month except where otherwise noted.

Special Meetings are held as needed and are posted accordingly.

Option 2 - One Board Meeting per month except budget season

WINDSOR LOCKS PUBLIC SCHOOLS	BOE Approved:
BOARD OF EDUCATION	Option 2
MEETING CALENDAR for 2023	

JANUARY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
12, 26	Board of Education 6:00 p.m. LMC					
16	No School – Martin Luther King Jr. Day					

MAY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
18	Board of Education 6:00 p.m. LMC					
29	No School – Memorial Day					

OCTOBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
9	No School Columbus Day					
19	Board of Education 6:00 p.m. LMC					

FEBRUARY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
9, 23	Board of Education 6:00 p.m. LMC					
20, 21	No School – Presidents' Day and Vacation					

JUNE 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
15	Board of Education 6:00 p.m. LMC					

NOVEMBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
16	Board of Education 6:00 p.m. LMC					
23-24	No School – Thanksgiving Break					

MARCH 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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5	6	7	8	9	10	11
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26	27	28	29	30	31	
16	Board of Education 6:00 p.m. LMC					

JULY 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
20	Board of Education 5:00 p.m. LMC					

DECEMBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
14	Board of Education 6:00 p.m. LMC					
25-29	No School – December Break					

APRIL 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
20	Board of Education 6:00 p.m. LMC					
7	No School – Spring Break					
10-14	No School – Good Friday					

AUGUST 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
10	Board of Education 5:00 p.m. LMC					

JANUARY 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
11, 25	Board of Education 6:00 p.m. LMC					

SEPTEMBER 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
14	Board of Education 6:00 p.m. LMC					

Meetings are held at 6:00 p.m., except where otherwise noted, at Windsor Locks High School, 58 South Elm Street in the LMC – Library Media Center.

Special Meetings are held as needed and are posted accordingly.

Windsor Locks Public Schools

www.wlps.org

Educational Leadership

Shawn Parkhurst
Superintendent of Schools 860-292-5000

Giovanna Testani, Principal
North Street School 860-292-5027

Monica Briggs, Principal
South Elementary School 860-292-5021

David Prinstein, Principal, Christine Domler, Assistant Principal
Windsor Locks Middle School 860-292-5012

Rebecca Bissonnette, Principal, Matt Warner, Assistant Principal
Windsor Locks High School 860-292-5032

Brian Deming, President
Windsor Locks Teachers' Association 860-292-5012

Central Office

Kristen Krupa
Director of Secondary English Curriculum, Instruction, and Assessment

Megan Parrette
Director of Secondary Math Curriculum, Instruction, and Assessment

Sheri Lee
Director of Human Resources 860-292-5744

Joshua Robinson
Director of Pupil Services 860-292-5707

Jason Scavotto
Coordinator of Alternative Programs

Alison Pierce
Business Manager 860-292-5741