

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Regular Meeting

March 9, 2023

6:00 p.m.

Windsor Locks High School - Library Media Center

**In Person Attendance Open to All
Optional Public Attendance via Zoom,**

[Click Here to Register](#)

Windsor Locks Board of Education

Dennis Gagnolati, Chairman

Kylee Christianson, Vice Chairwoman

Margaret Byrne

Jim McGowan

Joe Tria

Superintendent of Schools

Shawn Parkhurst

DISTRICT 2022-2025 (3) THREE YEAR VISION

All students will meet or exceed grade level standards because we want all students to feel a sense of accomplishment to pursue their passion.

Board of Education
Town of Windsor Locks
Regular Meeting - Agenda
March 9, 2023- 6:00 p.m.
Windsor Locks High School - Library Media Center
In Person Attendance Open
Optional Public Attendance via Zoom, [Click Here to Register](#)

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Student Representative Report
 - D. Board of Education and Superintendent Communications
- II. Public Audience (only on Agenda Items)
 - A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*
- III. Student Recognition
 - A. Lions Club Art Award Winner
- IV. Approval of Minutes: **Vote Needed** p. 4 Exhibit IV
 - 2/9/23 Regular Meeting
 - 2/21/23 Special Meeting
- V. Personnel Report: **Vote Needed** p. 15 Exhibit V
- VI. "Choose Love" Planning Discussion p. 16 Exhibit VI
- VII. Committee Reports:
 - A. Finance Committee
 - 1. 2/13/23 Meeting Report
 - 2. Approval of 2/13/23 Minutes: **Vote Needed** p. 17 Exhibit VII A2
- VIII. Board of Education Forum Discussion: **Vote Possible**
- IX. Business Office Report p. 18 Exhibit IX
- X. Discussion of Board of Finance FY 24 Budget Request: **Vote Possible**
- XI. HVAC Proposal for WLPS: **Vote Possible** p. 19 Exhibit XI
- XII. Progress Towards Goals: "One Plan"

XIII. Board and Superintendent Comment

XIV. Public Audience (General)

A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*

XV. Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

A. Discussion of Personnel Matter - Board of Education Chairperson

That in attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Legal Counsel
- Superintendent of Schools
- Human Resource Director
- Others as Requested to Attend by the Board of Education

XVI. Adjourn to Public Session

XVII. Action, if any, on Executive Session Item: **Vote Possible**

XVIII. Adjourn Meeting

For the Chairperson of the Board of Education
Shawn L. Parkhurst - Superintendent of Schools
Copy: Town Clerk - Please Post

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: MARCH 9, 2023
RE: APPROVAL OF MINUTES

February 9, 2023 Regular Meeting

February 21, 2023 Special Meeting

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE REGULAR MEETING,
February 9, 2023 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	D. Gragnolati, K. Christianson, M. Byrne, J. McGowan and J. Tria
Members Absent:	None
Administrators:	S. Parkhurst, S. Lee, A. Pierce, A. Goodwin, R. Bissonnette, D. Prinstein, M. Warner, J. Robinson and G. Weigert.
Student Representatives:	C. Mackey and C. MacDougald
Students:	None
Staff:	D. Bole and P. Sibilgia
Others:	G. Cudgma, N. Procko, M. Pitek and a few others in person and participating via Zoom
Press:	None

I. Call to Order

Chairman Mr. Dennis Gragnolati called the Regular Meeting to Order at 6:02 p.m. held at the Media Center at the Windsor Locks High School and also via Zoom Meeting and live stream.

A. Roll Call for Quorum

All Board Members were present.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

C. Student Representatives

Ms. Carley MacDougald, Student Representative, addressed the Board. She noted the boys' and girls' basketball teams are having a great season and both teams are headed to the State Tournament. Senior night for the boys' team will be held next week.

D. Board of Education and Superintendent Communications

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He had a few events he wanted to announce. On Friday night the girls' basketball team will be hosting a community sports night. If anyone hasn't seen the new bleachers in the gymnasium, it is a great opportunity to see

them. Next Friday night is the big rematch of the boys' basketball team against Suffield High School. It is sure to be a full house and he encouraged everyone to attend. In the past week, Dollars for Scholars had an information night for the Class of 2023. On February 21, 2023, a community event will be held hosted by the Windsor Locks High School Athletic Media Day from 9:00 a.m. to 2:00 p.m. Information will be sent to the parents in the district. North Street School recently celebrated 100 days of school. It was a fun day. He publicly recognized a Windsor Locks Middle School student who entered into the poster contest sponsored by the Lions Club. She won the Connecticut content and went onto the national championship and won and became the US Grand Champion. He will bring her to a future Board of Education Meeting. He announced the district schools will be closed Monday, February 20 and Tuesday, February 21. The elementary schools will be hosting a STEM Event for Grades K-2 and 3-5. Information has been sent home to parents and there are a few seats available. He also reminded everyone of the Board of Education Budget Presentation to the Board of Finance will be held on February 15, 2023 at 6:30 p.m.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

None both in-person and Zoom.

It was **MOVED** (Christianson) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education move Agenda Item VIII. WLAA Request for Weather Related Memorandum of Agreement to Agenda Item III.

III. WLAA Request for Weather Related Memorandum of Agreement

Mr. Parkhurst commented that the Windsor Locks Administrators' Association has requested the Board's consideration and approval of the MOA as it relates to inclement weather. He introduced Ms. Rebecca Bissonnette, Principal of Windsor Locks High School and Mr. David Prinstein, Principal of Windsor Locks Middle School to the Board to answer any questions the Board may have about the MOA is the give the Superintendent options for the Administrators' Association members on inclement weather days. Those options are:

1. Allow members to work remotely if schools are closed during inclement weather.
2. In the event the State shuts down due to inclement weather, members would not work.
3. If students are dismissed early due to inclement weather, members would be able to leave once respective buildings are cleared and bus students have arrived home.

Ms. Bissonnette indicated current practice is the member uses as vacation day during inclement weather. She noted the ability to work remotely is very productive. It was asked if this language is in the existing Administrators' Association contract. Ms. Bissonnette answered the current contract ends on June 30, 2023.

A brief discussion was held.

It was **MOVED** (Christianson) and **SECONDED** (Tria) that the Board of Education approves the WLAA Request for Weather Related Memorandum of Agreement.

A discussion was held. Board Member Ms. Byrne asked why this MOA had to be done now and why wasn't it negotiated in the new contract. The current contract ends on June 30, 2023 and the new contract will be from July 1, 2023 through June 30, 2026. The language for the MOA was being worked on and wasn't available during the negotiations for the new contract.

A vote was taken:

In favor: J. Tria and K. Christianson

Opposed: M. Byrne

Abstain: J. McGowan

PASSED (2-1-1)

IV. WLHS & WLMS Overnight Field Trip Requests

Mr. Parkhurst commented that the Windsor Locks High School Robotics Team are requesting permission to travel to Houston, Texas from April 18, 2023 through April 23, 2023 for a competition. The Windsor Locks Middle School Music Department are requesting permission for the Wind Ensemble to travel to Hersey, Pennsylvania from June 2, 2023 through June 3, 2023 to perform for adjudicators in a nationwide competition. Pursuant to the Board of Education Policy No.: 6153 overnight field trips require a vote by the Board of Education. Representatives from the Robotics Team and the Windsor Locks Middle School Music Department were present and answered questions the Board had regarding cost of the trips and fundraising.

A brief discussion was held.

It was **MOVED** (Christianson) and **SECONDED** (Tria) that the Board of Education approves the WLHS Robotic team's Field Trip to Houston, Texas from April 18th to April 23rd as presented, and the WLMS Music Departments Field Trip to Hershey, Pennsylvania from June 2nd to June 3rd as presented.

A discussion was held. It was asked if something should happen, the Superintendent has the right to cancel the trip, for example, health issue. Also it was inquired if there was travel insurance for the trip was being purchased. It was

agreed the Superintendent does have the right to cancel the trip, but they would have to look into travel insurance.

A vote was taken:

In favor: All
Opposed: None
Abstain: None

PASSED (Unanimously)

V. Approval of Minutes

January 26, 2023 Regular Meeting

An amendment the Minutes of January 26, 2023 in Section IX. Public Audience, as follows:

“Ms. Devin addressed the Board.”

to

“Ms. Devin Savelli addressed the Board.”

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education approves the January 26, 2023 Regular Meeting Minutes, as amended.

VI. Business Office Report

Ms. Alison Pierce, Business Manager, addressed the Board. She gave the Board an update on expenditures as of January 31, 2022 which is \$16,490,553.50 or approximately 51.27% of the budget. She commented that an additional 39.88% of the budget is encumbered and there is approximately 8.85% or \$2,848,669.52 remaining. She noted that her department will be reviewing the general fund and has asked building principals to review what funds that are encumbered. All accounts will be reviewed and analyzed to make sure there will be enough funds to cover all salary and contractual obligations, including the increased costs of utilities.

Ms. Pierce spoke about the submission of the proposed budget to the Board of Finance, which was submitted on February 1, 2023. She noted that there was a request from the Town to receive line by line submission of the budget. She asked the Board if that is the directive she has from them, then she will do so. It was asked what has been done in the past and Ms. Peirce indicated in the past, they have been given line by line of the budget proposal. In the past three years, due to COVID, the books were not given with the line by line breakdowns. She has given the Town the overview sheets which were given to the Board Members at the last

meeting. It was asked what other districts do when submitting their proposed budgets and it was notes some districts give line by line and others do not.

A lengthy conversation was held debating back and forth if the line by line proposed budget should be sent over to the Board of Finance; however, the Board of Education Board Members do not have a line by line of the proposed budget and Board of Finance Board Members should have not have any information that the Board of Education Board Members do not have or have reviewed. All Board Members other than the Chairman, was in agreement not to send over the line by line budget proposal. The color sheets that were distributed at the last Board of Education meeting, will be sent over to the Town.

Ms. Pierce followed up on the bus safety concerns from the last Board of Education Meeting. A meeting was held with the Police Chief, First Selectman, Mr. Parkhurst and Ms. Pierce to discuss the safety concerns when loading and unloading children from the buses. She thanked the Chief and First Selectman for their help and quick action to this serious safety issue.

VII. HVAC Proposal for WLMS

Mr. Parkhurst and Ms. Pierce introduced Mr. Garrett Cudgma, Business Development Manager and Mr. Nick Procko, CEO from Resource Lighting and Energy and Mr. Martin Pitek, Licensed Electrician and Sales Executive from Eversource to discuss details for a proposed VRF/Mini-Split/Heat-pump HVAC project for Windsor Locks Middle School. This is an incentive program offered by Eversource for municipal entities in the State of Connecticut through Resource Lighting. They gave a PowerPoint presentation explaining the program. They explained the no cost assessments that have already been performed at the middle school of about 252 hours. They discussed the benefits of the program that were discussed at the last Board of Education meeting. A joint venture with Resource Lighting and Eversource, the district can fund upgrades through this program and the district can pay as it goes when it comes to upgrades for air conditioning buildings. This is a new program, and it is a zero interest loan, up to \$5 Million Dollars which is being offered to municipalities. The HVAC project for the middle school is approximately 81,485 square feet/117 classrooms. The system that is being proposed is also a heat pump. However, the existing hearing system will have to still be in place as if the temperatures become cold, the heat pump will not be able to keep up and the existing heat source will have to be fired. The new system also works with the humidity in the buildings. The project will be done in phases and the time frame from start to finish is estimated to be 143 days from start to finish. However, it will take about fifty weeks to acquire the equipment, in particular an electrical switch. The project is estimated to be \$5,577,733. The cost would not be on the 23-24 budget, as the \$700,000 earmarked for HVAC could be used to pay down the loan for that budget yet. The cost would be approximately \$56,392 per month beginning FY 24-25. Within ten to fifteen years, all schools could be completed.

A lengthy discussion was held. It was the general consensus that more information will be needed and it will be discussed at the next meeting and will be voted upon.

VIII. CIAC FY 2024 Requested Items

Ms. Pierce discussed the CIAC FY 2024 requested times that will be part of the Board of Education FY 2023-2024 budget presentation to the Board of Finance. Those projects are:

- Windsor Locks High School Auditorium, new carpeting and seating. There is a safety concern as several seats are old and broken. It is difficult to obtain replacement parts for those seats as those seats are old. The most cost effective is to replace the carpeting when replacing the chairs. The cost of the seating is estimated to be \$279,270.00 and carpeting is estimated to be \$35,176.26. The total project cost is estimated to be \$314,446.26.
- Windsor Locks Middle School Gymnasium, new acoustic ceiling panels. There is a safety concern to improve the sound quality of the gymnasium. Students and staff cannot hear instructions due to poor acoustics and the middle school has been waiting for this improvement for over twenty years. The cost of the project is \$173,604.00.
- Facilities and maintenance of six-bay garage, electrical hookup. The necessity for the upgrades is for emergency management and preparedness. Two of the bays are used by the Town for Emergency Management. Electricity is needed for lighting during emergency situations. Minimum of our double outlets for radios, battery chargers and other equipment needed in emergency situations. Storage of food, water and other items for emergency shelters. The cost of this project is approximately \$34,000, plus the ongoing cost of the electricity.

A brief discussion was held.

IX. 23-24 Proposed School Calendar

Mr. Parkhurst noted that the proposed school calendar for 2023-2024 is in the Board packet for their review. He noted there were multiple revisions in meetings with the Vice-Chair Mrs. Christianson, members of bargaining units including the Para-professionals, Teachers and Administrators. The first two days are early release days, but it is a full week of school. The early release days will give teachers more time to prepare classrooms and have actual work time. The Veteran's Day and the day before Thanksgiving, the schools will be closed. The last day of school, before snow days, is June 7, 2024. He reminded the Board if they voted on the calendar, they could also vote on a graduation date for the Class of 2024, which would be the last day of school, June 7, 2024. It was asked why the school year start early and not after Labor Day as it did in the past. It was

answered the later the students return to school, the later they stay at the end of the year.

A brief discussion was held.

It was **MOVED** (Christianson) and **SECONDED** (McGowan) and **PASSED** (U), that the Board of Education approves the 2023-2024 school calendar as presented as well as setting the graduation date for the Class of 2024 as June 7, 2024.

X. Board and Superintendent Comments

Board Member Ms. Byrne understands the administration has been busy working on the budget, but she inquired when the Board will be getting a follow-up on the benchmarks from the fall. Mr. Parkhurst commented he will be bringing that information to the Board either at the next meeting or a meeting in March.

Mr. Parkhurst reminded everyone the Board of Education presentation to the Board of Finance is on February 15, 2023. The meeting will also be available via Zoom.

XI. Public Audience

None both in-person or Zoom.

XII. Adjournment

It was **MOVED** (Christianson) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education adjourn the Regular Meeting of February 9, 2023 at 7:45 p.m.

Respectfully submitted,
Denise M. Piotrowicz
Recording Secretary

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

These minutes are not official until approved at a subsequent meeting.

**MINUTES OF THE SPECIAL MEETING
February 21, 2023 at 2:00 p.m.**

Members Present: D. Gragnolati, K. Christianson, M. Byrne, J. McGowan
and J. Tria
Members Absent: None
Administrators: S. Parkhurst and M. Warner
Staff: None
Students: Student B
Others: Mother of Student B, Father of Student B and Attorney G. Wauldon

I. Call to Order

Chairman Dennis Gragnolati called the Special Meeting to Order at 2:03 p.m., in the Windsor Locks Public School's Professional Development Room.

II. Executive Session

It was **MOVED** (Christianson) and **SECONDED** (McGowan) and **PASSED** (U), that the Board of Education enters into Executive Session to conduct a student expulsion hearing and to preserve the confidentiality of student records, and that the following be invited to attend the executive session to offer testimony: Superintendent of Schools, High School Administration, witnesses to testify for the administration, student and parents, witnesses for student and parents, legal counsel for the Board of Education and the administration, and the student, if present.

Chairman Mr. Gragnolati asked all persons in attendance to identify themselves for the record:

Board of Education Members:

Mr. Jim McGowan
Mr. Dennis Gragnolati, Chairman
Mrs. Kylee Christianson, Vice-Chair
Mr. Joe Tria
Ms. Margaret Byrne

Others:

Father of Student B
Mother of Student B
Student B

Mr. Shawn Parkhurst, Superintendent of Windsor Locks Public School
Mr. Mark Warner, Assistant Principal of Windsor Locks High School
Attorney Gwaina Wauldon, Procedural Advisor to the Board of Education
Mrs. Denise Piotrowicz, Recording Secretary, Windsor Locks Board of Education

Witnesses were sworn in by Attorney Gwaina Wauldon.

Testimony regarding the offense phase was given by Mr. Shawn Parkhurst and Mr. Mark Warner followed by questions from the Board of Education Members.

Board Recessed at 2:18 p.m.

Board Reconvened at 2:29 p.m.

It was **MOVED** (Christianson) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education terminates Executive Session and reconvenes into public session at 2:29 p.m.

It was **MOVED** (Byrne) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education finds that Student B did engage in conduct that violated Board Policy and seriously disruptive to the educational process. The student has therefore committed an expellable offense.

It was **MOVED** (Bryne) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education reconvenes in Executive Session to conduct a student expulsion hearing and to protect the confidential student records and that the same persons who were previously invited to attend the Executive Session are invited to attend at 2:30 p.m.

III. Action Regarding Expulsion

Testimony regarding the penalty phase of the expulsion was given Mr. Mark Warner, Father of Student B, Mother of Student B and Student B followed by questions from the Board of Education Members.

Board Recessed at 2:50 p.m.

Board Reconvened at 3:40 p.m.

It was **MOVED** (Christianson) and **SECONDED** (Byrne) and **PASSED** (U) that the Board of Education terminates Executive Session and reconvenes into public session at 3:51 p.m.

It was **MOVED** (Christianson) and **SECONDED** (McGowan) and **PASSED** (U) that the Windsor Locks Board of Education (1) accepts and adopts the findings and facts discussed and presented in executive session; and find that Student B

is hereby expelled from the Windsor Locks Public Schools, including all school-related activities, curricular or otherwise, for a period of one calendar year (February 9, 2023 through February 9, 2024) and, (2) that as a consequence of said conduct, Student B shall be expelled in accordance with the terms and conditions of the Amended Administrations Recommendations.

IV. Adjournment

It was **MOVED** (Christianson) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education adjourns the February 21, 2023 at 3:53 p.m.

Respectfully Submitted,

Denise M. Piotrowicz

Recording Secretary

EXHIBIT V

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHERI LEE, HUMAN RESOURCE DIRECTOR

DATE: MARCH 9, 2023

RE: PERSONNEL REPORT

Resignation:

Suzanne Banton, a Special Education Life Skills Teacher at Sisu, has resigned effective March 9, 2023. At the time of her resignation, Ms. Banton will have served the students of Windsor Locks for eleven (11) years.

BOARD MOTION: “**MOVE** that the Board of Education accepts Ms. Banton’s resignation effective March 9, 2023 and offer her our sincere appreciation for all of her efforts on behalf of the students of the Windsor Locks Public Schools.”

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN L. PARKHURST, SUPERINTENDENT

DATE: MARCH 9, 2023

RE: "CHOOSE LOVE" PLANNING DISCUSSION

In collaboration with the First Selectman, WLPS and the Town of Windsor Locks are pleased to announce a community event called, Choose Love which will be held on Monday, April 3, 2023 from 6:30 pm - 8:00 pm in the Windsor Locks High School Auditorium.

Scarlett Lewis, mother of a Sandy Hook student who lost his life, and founder of the Choose Love Movement will be with us in person to share her story, to inspire us in the face of trauma to choose love as a mission to create safer and more loving communities. Her message is moving and you won't want to miss this amazing evening. She will be sharing her formula for how you choose love which is focused on Courage + Gratitude + Forgiveness + Compassion and help us all to determine our next steps in each of these areas.

Her book, *Nurturing Healing Love*, will be available for purchase and provides takeaways from the evening on how to find ways within ourselves to thoughtful respond to all we meet thereby improving the world around us.

Financial support for this program is generously being donated by the First Selectman by allocating his recent CIRMA award money to this community event.

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096
Minutes of the Finance Subcommittee
February 13, 2023**

Members Present: M. Byrne and D. Gragnolati

Administrators: S. Parkhurst, A. Pierce

Others: None

I. Call to Order

- Meeting called to order at 4:02 pm

II. FY 23 Expenditures through 1/31/2023 & Summary of Budget by Account Areas

- Reviewed the expenditures in various lines as well as encumbrances to date. It was noted that some staffing lines may appear higher as we are paying staff that are out for a variety of reasons but also paying for someone else to be in those positions.
- Not all salaries were encumbered correctly, causing our actual expenditures to be over budget. Alison and the business office are currently encumbering all salaries appropriately (correct salary, extra hours, stipends, summer hours, etc) to accurately reflect the actual costs.

III. FY 23 Budget by School

- Reviewed and discussed each building budget expenditures through 1/31/23 as well as encumbrances to date.
- Some schools that are over budget may need to use money from another school's budget to cover the costs.

IV. Contingency

- Discussed salary and utilities; discussed the desire to consider a 1% non-lapsing account.

Members of the FSC directed Alison Pierce and Shawn Parkhurst to obtain samples from other districts and bring them to a future meeting for discussion.

V. CIAC

- Reviewed the CIAC requests that will be presented to the BOF on 2/15/23 as well as reviewed the slide presentation.

V. Adjourn

- Adjourn at 5:25 pm

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: ALISON PIERCE, BUSINESS MANAGER
DATE: MARCH 9, 2023
RE: BUSINESS OFFICE REPORT

FY23 FINANCIALS

- YTD Expenditures as of 2/28/23

FOOD SERVICES

- Additional funding for fresh produce
- RFP for next FSM contract

WLPS HVAC UPGRADESJOINT VENTURE WITH RESOURCE LIGHTING & ENERGY (RLE) AND EVERSOURCE**OPTION 1: COMPLETE MIDDLE SCHOOL 6TH GRADE HALLWAY & CLASSROOMS (Phases 1-5)**

- Turnkey Cost: \$5,572,733
- Incentive \$812,500
- Town Contribution \$700,000
- Finance Amount \$4,060,233 OR \$4,760,233
- **Monthly Fin. Amount: \$56,392 OR \$66,115**

Use \$700,000 for the first 11 months of payments

OPTION 2: COMPLETE MIDDLE SCHOOL (PHASES 1 & 2 ONLY)

- (Option 3): Total turnkey cost: \$2,215,164
 - Incentive: \$269,750
 - Available Cap. \$700,000
 - Fin. Amt: \$1,245,411
 - **Monthly Fin. Amt: \$17,297**
 - We can condition a total of 33,391 sq ft of the Middle School (approx. 40% of the unconditioned space)
 - This project would not require a service upgrade.

Use \$700,000 for the first 26 months of payments

OPTION 3: COMPLETE NORTH ST. SCHOOL (REMAINING CLASSROOMS, HALLWAYS, TEACHER ROOMS, GYM, CAFÉ,).

The board would not see any budget increase until the 2027-2028 fiscal year after \$700K expensed

- Turnkey Cost: \$1,632,780
 - Incentive (62 Tons): \$201,500
 - Fin Amt: \$1,431,280
 - **Monthly Cost: \$19,879**
 - **You can use the \$700,000 to pay the first 3 years (35 months) of the loan.**
 - This would mean that there would not be a need for a budget increase to cover the cost of the loan until 2025-2026 fiscal year.
 - Remaining balance of loan after \$700,000 expended = \$731,280 (for remaining 37 months of loan term or \$19,791.35/mth)
-

OPTION 4: COMPLETE NORTH ST. SCHOOL CLASSROOM SPACE

Requires zero financing and the project can be paid in full with the funds currently available.

- **10,000 sq ft of the Elem. School for \$700,000.**
 - **NO FINANCING OR MONTHLY PAYMENT REQUIRED**
- **\$700,000 WAS ORIGINAL CIAC REQUEST TO FINISH NORTH ST. SCHOOL**
 - This option would allow us to finish off the classroom spaces without having to finance any portion of the project.
 - This cost is contingent on not needing any additional work to upgrade/improve the existing electrical service at the facility.

Windsor Locks Public Schools

www.wlps.org

Educational Leadership

Shawn Parkhurst
Superintendent of Schools 860-292-5000

Giovanna Testani, Principal
North Street School 860-292-5027

Monica Briggs, Principal
South Elementary School 860-292-5021

David Prinstein, Principal, Christine Domler, Assistant Principal
Windsor Locks Middle School 860-292-5012

Rebecca Bissonette, Principal, Matt Warner, Assistant Principal
Windsor Locks High School 860-292-5032

Brian Deming, President
Windsor Locks Teachers' Association 860-292-5012

Central Office

Kristen Krupa
Director of Secondary English Curriculum, Instruction, and Assessment

Megan Parrette
Director of Secondary Math Curriculum, Instruction, and Assessment

Sheri Lee
Director of Human Resources 860-292-5744

Joshua Robinson
Director of Pupil Services 860-292-5707

Jason Scavotto
Coordinator of Alternative Programs

Alison Pierce
Business Manager 860-292-5709