

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
August 24, 2023 at 5:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	D. Gragnolati, K. Christianson, M. Byrne, J. McGowan and J. Tria (via Zoom)
Members Absent:	None
Administrators:	S. Parkhurst, S. Lee, R. Bissonnette, M. Warner, K. Krupa, G. Testani, J. Robinson, R. Marsh, and G. Weigert
Student Representatives:	None
Students:	None
Staff:	D. Bole and P. Sibila
Others:	Some participating via Zoom
Press:	None

I. Call to Order

Chairman Mr. Dennis Gragnolati called the Regular Meeting to Order at 5:00 p.m. held at the Windsor Locks Town Hall, Ella Grasso Conference Room and via Zoom.

A. Roll Call for Quorum

All Board Members were present, including Mr. Joe Tria via Zoom.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

None both in-person and Zoom.

III. Appointment of Windsor Locks Middle School Principal

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He announced that the committee for the search for a principal of the Windsor Locks Middle School has chosen to appointment Mr. Matthew Warner. Mr. Warner has served as the Assistant Principal at the Windsor Locks Middle School for the past year. Mr. Warner addressed the Board thanking them for the opportunity and he thanked the members of Windsor Locks High School for all their continued support.

A brief discussion was held.

It was **MOVED** (Christianson) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education approves the appointment of Mr. Matthew Warner as the Principal of the Windsor Locks Middle School as of August 28, 2023 in accordance with the Windsor Locks Administrator Association bargaining unit contract.

IV. Appointment of Administrator Positions

Mr. Parkhurst noted that with the appointment of Mr. Matthew Warner as the Principal of Windsor Locks Middle School, there became a vacancy at the high school. Therefore, he is recommending to the Board that Ms. Kristen Krupa be appointed as the Assistant Principal of Windsor Locks Middle School. She has been a Director of Curriculum for the past two years along with her many years as a teacher in the district. Ms. Krupa addressed the Board thanking them for the opportunity and was excited to start her new position.

A brief discussion was held.

It was **MOVED** (Christianson) and **SECONDED** (Byrne) and **PASSED** (U) that the Board of Education approves the appointment of Ms. Kristen Krupa as the Assistant Principal of the Windsor Locks High School as of August 28, 2023 in accordance with the Windsor Locks Administrator Association bargaining unit contract.

Mr. Parkhurst indicated he had one additional appointment to request for the position of the Coordinator of Alternative Services. Ms. Rachel Marsh is presently at Social Worker at PMA and supports Mr. Robinson. Ms. Marsh addressed the Board and expressed her excitement in starting her new position.

A brief discussion was held.

It was **MOVED** (Christianson) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education approves the appointment of Ms. Rachel Marsh as the Coordinator of Alternative Services as of September 28, 2023 in accordance with the Windsor Locks Administrator Association bargaining unit contract.

V. Adjournment

It was **MOVED** (Christianson) and **SECONDED** (Tria) and **PASSED** (U) that the Board of Education adjourn the Special Meeting of August 21, 2023 at 5:07 p.m.

Respectfully submitted,

Denise M. Piotrowicz
Recording Secretary